Jerome Delvin, *District 1*
Michael Alvarez, *District 2*
Will McKay, *District 3*

Jerrod MacPherson
County Administrator
Matt Rasmussen
Deputy County Administrator

Agenda – Board of County Commissioners

Regular Board of Commissioners Meeting
Tuesday, February 6, 2024 - 9:00 AM
Benton County Courthouse, Prosser WA

Notice: Meeting provided in-person, by live-broadcast and telephonically via WebEx (linked below):
https://www.bentoncountywa.gov/agenda/commissioners

Call to Order

Pledge of Allegiance

Approval of Minutes: January 30, 2024

Review Agenda

Public Comment

To provide public comment, please come forward (if in-person), call 509-460-4941, or raise your hand in WebEx. Once called upon by the Chairman, state your name and address for the record and keep comments to 3 minutes or less.

Consent Agenda

Auditor
- a. Accounts Payable ~ Check Posting List for 01/26/2024
- b. Accounts Payable ~ Check Posting List for 01/26/2024

Board of Equalization
- c. Appointing Peter Smith to the Benton County Board of Equalization

Commissioners
- d. Surplus & Disposition of Personal Property

Coroner
- e. Agreement w/Forensic Pathology Staffing for Forensic Pathology Services; Amending Resolution 2023-0843

Information Technology
- f. Purchase of Five Televisions & Mounts from Costco and WebEx Conferencing Equipment for Jury Training Room from Brahma Enterprises

Juvenile
- g. Interagency Agreement w/WA State Administrative Office of the Courts for Case Management Assessment Process Trainer Funding

Office of Public Defense

h. Early Termination of District Court Public Defense Services Contract w/Matthew Rutt

Planning

i. Final Plat of Mammoth Acres – SUB 2023-004

Prosecuting Attorney

j. Request for Proposal for Licensed Behavioral Health Agency for Substance Use Disorder Treatment in District Court Therapeutic Courts

k. Request for Proposal for Licensed Behavioral Health Agency for Substance Use Disorder Treatment in Superior Court Adult Drug Court

Public Safety

l. Line Item Transfer, Fund No. 1480, Dept. 121 for Equipment for Virtra Training Simulator

Purchasing

m. Second Contract Amendment w/Moon Security Service, Inc. for Fire & Security Monitoring Services

n. Bid & Advertising for Orthophotography & Surveying Drone for Use by Public Works Department

o. Purchase of Two Dump Truck Chassis from Freightliner Northwest for Public Works Department

Scheduled Business

2024 Benton County Economic Development Plan ~ A Fyall

Agreement w/Port of Benton for Disbursement of Rural County Capital Fund ~ A Fyall

Amended Interagency Agreement w/Administrative Office of the Courts ~ Clerk Delvin

Memorandum of Understanding w/United States Marshal for Joint Law Enforcement Operations Task Force ~ Commander Cantu

Child Forensic Interviewer Reclassification Request in the Prosecuting Attorney's Office ~ E Eisinger

Other Business

Executive Session

Review Qualifications of an Applicant for Public Employment ~ Chief Guerrero

Adjournment

Jerome Delvin, *District 1*
Michael Alvarez, *District 2*
Will McKay, *District 3*

Jerrod MacPherson
County Administrator
Matt Rasmussen
Deputy County Administrator

Minutes – Board of County Commissioners

Regular Board Meeting
Benton County Courthouse, Prosser, WA
Tuesday, January 30, 2024, 9:00 a.m.
Meeting provided in-person, by Video Live-Broadcast and Telephonically via/WebEx

Present: Chairman Will McKay
Commissioner Jerome Delvin
Commissioner Michael Alvarez
County Administrator Jerrod MacPherson
Clerk of the Board Amanda Pearson

Benton County Employees Present During All or a Portion of the Meeting: Deputy County Administrator, Matt Rasmussen; Information Technologies Manager, Robert Heard; Human Resources Manager, Carlee Nave; Community Development Director, Greg Wendt; Sustainable Development Manager, Adam Fyall; Public Works Manager, Matt Mahoney; Clerk, Josie Delvin; Deputy Prosecuting Attorney, Ryan Brown; Treasurer, Ken Spencer; Chief Deputy Treasurer, Kirsten Yniguez; Auditor, Brenda Chilton; Security Program Director, Steve Caughey; Information Systems Analyst III, Tim Brown

Pledge of Allegiance

The Board recited the Pledge of Allegiance.

Approval of Minutes

The Minutes of January 23, 2024 were approved.

Review Agenda

None.

Public Comment

Rommy, from Kennewick, made a comment via WebEx, to inform the Commissioners of concerns regarding the ClearView AI facial recognition system and the potential for misidentification and racial bias.

Jim Atkins, from Prosser, had questions via WebEx, regarding Winco purchases of $10,000 and requested acronyms such as, BFCOG and ARPA be spelled out. He also asked that titles be added to signature lines.

DRAFT

Consent Agenda

MOTION: Commissioner Alvarez moved to approve the consent agenda items "a" through "o". Commissioner McKay seconded and upon vote, the Board approved the following:

Auditor
a. Accounts Payable ~ Check Posting List for 01/19/2024
b. Accounts Payable ~ Check Posting List for 01/22/2024

Commissioners
c. Request for Proposals for Behavioral Health Field Responder Team

Corrections
d. Contract with ARC Services, LLC for Defensive Tactics Training

Fairgrounds
e. Contract with Unruh Management and Consulting, LLC for Providing Alcohol Services

Information Technology
f. Statement of Work with Journal Technologies, Inc. for eProsecutor Software for Prosecuting Attorney's Office
g. Copier Lease Agreement with Ricoh USA, Inc. for the Sheriff's Office
h. Purchase of One Laptop, Dock Station and Two Monitors from Dell, Inc. for Human Services
i. Approving 1-year OnBase Maintenance Invoice to Renew OnBase Support Services Including TruFiling Subscription Costs for Clerk's Office and District Court from i3-ImageSoft, LLC

Public Works
j. Line-Item Transfer, Fund No. 1010, Dept. No. 500 for Interfund Professional Services

Purchasing
k. Ratifying Change Order Proposal No. 4 to Hummel Construction and Development Contract for Rattlesnake Mountain Shooting Facility Training Center Project

Sheriff
l. Extension of Contract with Department of Energy for Law Enforcement Services
m. Authorization for the Advertisement and Bid Process for New Jet Boat – CB 24-06

Sustainable Development
n. Amending the Urban Area in North Richland for Property Tax Exemptions

Treasurer
o. Cancellation of Uncollectible Personal Property Taxes

Scheduled Business

2024 Benton County Legislative Agenda
Adam Fyall

In recent years, Benton County has taken to adopting an official "Legislative Agenda", which is a specific shortlist of goals and priorities that we hope to see advanced during a given year's legislative session. This can include requests for state funding, policy and law changes, addition or modification of programs, and so-called "fixes" to existing laws. We use this Legislative Agenda to share our priorities with legislators, partner agencies, our lobbyists, and the public. Staff and elected officials have developed the 2024 Legislative Agenda over the past several months, and draft versions of it have already been shared with District 8, 15, and 16 legislators, as well as our County lobbyist, Gordan Thomas Honeywell Governmental Affairs. Staff will briefly present the 2024 Legislative Agenda as drafted, then sough commissioner adoption by resolution.

Commissioner discussion regarding items presented on the update.

DRAFT

MOTION: Commissioner Alvarez moved to approve the 2024 Benton County Legislative Agenda. Commissioner McKay seconded and upon vote, the motion carried as presented.

Benton-Franklin Council of Governments Semi-Annual ARPA Report to the Board
Adam Fyall and Zach Ratkai

Zach Ratkai, Local Government Programs Director for the Benton-Franklin Council of Governments, gave an update on economic resiliency activities related to their American Rescue Plan Act contracts with Benton and Franklin counties.

As required in the MOA, the BFCOG must provide semi-annual updates to each County in June and December. Because the agreement was signed in May 2023, a single December report is provided for 2023. Semi-annual reporting will begin in 2024.

Grant Funding with Washington State Park and Recreation Commission for the Federal Financial Assistance Grant and Boating Safety Programs
Commander Mathew Clarke

The Benton County Sheriff's Office (BCSO) submitted the grant application for the Washington State Parks & Recreation Commission (WSPRC) 2024 Federal Financial Assistance Grant Program for the Recreational Boating Safety Program. The BCSO received a Letter of Award for FY2024 stating the WSPRC is awarding the BCSO the Recreational Boating Safety Federal Financial Assistance Grant in the amount of $11,825.57.

This is the first year that WSPRC issued a formal contract between the Federal Financial Assistance Grant (at the Federal level) and Benton County Sheriff's Office as a Subrecipient. A different Intergovernmental Agreement will be issued to outline the relationship between the State Parks and BCSO for this same grant.

WSPRC is requiring Benton County to sign the attached Subrecipient Grant agreement first. They will return a fully executed copy to us for our records.

MOTION: Commissioner Alvarez moved to approve Grant Funding with Washington State Park and Recreation Commission for the Federal Financial Assistance Grant and Boating Safety Programs. Commissioner McKay seconded and upon vote, the motion carried as presented.

Washington State Office of Public Defense Grant for Simple Possession Advocacy and Representation Program (SPAR)
Charlie Dow

WA State Office of Public Defense provides a grant to cities and counties in Washington for the cost of providing defense counsel consultation and representation for defendants facing charges or charged with simple possession or public use offenses under RCW 69.50.4011(1)(b) or (c), RCW 69.50.4013, RCW 69.50.4014 or RCW 69.41.030(1), or under local ordinances involving allegations of possession or public use of a controlled substance, counterfeit substance, or legend drugs.

After having applied, Benton County OPD has been awarded a grant in the amount of $191,500. A Grant Agreement, in the form attached to the proposed Resolution, needs to be signed for the grant funds to be disbursed.

MOTION: Commissioner Alvarez moved to approve Washington State Office of Public Defense Grant for Simple Possession Advocacy and Representation Program (SPAR). Commissioner McKay seconded and upon vote, the motion carried as presented.

Line-Item Transfer in Treasurer's Office for Prosser Office Supervisor
Ken Spencer

To improve efficiencies and enhance operations within the Prosser Treasurer's Office, the County Treasurer is requesting a Line-item transfer for a Prosser Office Supervisor. This is a non-bargaining, non-exempt position and is a current classification and grade. The request is budget neutral and would take effect February 1, 2024.

- Position 51505 – will not be filled for 6 months. Wages and benefits during that time will be transferred to this line in the amounts indicated below.
  Wages – $30,921
  Social Security – $2,365
  Paid Family Leave – $67
  Retirement – $3,927
  Medical Insurance – $6,800

- 2025-2026 – the Treasurer's office is working on a reorganization in conjunction with the current salary study.

The intent is to eliminate one current Full-Time Employee (FTE) in the reorganization and reduce the Supplies and Misc. Bank Fees line items to offset the difference.

MOTION: Commissioner Alvarez moved to approve a Line-Item Transfer in the Treasurer's Office for Prosser Office Supervisor. Commissioner McKay seconded and upon vote, the motion carried as presented.

Other Business

Commissioner discussion relating to concerns about the use of the ClearView AI facial recognition technology in the Sheriff's Office.

Commissioner Delvin also shared that he provided legislative testimony relating to county business.

Executive Session –4th Quarter 2023 Litigation Update

The Board went into executive session at 9:54 a.m. for up to 20 minutes with Ryan Brown. Also present were Jerrod MacPherson, Matt Rasmussen, and Amanda Pearson.

The Board came out at 10:15 a.m. No decisions were made in executive session.

Accounts Payable

Check Date: 1/19/2024

Warrants #: 252887-253065
Total of all funds: $1,159,052.13

DRAFT

EFT #: 770
Transfers #: 1488, 1490, 1496-1500
Total of all funds: $48,163.90

Check Date: 01/22/2024

Warrants #: 253066
Total all funds: $5,500.00

Resolutions

2024-0075	Request for Proposals for Behavioral Health Field Responder Team
2024-0076	Contract with ARC Services, LLC for Defensive Tactics Training
2024-0077	Contract with Unruh Management and Consulting, LLC for Providing Alcohol Services
2024-0078	Statement of Work with Journal Technologies, Inc. for eProsecutor Software for Prosecuting Attorney's Office
2024-0079	Copier Lease Agreement with Ricoh USA, Inc. for the Sheriff's Office
2024-0080	Purchase of One Laptop, Dock Station and Two Monitors from Dell, Inc. for Human Services
2024-0081	Approving 1-year OnBase Maintenance Invoice to Renew OnBase Support Services Including TruFiling Subscription Costs for Clerk's Office and District Court from i3-ImageSoft, LLC
2024-0082	Line-Item Transfer, Fund No. 1010, Dept. No. 500 for Interfund Professional Services
2024-0083	Ratifying Change Order Proposal No. 4 to Hummel Construction and Development Contract for Rattlesnake Mountain Shooting Facility Training Center Project
2024-0084	Extension of Contract with Department of Energy for Law Enforcement Services
2024-0085	Authorization for the Advertisement and Bid Process for New Jet Boat – CB 24-06
2024-0086	Amending the Urban Area in North Richland for Property Tax Exemptions
2024-0087	Cancellation of Uncollectible Personal Property Taxes
2024-0088	2024 Benton County Legislative Agenda
2024-0089	Grant Funding with Washington State Park and Recreation Commission for the Federal Financial Assistance Grant and Boating Safety Programs
2024-0090	WA State Office of Public Defense Grant for Simple Possession Advocacy and Representation Program
2024-0091	Line-Item Transfer in Treasure's Office for Prosser Office Supervisor

There being no further business before the Board, the meeting adjourned at approximately 10:15 a.m.

Clerk of the Board

Chairman

DRAFT

We, the undersigned Board of County Commissioners of Benton County, Washington, do hereby certify that the merchandise of services hereinafter specified by Funds on the attached Check Posting List, have been received and are approved for payment.

Accounts Payable

Check Date: 01/26/2024

Warrants # 253222-253399
Total of all Funds: $1,910,392.33

EFT # 771-793
Transfers # 1503-1505, 1510, 1518-1520
Total of all Funds: $304,209.25

Commissioner_____

Commissioner_____

Commissioner_____

Date Signed _____

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253222	01/26/2024	PRTD	100067	ADKINS, GARY	01/05/2024		012624	1,206.00
					CHECK		253222 TOTAL:	1,206.00
253223	01/26/2024	PRTD	105681	AHMED N PHIPPS	01/02/2024		012624	90.00
					CHECK		253223 TOTAL:	90.00
253224	01/26/2024	PRTD	105681	AHMED N PHIPPS	08/04/2023		012624	300.40
					CHECK		253224 TOTAL:	300.40
253225	01/26/2024	PRTD	105681	AHMED N PHIPPS	04/04/2023		012624	425.05
					CHECK		253225 TOTAL:	425.05
253226	01/26/2024	PRTD	105681	AHMED N PHIPPS	09/12/2023		012624	510.39
					CHECK		253226 TOTAL:	510.39
253227	01/26/2024	PRTD	105681	AHMED N PHIPPS	12/22/2023		012624	226.41
					CHECK		253227 TOTAL:	226.41
253228	01/26/2024	PRTD	105493	AJJ PROPERTY SOLUTION LLC	01/10/2024		012624	1,785.00
					CHECK		253228 TOTAL:	1,785.00
253229	01/26/2024	PRTD	101197	ALCOCER, JOSE S	01/12/2024		012624	1,206.00
					CHECK		253229 TOTAL:	1,206.00
253230	01/26/2024	PRTD	100045	AP PSYCHOLOGY SERVICES	12/28/2023		012624	4,500.00
				AP PSYCHOLOGY SERVICES	12/28/2023		012624	2,200.00
					CHECK		253230 TOTAL:	6,700.00
253231	01/26/2024	PRTD	101320	ALYSON MANOR MOBILE ESTATES	12/12/2023		012624	649.00
					CHECK		253231 TOTAL:	649.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253232	01/26/2024	PRTD	105925	AMY MICHELLE BRITTINGHAM	12/20/2023		012624	675.00
				AMY MICHELLE BRITTINGHAM	12/20/2023		012624	301.50
				AMY MICHELLE BRITTINGHAM	12/21/2023		012624	360.00
						CHECK	253232 TOTAL:	1,336.50
253233	01/26/2024	PRTD	101365	APOLLO HEATING & AIR CONDITION	01/05/2024		012624	2,342.51
				APOLLO HEATING & AIR CONDITION	01/08/2024		012624	2,764.99
				APOLLO HEATING & AIR CONDITION	01/05/2024		012624	5,008.71
				APOLLO HEATING & AIR CONDITION	01/12/2024		012624	3,229.27
				APOLLO HEATING & AIR CONDITION	01/19/2024		012624	612.72
				APOLLO HEATING & AIR CONDITION	01/19/2024		012624	242.17
						CHECK	253233 TOTAL:	14,200.37
253234	01/26/2024	PRTD	101364	APOLLO MECHANICAL CONTRACTORS	01/19/2024		012624	14.25
				APOLLO MECHANICAL CONTRACTORS	01/19/2024		012624	10,213.29
				APOLLO MECHANICAL CONTRACTORS	01/19/2024		012624	715.80
				APOLLO MECHANICAL CONTRACTORS	01/19/2024		012624	1,632.11
				APOLLO MECHANICAL CONTRACTORS	12/29/2023		012624	1,285.77
						CHECK	253234 TOTAL:	13,861.22
253235	01/26/2024	PRTD	101372	ARC OF TRI-CITIES, INC, THE	12/20/2023		012624	3,531.00
						CHECK	253235 TOTAL:	3,531.00
253236	01/26/2024	PRTD	105837	ATLAS TECHNICAL CONSULTANTS LLC	01/11/2024		012624	1,355.00
						CHECK	253236 TOTAL:	1,355.00
253237	01/26/2024	PRTD	105973	AURELIO RANGEL	01/05/2024		012624	900.00
				AURELIO RANGEL	01/05/2024		012624	900.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
				AURELIO RANGEL	01/05/2024		012624	900.00
				AURELIO RANGEL	01/05/2024		012624	900.00
				AURELIO RANGEL	01/05/2024		012624	900.00
						CHECK	253237 TOTAL:	4,500.00
253238	01/26/2024	PRTD	101417	AUTOZONE, INC.	01/03/2024		012624	390.02
						CHECK	253238 TOTAL:	390.02
253239	01/26/2024	PRTD	101498	B C AUDITOR-KENNEWICK	01/18/2024		012624	309.50
						CHECK	253239 TOTAL:	309.50
253240	01/26/2024	PRTD	101427	BC WATER CO LLC	01/08/2024		012624	244.66
						CHECK	253240 TOTAL:	244.66
253241	01/26/2024	PRTD	101532	BENTON CLEAN AIR AGENCY	01/12/2024		012624	394.00
						CHECK	253241 TOTAL:	394.00
253242	01/26/2024	PRTD	101555	BENTON CONSERVATION DISTRICT	12/31/2023		012624	28,927.10
						CHECK	253242 TOTAL:	28,927.10
253243	01/26/2024	PRTD	101535	BENTON PUD	01/17/2024		012624	128.09
						CHECK	253243 TOTAL:	128.09
253244	01/26/2024	PRTD	101566	BENTON RURAL ELECTRIC, ASSOCIATION	12/13/2023		012624	93,607.00
						CHECK	253244 TOTAL:	93,607.00
253245	01/26/2024	PRTD	101662	BRUCE HEATING & AIR, CONDITIONING I	12/18/2023		012624	5,207.81
						CHECK	253245 TOTAL:	5,207.81
253246	01/26/2024	PRTD	101675	BUILDERS' HARDWARE & SUPPLY CO, INC	12/27/2023		012624	58.19
				BUILDERS' HARDWARE & SUPPLY CO, INC	01/09/2024		012624	806.13

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
				BUILDERS' HARDWARE & SUPPLY CO, INC	01/04/2024		012624	293.61
						CHECK	253246 TOTAL:	1,157.93
253247	01/26/2024	PRTD	101677	BUNKER, THE	01/03/2024		012624	219.74
				BUNKER, THE	01/15/2024		012624	61.19
				BUNKER, THE	01/15/2024		012624	97.82
						CHECK	253247 TOTAL:	378.75
253248	01/26/2024	PRTD	101895	C I INFORMATION MANAGEMENT	12/31/2023		012624	47.74
						CHECK	253248 TOTAL:	47.74
253249	01/26/2024	PRTD	101895	C I INFORMATION MANAGEMENT	12/31/2023		012624	122.53
						CHECK	253249 TOTAL:	122.53
253250	01/26/2024	PRTD	105028	C K J T ARCHITECTS	01/02/2024		012624	4,063.00
						CHECK	253250 TOTAL:	4,063.00
253251	01/26/2024	PRTD	101726	CAREER PATH SERVICES, EMPLOYMENT AN	01/11/2024		012624	134.02
						CHECK	253251 TOTAL:	134.02
253252	01/26/2024	PRTD	101752	CASCADE SOFTWARE SYSTEMS, INC	01/01/2024		012624	17,234.18
						CHECK	253252 TOTAL:	17,234.18
253253	01/26/2024	PRTD	101685	CBVC, INC	01/17/2024		012624	5,891.80
				CBVC, INC	01/17/2024		012624	3,857.15
						CHECK	253253 TOTAL:	9,748.95
253254	01/26/2024	PRTD	100021	CH KENNEWICK LLC	01/18/2024		012624	907.00
				CH KENNEWICK LLC	01/18/2024		012624	228.03
				CH KENNEWICK LLC	01/18/2024		012624	1,400.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
				CH KENNEWICK LLC	01/18/2024		012624	101.46
				CH KENNEWICK LLC	01/18/2024		012624	1,400.00
				CH KENNEWICK LLC	01/18/2024		012624	100.69
				CH KENNEWICK LLC	01/18/2024		012624	1,400.00
				CH KENNEWICK LLC	01/18/2024		012624	109.29
				CH KENNEWICK LLC	01/18/2024		012624	1,375.00
				CH KENNEWICK LLC	01/18/2024		012624	117.97
						CHECK	253254 TOTAL:	7,139.44
253255	01/26/2024	PRTD	105976	CHARLES E ROWETT	01/11/2024		012624	700.00
						CHECK	253255 TOTAL:	700.00
253256	01/26/2024	PRTD	105976	CHARLES E ROWETT	01/11/2024		012624	1,000.00
						CHECK	253256 TOTAL:	1,000.00
253257	01/26/2024	PRTD	101814	CINTAS CORPORATION	01/03/2024		012624	186.76
				CINTAS CORPORATION	01/09/2024		012624	193.28
				CINTAS CORPORATION	01/16/2024		012624	186.76
						CHECK	253257 TOTAL:	566.80
253258	01/26/2024	PRTD	101818	CITY OF KENNEWICK	01/08/2024		012624	15,502.00
						CHECK	253258 TOTAL:	15,502.00
253259	01/26/2024	PRTD	101823	CITY OF RICHLAND (Richland)	01/06/2024		012624	42,879.00
				CITY OF RICHLAND (Richland)	12/31/2023		012624	32,840.52
						CHECK	253259 TOTAL:	75,719.52
253260	01/26/2024	PRTD	101825	CITY OF RICHLAND, C/O FINANCE DEPT	01/06/2024		012624	132,041.51
				CITY OF RICHLAND, C/O FINANCE DEPT	12/31/2023		012624	11,159.40

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
						CHECK	253260 TOTAL:	143,200.91
253261	01/26/2024	PRTD	101860	COLEMAN OIL COMPANY	01/15/2024		012624	12,316.69
						CHECK	253261 TOTAL:	12,316.69
253262	01/26/2024	PRTD	101918	CONNELL OIL INC	01/01/2024		012624	1,955.37
				CONNELL OIL INC	01/15/2024		012624	2,242.81
				CONNELL OIL INC	01/16/2024		012624	671.26
						CHECK	253262 TOTAL:	4,869.44
253263	01/26/2024	PRTD	101939	COPPER MOUNTAIN APARTMENTS LLC	01/08/2024		012624	577.00
				COPPER MOUNTAIN APARTMENTS LLC	01/10/2024		012624	1,357.00
						CHECK	253263 TOTAL:	1,934.00
253264	01/26/2024	PRTD	101939	COPPER MOUNTAIN APARTMENTS LLC	01/08/2024		012624	1,375.00
						CHECK	253264 TOTAL:	1,375.00
253265	01/26/2024	PRTD	101950	CORWIN FORD - TRI-CITIES	11/30/2023		012624	79.83
				CORWIN FORD - TRI-CITIES	12/05/2023		012624	-65.15
				CORWIN FORD - TRI-CITIES	12/06/2023		012624	-2,114.92
				CORWIN FORD - TRI-CITIES	12/05/2023		012624	2,114.92
				CORWIN FORD - TRI-CITIES	01/10/2024		012624	334.47
				CORWIN FORD - TRI-CITIES	01/03/2024		012624	46.23
				CORWIN FORD - TRI-CITIES	01/16/2024		012624	-114.17
				CORWIN FORD - TRI-CITIES	01/16/2024		012624	-46.23
						CHECK	253265 TOTAL:	234.98
253266	01/26/2024	PRTD	101956	COUGHLIN, LLOYD	08/08/2023		012624	32.16

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
						CHECK	253266 TOTAL:	32.16
253267	01/26/2024	PRTD	101966	COURTSTAR LLC	01/10/2024		012624	1,090.00
						CHECK	253267 TOTAL:	1,090.00
253268	01/26/2024	PRTD	105941	COWLES PUBLISHING COMPANY	01/22/2024		012624	1,123.43
						CHECK	253268 TOTAL:	1,123.43
253269	01/26/2024	PRTD	105284	DAVID UTTER	01/16/2024		012624	75.00
						CHECK	253269 TOTAL:	75.00
253270	01/26/2024	PRTD	102040	DAY WIRELESS SYSTEMS	12/12/2023		012624	2,926.02
				DAY WIRELESS SYSTEMS	12/19/2023		012624	3,010.55
				DAY WIRELESS SYSTEMS	01/05/2024		012624	23,229.50
						CHECK	253270 TOTAL:	29,166.07
253271	01/26/2024	PRTD	102070	DEPT OF ENTERPRISE SERVICES, FINANC	01/02/2024		012624	900.00
						CHECK	253271 TOTAL:	900.00
253272	01/26/2024	PRTD	104081	DHIJ RENTALS	01/18/2024		012624	1,206.00
				DHIJ RENTALS	01/18/2024		012624	1,206.00
				DHIJ RENTALS	01/18/2024		012624	1,206.00
				DHIJ RENTALS	01/18/2024		012624	98.21
				DHIJ RENTALS	01/18/2024		012624	95.28
				DHIJ RENTALS	01/18/2024		012624	37.13
						CHECK	253272 TOTAL:	3,848.62
253273	01/26/2024	PRTD	102112	DLR GROUP INC	12/06/2023		012624	31,950.00
				DLR GROUP INC	01/05/2024		012624	19,170.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
					CHECK		253273 TOTAL:	51,120.00
253274	01/26/2024	PRTD	105620	EVERHEALTH LLC	01/10/2024		012624	13,879.04
				EVERHEALTH LLC	01/10/2024		012624	15,660.00
					CHECK		253274 TOTAL:	29,539.04
253275	01/26/2024	PRTD	102248	EVERSTAR REALTY INC	01/12/2024		012624	1,170.00
					CHECK		253275 TOTAL:	1,170.00
253276	01/26/2024	PRTD	105497	EXHIBIT A INVESTIGATIONS	12/19/2023		012624	904.20
					CHECK		253276 TOTAL:	904.20
253277	01/26/2024	PRTD	102260	F P MAILING SOLUTIONS	12/23/2023		012624	130.44
					CHECK		253277 TOTAL:	130.44
253278	01/26/2024	PRTD	105970	G.P. HALVORSEN LAW PLLC	01/31/2024		012624	8,535.40
					CHECK		253278 TOTAL:	8,535.40
253279	01/26/2024	PRTD	102401	GALLATIN & HEREL INVESTMENTS , LLC	01/09/2024		012624	445.00
					CHECK		253279 TOTAL:	445.00
253280	01/26/2024	PRTD	105441	GLATZER LAW OFFICE PLLC	01/31/2024		012624	12,116.67
					CHECK		253280 TOTAL:	12,116.67
253281	01/26/2024	PRTD	100741	GLEASON LAW OFFICE LLC	01/31/2024		012624	11,400.00
					CHECK		253281 TOTAL:	11,400.00
253282	01/26/2024	PRTD	102465	GORDON THOMAS HONEYWELL, GOVERNMENT	01/02/2024		012624	4,803.38
				GORDON THOMAS HONEYWELL, GOVERNMENT	01/02/2024		012624	7,000.00
					CHECK		253282 TOTAL:	11,803.38

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253283	01/26/2024	PRTD	105981	GRANITE REAL ESTATE LLC	01/17/2024		012624	463.73
						CHECK	253283 TOTAL:	463.73
253284	01/26/2024	PRTD	100870	HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	297.00
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	790.40
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	323.40
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	323.40
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	373.40
				HARRINGTON INVESTIGATIONS PC	09/18/2023		012624	270.60
				HARRINGTON INVESTIGATIONS PC	09/19/2023		012624	983.40
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	462.00
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	435.60
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	508.20
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	277.20
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	1,019.94
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	310.20
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	396.20
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	323.40
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	323.40
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	277.20
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	363.00
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	508.20
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	541.20
				HARRINGTON INVESTIGATIONS PC	09/18/2023		012624	277.20
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	3,200.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
					CHECK		253284 TOTAL:	12,584.54
253285	01/26/2024	PRTD	100870	HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	224.40
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	158.40
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	105.60
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	198.00
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	105.60
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	39.60
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	85.80
				HARRINGTON INVESTIGATIONS PC	09/18/2023		012624	165.00
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	244.20
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	72.60
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	198.00
				HARRINGTON INVESTIGATIONS PC	09/19/2023		012624	72.60
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	99.00
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	211.20
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	184.80
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	59.40
				HARRINGTON INVESTIGATIONS PC	01/03/2024		012624	217.80
				HARRINGTON INVESTIGATIONS PC	01/02/2024		012624	132.00
					CHECK		253285 TOTAL:	2,574.00
253286	01/26/2024	PRTD	102545	HARRIS, SPENCER	01/23/2024		012624	1,029.00
				HARRIS, SPENCER	01/23/2024		012624	1,510.00
				HARRIS, SPENCER	01/23/2024		012624	1,510.00
					CHECK		253286 TOTAL:	4,049.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253287	01/26/2024	PRTD	100791	HEATHERSTONE PRESERVATION LP	01/05/2024		012624	1,498.00
					CHECK		253287 TOTAL:	1,498.00
253288	01/26/2024	PRTD	105248	HILL INTERNATIONAL INC	12/19/2023		012624	6,988.35
				HILL INTERNATIONAL INC	12/06/2023		012624	2,969.45
				HILL INTERNATIONAL INC	01/05/2024		012624	3,665.74
				HILL INTERNATIONAL INC	01/09/2024		012624	341.85
					CHECK		253288 TOTAL:	13,965.39
253289	01/26/2024	PRTD	105447	HOGLUND MEDIATION SERVICES	12/18/2023		012624	204.95
					CHECK		253289 TOTAL:	204.95
253290	01/26/2024	PRTD	105781	HOLLENBERG LAW PLLC	12/20/2023		012624	1,312.50
					CHECK		253290 TOTAL:	1,312.50
253291	01/26/2024	PRTD	102646	HOUSING AUTHORITY OF THE CITY	01/09/2024		012624	1,050.00
				HOUSING AUTHORITY OF THE CITY	01/09/2024		012624	382.00
				HOUSING AUTHORITY OF THE CITY	01/19/2024		012624	176.00
					CHECK		253291 TOTAL:	1,608.00
253292	01/26/2024	PRTD	102646	HOUSING AUTHORITY OF THE CITY	01/19/2024		012624	275.00
					CHECK		253292 TOTAL:	275.00
253293	01/26/2024	PRTD	102644	HOUSING AUTHORITY, CITY OF KENNEWIC	01/08/2024		012624	617.00
					CHECK		253293 TOTAL:	617.00
253294	01/26/2024	PRTD	101092	HR & CB INC	01/17/2024		012624	466.00
					CHECK		253294 TOTAL:	466.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253295	01/26/2024	PRTD	105897	HUMMEL CONSTRUCTION AND	12/24/2023		012624	55,703.45
						CHECK	253295 TOTAL:	55,703.45
253296	01/26/2024	PRTD	103882	JACINTA L RODRIGUEZ NAVARRETE	12/28/2023		012624	32,972.38
						CHECK	253296 TOTAL:	32,972.38
253297	01/26/2024	PRTD	101032	JAMES A KIRK	12/31/2023		012624	281.00
						CHECK	253297 TOTAL:	281.00
253298	01/26/2024	PRTD	102778	JIM'S PACIFIC GARAGES, INC	01/02/2024		012624	60.53
				JIM'S PACIFIC GARAGES, INC	01/03/2024		012624	181.28
						CHECK	253298 TOTAL:	241.81
253299	01/26/2024	PRTD	102053	JOHNSON & JOHSON LAW FIRM, PLLC	12/18/2023		012624	465.82
						CHECK	253299 TOTAL:	465.82
253300	01/26/2024	PRTD	102793	JOHNSON & ORR PLLC	01/31/2024		012624	6,314.00
						CHECK	253300 TOTAL:	6,314.00
253301	01/26/2024	PRTD	105480	JOYLANCE SFH LLC	01/18/2024		012624	814.00
				JOYLANCE SFH LLC	01/18/2024		012624	814.00
				JOYLANCE SFH LLC	01/18/2024		012624	814.00
				JOYLANCE SFH LLC	01/18/2024		012624	814.00
				JOYLANCE SFH LLC	01/18/2024		012624	814.00
				JOYLANCE SFH LLC	01/18/2024		012624	814.00
						CHECK	253301 TOTAL:	4,884.00
253302	01/26/2024	PRTD	105348	JRT MECHANICAL INC	12/13/2023		012624	139,430.44

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
					CHECK		253302 TOTAL:	139,430.44
253303	01/26/2024	PRTD	102823	KAMIAKIN APTS	01/18/2024		012624	1,197.90
				KAMIAKIN APTS	01/18/2024		012624	1,197.90
				KAMIAKIN APTS	01/18/2024		012624	1,197.90
				KAMIAKIN APTS	01/18/2024		012624	1,197.90
				KAMIAKIN APTS	01/18/2024		012624	1,197.80
				KAMIAKIN APTS	01/18/2024		012624	1,483.98
					CHECK		253303 TOTAL:	7,473.38
253304	01/26/2024	PRTD	102825	KASPAR, MARJORIE R	08/08/2023		012624	39.53
					CHECK		253304 TOTAL:	39.53
253305	01/26/2024	PRTD	104935	KBT DISTRIBUTING LLC	12/13/2023		012624	10,968.95
				KBT DISTRIBUTING LLC	01/12/2024		012624	7,475.99
					CHECK		253305 TOTAL:	18,444.94
253306	01/26/2024	PRTD	102826	KEEFE COMMISSARY NETWORK, LLC	01/17/2024		012624	-246.82
				KEEFE COMMISSARY NETWORK, LLC	01/17/2024		012624	4,530.96
				KEEFE COMMISSARY NETWORK, LLC	01/15/2024		012624	-1.37
				KEEFE COMMISSARY NETWORK, LLC	01/15/2024		012624	-46.18
					CHECK		253306 TOTAL:	4,236.59
253307	01/26/2024	PRTD	102848	KENNETH COLE COUNSELING PS	01/10/2024		012624	700.00
					CHECK		253307 TOTAL:	700.00
253308	01/26/2024	PRTD	103351	KENNEWICK AFFORDABLE HOUSING LLLP	01/18/2024		012624	125.00
				KENNEWICK AFFORDABLE HOUSING LLLP	01/18/2024		012624	125.00
				KENNEWICK AFFORDABLE HOUSING LLLP	01/18/2024		012624	125.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
				KENNEWICK AFFORDABLE HOUSING LLLP	01/18/2024		012624	39.00
				KENNEWICK AFFORDABLE HOUSING LLLP	01/18/2024		012624	39.00
				KENNEWICK AFFORDABLE HOUSING LLLP	01/18/2024		012624	39.00
						CHECK	253308 TOTAL:	492.00
253309	01/26/2024	PRTD	100738	KNUTZEN ENGINEERING	01/18/2024		012624	29,255.00
						CHECK	253309 TOTAL:	29,255.00
253310	01/26/2024	PRTD	102924	LANG, LISA	12/11/2023		012624	126.00
						CHECK	253310 TOTAL:	126.00
253311	01/26/2024	PRTD	102972	LAVERDE APARTMENTS	01/10/2024		012624	1,080.00
						CHECK	253311 TOTAL:	1,080.00
253312	01/26/2024	PRTD	102972	LAVERDE APARTMENTS	01/10/2024		012624	600.00
						CHECK	253312 TOTAL:	600.00
253313	01/26/2024	PRTD	102978	LIBERTY LAWN & SAW SHOP	11/17/2023		012624	3,712.84
						CHECK	253313 TOTAL:	3,712.84
253314	01/26/2024	PRTD	102992	LIFETIME DENTAL CARE	01/03/2024		012624	2,000.00
						CHECK	253314 TOTAL:	2,000.00
253315	01/26/2024	PRTD	102954	LOU SOWERS PC	12/22/2023		012624	3,500.00
						CHECK	253315 TOTAL:	3,500.00
253316	01/26/2024	PRTD	105978	LUISA MIRANDA PEREZ	01/18/2024		012624	300.00
				LUISA MIRANDA PEREZ	01/18/2024		012624	300.00
				LUISA MIRANDA PEREZ	01/18/2024		012624	350.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
						CHECK	253316 TOTAL:	950.00
253317	01/26/2024	PRTD	105617	MACKAY & SPOSITO INC	01/05/2024		012624	3,387.00
						CHECK	253317 TOTAL:	3,387.00
253318	01/26/2024	PRTD	101774	MARQUINA PROPERTIES, LLC	01/12/2024		012624	175.60
						CHECK	253318 TOTAL:	175.60
253319	01/26/2024	PRTD	104342	MCL PROPERTIES / FRASH, INC.	01/08/2024		012624	1,030.00
						CHECK	253319 TOTAL:	1,030.00
253320	01/26/2024	PRTD	103119	MEADOW PARK 155 LLC	01/18/2024		012624	227.00
				MEADOW PARK 155 LLC	01/18/2024		012624	1,281.00
				MEADOW PARK 155 LLC	01/18/2024		012624	1,281.00
				MEADOW PARK 155 LLC	01/18/2024		012624	1,281.00
						CHECK	253320 TOTAL:	4,070.00
253321	01/26/2024	PRTD	103131	MEIER ARCHITECTURE ENGINEERING	01/09/2024		012624	1,472.99
				MEIER ARCHITECTURE ENGINEERING	01/11/2024		012624	500.00
						CHECK	253321 TOTAL:	1,972.99
253322	01/26/2024	PRTD	103134	MEL'S INTERCITY TOWING	01/03/2024		012624	184.25
				MEL'S INTERCITY TOWING	01/04/2024		012624	81.53
						CHECK	253322 TOTAL:	265.78
253323	01/26/2024	PRTD	103161	MIGHTY JOHNS PORTABLE TOILET , & S	01/15/2024		012624	195.00
				MIGHTY JOHNS PORTABLE TOILET , & S	01/15/2024		012624	95.00
				MIGHTY JOHNS PORTABLE TOILET , & S	01/15/2024		012624	98.00
				MIGHTY JOHNS PORTABLE TOILET , & S	01/15/2024		012624	95.00
				MIGHTY JOHNS PORTABLE TOILET , & S	01/15/2024		012624	125.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
				MIGHTY JOHNS PORTABLE TOILET , & S	01/15/2024		012624	62.50
				MIGHTY JOHNS PORTABLE TOILET , & S	01/15/2024		012624	62.50
						CHECK	253323 TOTAL:	733.00
253324	01/26/2024	PRTD	103193	MOON SECURITY SERVICES INC	12/31/2023		012624	240.00
						CHECK	253324 TOTAL:	240.00
253325	01/26/2024	PRTD	103193	MOON SECURITY SERVICES INC	12/31/2023		012624	310.00
						CHECK	253325 TOTAL:	310.00
253326	01/26/2024	PRTD	103193	MOON SECURITY SERVICES INC	12/31/2023		012624	310.00
						CHECK	253326 TOTAL:	310.00
253327	01/26/2024	PRTD	103193	MOON SECURITY SERVICES INC	12/31/2023		012624	310.00
						CHECK	253327 TOTAL:	310.00
253328	01/26/2024	PRTD	103210	MOTOROLA SOLUTIONS, INC	11/11/2023		012624	2,870.93
				MOTOROLA SOLUTIONS, INC	12/09/2023		012624	13,971.05
				MOTOROLA SOLUTIONS, INC	12/29/2023		012624	18,108.72
				MOTOROLA SOLUTIONS, INC	12/07/2023		012624	465,919.89
						CHECK	253328 TOTAL:	500,870.59
253329	01/26/2024	PRTD	103221	MUNICIPAL ONE LLC	12/05/2023		012624	6,500.00
						CHECK	253329 TOTAL:	6,500.00
253330	01/26/2024	PRTD	999997	ANNA HARPER	11/14/2022		012624	13.18
						CHECK	253330 TOTAL:	13.18
253331	01/26/2024	PRTD	999997	CHRISTOPHER CHISM	10/04/2022		012624	19.40

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
						CHECK	253331 TOTAL:	19.40
253332	01/26/2024	PRTD	999997	MAKENNA LORENZI	11/14/2022		012624	36.48
						CHECK	253332 TOTAL:	36.48
253333	01/26/2024	PRTD	999997	SHANNON HINTON	08/18/2022		012624	13.49
						CHECK	253333 TOTAL:	13.49
253334	01/26/2024	PRTD	999997	SHANNON HINTON	09/13/2022		012624	.24
						CHECK	253334 TOTAL:	.24
253335	01/26/2024	PRTD	103393	ORCHARD HILLS APARTMENTS LLC	01/05/2024		012624	975.00
				ORCHARD HILLS APARTMENTS LLC	01/05/2024		012624	1,275.00
						CHECK	253335 TOTAL:	2,250.00
253336	01/26/2024	PRTD	103430	OXFORD HOUSE CHERRY WOOD	01/04/2024		012624	750.00
						CHECK	253336 TOTAL:	750.00
253337	01/26/2024	PRTD	103444	OXFORD HOUSE COLUMBIA	01/04/2024		012624	750.00
						CHECK	253337 TOTAL:	750.00
253338	01/26/2024	PRTD	103431	OXFORD HOUSE EDISON	01/18/2024		012624	500.00
				OXFORD HOUSE EDISON	01/18/2024		012624	500.00
				OXFORD HOUSE EDISON	01/18/2024		012624	500.00
						CHECK	253338 TOTAL:	1,500.00
253339	01/26/2024	PRTD	103437	OXFORD HOUSE HEAVENS PARK	01/04/2024		012624	850.00
						CHECK	253339 TOTAL:	850.00
253340	01/26/2024	PRTD	103437	OXFORD HOUSE HEAVENS PARK	01/04/2024		012624	850.00

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CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
						CHECK	253340 TOTAL:	850.00
253341	01/26/2024	PRTD	103435	OXFORD HOUSE PARK HILLS	01/04/2024		012624	750.00
						CHECK	253341 TOTAL:	750.00
253342	01/26/2024	PRTD	103469	PACIFIC OFFICE AUTOMATION, INC	01/19/2024		012624	171.12
						CHECK	253342 TOTAL:	171.12
253343	01/26/2024	PRTD	103483	PAPE' MACHINERY, INC	01/10/2024		012624	715.72
						CHECK	253343 TOTAL:	715.72
253344	01/26/2024	PRTD	101214	PARAGON EQUITY MANAGEMENT, LLC	01/17/2024		012624	435.00
						CHECK	253344 TOTAL:	435.00
253345	01/26/2024	PRTD	103500	PASCO TIRE FACTORY, INC	10/26/2023		012624	2,466.38
				PASCO TIRE FACTORY, INC	10/26/2023		012624	6,926.65
				PASCO TIRE FACTORY, INC	12/05/2023		012624	588.60
				PASCO TIRE FACTORY, INC	12/05/2023		012624	552.80
						CHECK	253345 TOTAL:	10,534.43
253346	01/26/2024	PRTD	100509	PASCO TRICITIES KOA	01/18/2024		012624	92.38
				PASCO TRICITIES KOA	01/18/2024		012624	517.00
						CHECK	253346 TOTAL:	609.38
253347	01/26/2024	PRTD	103503	PATERSON HEIGHTS WATER ASSOC.	01/18/2024		012624	480.00
						CHECK	253347 TOTAL:	480.00
253348	01/26/2024	PRTD	105969	PECHTEL LAW PLLC	01/31/2024		012624	10,523.10
						CHECK	253348 TOTAL:	10,523.10

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253349	01/26/2024	PRTD	103524	PELLETIER, CHERYL	12/27/2023		012624	297.00
						CHECK	253349 TOTAL:	297.00
253350	01/26/2024	PRTD	101264	PILAV, MUJO	01/02/2024		012624	1,960.00
						CHECK	253350 TOTAL:	1,960.00
253351	01/26/2024	PRTD	103558	PINECREST APARTMENTS	01/12/2024		012624	1,009.00
						CHECK	253351 TOTAL:	1,009.00
253352	01/26/2024	PRTD	103579	POHL SPRING WORKS	12/22/2023		012624	4,151.52
						CHECK	253352 TOTAL:	4,151.52
253353	01/26/2024	PRTD	100824	PPC SOLUTIONS INC	01/17/2024		012624	27,072.46
				PPC SOLUTIONS INC	12/31/2023		012624	968.36
						CHECK	253353 TOTAL:	28,040.82
253354	01/26/2024	PRTD	100835	PRONTO PROCESS SERVICE	01/12/2024		012624	30.00
						CHECK	253354 TOTAL:	30.00
253355	01/26/2024	PRTD	105271	QUANTUM LEGAL PLLC	01/31/2024		012624	7,600.05
				QUANTUM LEGAL PLLC	01/30/2024		012624	4,166.00
				QUANTUM LEGAL PLLC	12/27/2023		012624	1,500.00
						CHECK	253355 TOTAL:	13,266.05
253356	01/26/2024	PRTD	103666	QUILL CORPORATION	01/17/2024		012624	297.51
						CHECK	253356 TOTAL:	297.51
253357	01/26/2024	PRTD	103686	RAMON, BERTHA	01/31/2024		012624	1,500.00
						CHECK	253357 TOTAL:	1,500.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253358	01/26/2024	PRTD	105180	RANDALL JOBS	09/08/2023		012624	1,750.00
					CHECK		253358 TOTAL:	1,750.00
253359	01/26/2024	PRTD	102821	RBJK VENTURE, LLC	01/18/2024		012624	1,075.00
				RBJK VENTURE, LLC	01/18/2024		012624	1,075.00
				RBJK VENTURE, LLC	01/18/2024		012624	50.00
				RBJK VENTURE, LLC	01/18/2024		012624	50.00
					CHECK		253359 TOTAL:	2,250.00
253360	01/26/2024	PRTD	103703	REAL PROPERTY, MANAGEMENT TRI-CITIE	01/03/2024		012624	1,079.00
					CHECK		253360 TOTAL:	1,079.00
253361	01/26/2024	PRTD	105931	RICHARD J OFSHE INC	01/07/2024		012624	2,949.00
					CHECK		253361 TOTAL:	2,949.00
253362	01/26/2024	PRTD	103748	RICHLAND MOBILE HOME PARK	01/18/2024		012624	5.29
				RICHLAND MOBILE HOME PARK	01/18/2024		012624	5.29
				RICHLAND MOBILE HOME PARK	01/18/2024		012624	8.16
					CHECK		253362 TOTAL:	18.74
253363	01/26/2024	PRTD	103755	RICOH USA, INC	12/07/2023		012624	2,026.16
				RICOH USA, INC	01/05/2024		012624	2,026.16
				RICOH USA, INC	12/31/2023		012624	183.31
				RICOH USA, INC	01/01/2024		012624	155.91
				RICOH USA, INC	01/04/2024		012624	322.67
				RICOH USA, INC	01/04/2023		012624	1,514.30
				RICOH USA, INC	01/10/2024		012624	438.71
				RICOH USA, INC	01/05/2024		012624	155.91

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
				RICOH USA, INC	01/05/2024		012624	135.66
				RICOH USA, INC	01/05/2024		012624	318.17
				RICOH USA, INC	01/05/2024		012624	201.32
				RICOH USA, INC	01/05/2024		012624	195.28
				RICOH USA, INC	01/05/2024		012624	237.59
				RICOH USA, INC	01/08/2024		012624	430.27
				RICOH USA, INC	01/09/2024		012624	52.68
				RICOH USA, INC	01/10/2024		012624	55.53
				RICOH USA, INC	01/10/2024		012624	438.71
				RICOH USA, INC	01/10/2024		012624	452.24
							CHECK 253363 TOTAL:	9,340.58
253364	01/26/2024	PRTD	101254	SANDY MARLEEN BONILLA	01/11/2024		012624	125.00
				SANDY MARLEEN BONILLA	01/11/2024		012624	375.00
				SANDY MARLEEN BONILLA	01/11/2024		012624	500.00
							CHECK 253364 TOTAL:	1,000.00
253365	01/26/2024	PRTD	103865	SCHINDLER ELEVATOR CORP.	12/29/2023		012624	461.43
							CHECK 253365 TOTAL:	461.43
253366	01/26/2024	PRTD	105737	SEASONS HOUSING	01/02/2024		012624	2,534.00
				SEASONS HOUSING	01/02/2024		012624	2,534.00
				SEASONS HOUSING	01/02/2024		012624	2,534.00
				SEASONS HOUSING	01/02/2024		012624	2,534.00
				SEASONS HOUSING	01/02/2024		012624	2,534.00
				SEASONS HOUSING	01/02/2024		012624	2,534.00
							CHECK 253366 TOTAL:	15,204.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253367	01/26/2024	PRTD	105737	SEASONS HOUSING	01/02/2024		012624	300.00
						CHECK	253367 TOTAL:	300.00
253368	01/26/2024	PRTD	105737	SEASONS HOUSING	01/02/2024		012624	300.00
						CHECK	253368 TOTAL:	300.00
253369	01/26/2024	PRTD	105737	SEASONS HOUSING	01/02/2024		012624	300.00
						CHECK	253369 TOTAL:	300.00
253370	01/26/2024	PRTD	105737	SEASONS HOUSING	01/02/2024		012624	300.00
						CHECK	253370 TOTAL:	300.00
253371	01/26/2024	PRTD	105737	SEASONS HOUSING	01/02/2024		012624	300.00
						CHECK	253371 TOTAL:	300.00
253372	01/26/2024	PRTD	105737	SEASONS HOUSING	01/02/2024		012624	300.00
						CHECK	253372 TOTAL:	300.00
253373	01/26/2024	PRTD	103905	SHEERAN, MARTIN	12/20/2023		012624	87.10
						CHECK	253373 TOTAL:	87.10
253374	01/26/2024	PRTD	103912	SHI INTERNATIONAL CORP	01/03/2024		012624	17,602.50
						CHECK	253374 TOTAL:	17,602.50
253375	01/26/2024	PRTD	103926	SILVER CREEK APARTMENTS	01/04/2024		012624	50.00
				SILVER CREEK APARTMENTS	01/04/2024		012624	1,055.00
				SILVER CREEK APARTMENTS	01/11/2024		012624	1,368.00
						CHECK	253375 TOTAL:	2,473.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
253376	01/26/2024	PRTD	103930	SINCLAIR, IAN	01/31/2024		012624	12,666.67
						CHECK	253376 TOTAL:	12,666.67
253377	01/26/2024	PRTD	104027	STAPLES	12/28/2023		012624	47.03
						CHECK	253377 TOTAL:	47.03
253378	01/26/2024	PRTD	104027	STAPLES	01/13/2024		012624	472.74
						CHECK	253378 TOTAL:	472.74
253379	01/26/2024	PRTD	104029	STAPLES ADVANTAGE	12/30/2023		012624	326.30
						CHECK	253379 TOTAL:	326.30
253380	01/26/2024	PRTD	103909	STARLITE MOTEL	01/08/2024		012624	975.00
				STARLITE MOTEL	01/08/2024		012624	975.00
				STARLITE MOTEL	01/10/2024		012624	975.00
				STARLITE MOTEL	01/11/2024		012624	975.00
				STARLITE MOTEL	01/11/2024		012624	975.00
				STARLITE MOTEL	01/11/2024		012624	975.00
				STARLITE MOTEL	01/17/2024		012624	975.00
				STARLITE MOTEL	01/17/2024		012624	975.00
						CHECK	253380 TOTAL:	7,800.00
253381	01/26/2024	PRTD	104059	STONEGATE APARTMENTS	01/12/2024		012624	1,335.30
						CHECK	253381 TOTAL:	1,335.30
253382	01/26/2024	PRTD	104116	TAHITIAN MOTOR INN	01/11/2024		012624	250.12
				TAHITIAN MOTOR INN	01/11/2024		012624	250.12
				TAHITIAN MOTOR INN	01/11/2024		012624	250.12
				TAHITIAN MOTOR INN	01/11/2024		012624	321.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
						CHECK	253382 TOTAL:	1,071.36
253383	01/26/2024	PRTD	104116	TAHITIAN MOTOR INN	01/04/2024		012624	729.66
						CHECK	253383 TOTAL:	729.66
253384	01/26/2024	PRTD	105849	TAYT LAWSON	01/11/2024		012624	1,275.00
						CHECK	253384 TOTAL:	1,275.00
253385	01/26/2024	PRTD	105435	THAXTON PARKINSON PLLC	04/30/2023		012624	525.00
				THAXTON PARKINSON PLLC	10/31/2023		012624	400.00
						CHECK	253385 TOTAL:	925.00
253386	01/26/2024	PRTD	100512	THE VINEYARDS APARTMENTS	01/18/2024		012624	478.00
				THE VINEYARDS APARTMENTS	01/18/2024		012624	1,317.00
				THE VINEYARDS APARTMENTS	01/12/2024		012624	814.55
						CHECK	253386 TOTAL:	2,609.55
253387	01/26/2024	PRTD	105114	TMG PROPERTY MANAGEMENT SERVICES	01/18/2024		012624	430.75
						CHECK	253387 TOTAL:	430.75
253388	01/26/2024	PRTD	104213	TRI-CITIES CHAPLAINCY	01/11/2024		012624	1,122.68
						CHECK	253388 TOTAL:	1,122.68
253389	01/26/2024	PRTD	104202	TRI-CITY AREA CHAMBER OF COMM.	12/01/2023		012624	372.00
				TRI-CITY AREA CHAMBER OF COMM.	10/09/2023		012624	11,868.06
				TRI-CITY AREA CHAMBER OF COMM.	11/10/2023		012624	11,041.09
				TRI-CITY AREA CHAMBER OF COMM.	12/11/2023		012624	13,236.93
				TRI-CITY AREA CHAMBER OF COMM.	01/10/2024		012624	10,710.75

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
					CHECK		253389 TOTAL:	47,228.83
253390	01/26/2024	PRTD	105962	UNITED STATES MARSHALS SERVICE	01/01/2024		012624	2,838.00
					CHECK		253390 TOTAL:	2,838.00
253391	01/26/2024	PRTD	104324	VALLEY PUBLISHING CO	01/04/2024		012624	114.06
				VALLEY PUBLISHING CO	01/17/2024		012624	100.38
				VALLEY PUBLISHING CO	01/10/2024		012624	121.91
				VALLEY PUBLISHING CO	01/17/2024		012624	100.37
					CHECK		253391 TOTAL:	436.72
253392	01/26/2024	PRTD	104335	VERIZON	01/03/2024		012624	50.00
					CHECK		253392 TOTAL:	50.00
253393	01/26/2024	PRTD	105975	VERONICA DELGADO	01/16/2024		012624	1,495.50
				VERONICA DELGADO	01/16/2024		012624	1,495.50
				VERONICA DELGADO	01/16/2024		012624	1,495.50
				VERONICA DELGADO	01/16/2024		012624	1,495.50
				VERONICA DELGADO	01/16/2024		012624	1,495.50
					CHECK		253393 TOTAL:	7,477.50
253394	01/26/2024	PRTD	105961	VERONICA SILVA	01/09/2024		012624	1,800.00
					CHECK		253394 TOTAL:	1,800.00
253395	01/26/2024	PRTD	104376	W A C O	01/22/2024		012624	150.00
					CHECK		253395 TOTAL:	150.00
253396	01/26/2024	PRTD	104370	W A P A	12/17/2023		012624	2,652.00
				W A P A	12/17/2023		012624	380.00

CASH ACCOUNT: 99900000 11120 AP Check Claims Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
						CHECK	253396 TOTAL:	3,032.00
253397	01/26/2024	PRTD	100776	WA STATE L&I	01/10/2024		012624	50.00
						CHECK	253397 TOTAL:	50.00
253398	01/26/2024	PRTD	104534	WESTERN STATES EQUIPMENT CO	12/27/2023		012624	163,159.23
						CHECK	253398 TOTAL:	163,159.23
253399	01/26/2024	PRTD	104569	WINCO FOODS, LLC	01/22/2024		012624	240.52
				WINCO FOODS, LLC	01/22/2024		012624	249.63
				WINCO FOODS, LLC	01/22/2024		012624	197.01
				WINCO FOODS, LLC	01/22/2024		012624	70.00
				WINCO FOODS, LLC	01/22/2024		012624	150.00
						CHECK	253399 TOTAL:	907.16
				NUMBER OF CHECKS 178			*** CASH ACCOUNT TOTAL ***	1,910,392.33

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	178	1,910,392.33

*** GRAND TOTAL *** 1,910,392.33

JOURNAL ENTRIES TO BE CREATED

CLERK: MCN

YEAR PER JNL SRC ACCOUNT EFF DATE JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T OB	DEBIT	CREDIT
2024 1 2475							
APP HH850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		28,372.80	
APP 99900000-11120 01/26/2024 012624	012624			AP Check Claims Clearing AP CASH DISBURSEMENTS JOURNAL			1,910,392.33
APP GF005000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		518,666.70	
APP HS850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		97,733.01	
APP JC850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		18,181.00	
APP FG850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		788.05	
APP ER850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		54,752.67	
APP PS850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		363,614.61	
APP CP850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		517,608.00	
APP VA850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		3,480.25	
APP RD850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		171,776.32	
APP SW850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		566.80	
APP EL500000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		7,623.43	
APP JD850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		51,120.00	
APP BHF85000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		11,679.35	
APP RE850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		3,728.85	
APP IB850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		4,236.59	
APP BS850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		480.00	
APP IM850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		28,040.82	
APP IT850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		26,943.08	
APP FS850000-21340 01/26/2024 012624	012624			Vouchers Payable AP CASH DISBURSEMENTS JOURNAL		1,000.00	
				GENERAL LEDGER TOTAL		1,910,392.33	1,910,392.33
APP 99900000-81540				Due To Homeless Hsng & Assistn		28,372.80	

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT	EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
	01/26/2024	012624	012624							
APP HH810000-11110	01/26/2024	012624	012624			Cash Equity				28,372.80
APP 99900000-80010	01/26/2024	012624	012624			Due To General Fund			518,666.70	
APP GF001000-11110	01/26/2024	012624	012624			Cash Equity				518,666.70
APP 99900000-81080	01/26/2024	012624	012624			Due To Human Services			97,733.01	
APP HS810000-11110	01/26/2024	012624	012624			Cash Equity				97,733.01
APP 99900000-81150	01/26/2024	012624	012624			Due To Juvenile Center			18,181.00	
APP JC810000-11110	01/26/2024	012624	012624			Cash Equity				18,181.00
APP 99900000-81240	01/26/2024	012624	012624			Due To Fairgrounds Oper Budget			788.05	
APP FG810000-11110	01/26/2024	012624	012624			Cash Equity				788.05
APP 99900000-85010	01/26/2024	012624	012624			Due To Equipment Rental & Rev			54,752.67	
APP ER810000-11110	01/26/2024	012624	012624			Cash Equity				54,752.67
APP 99900000-81480	01/26/2024	012624	012624			Due To Public Safety Tax Fund			363,614.61	
APP PS810000-11110	01/26/2024	012624	012624			Cash Equity				363,614.61
APP 99900000-83050	01/26/2024	012624	012624			Due To Capital Projects			517,608.00	
APP CP810000-11110	01/26/2024	012624	012624			Cash Equity				517,608.00
APP 99900000-81040	01/26/2024	012624	012624			Due To Veterans Assistance Fnd			3,480.25	
APP VA810000-11110	01/26/2024	012624	012624			Cash Equity				3,480.25
APP 99900000-81010	01/26/2024	012624	012624			Due To County Road			171,776.32	
APP RD810000-11110	01/26/2024	012624	012624			Cash Equity				171,776.32
APP 99900000-81550	01/26/2024	012624	012624			Due To Solid Waste Collection			566.80	
APP SW810000-11110	01/26/2024	012624	012624			Cash Equity				566.80
APP 99900000-81110	01/26/2024	012624	012624			Due To Election Reserve			7,623.43	
APP EL100000-11110	01/26/2024	012624	012624			Cash Equity				7,623.43
APP 99900000-81420	01/26/2024	012624	012624			Due To Jail Depreciation Reser			51,120.00	

JOURNAL ENTRIES TO BE CREATED

YEAR PER JNL SRC ACCOUNT EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
APP JD810000-11110 01/26/2024	012624	012624			Cash Equity				51,120.00
APP 99900000-81600 01/26/2024	012624	012624			Due To Behavioral Health			11,679.35	
APP BHF81000-11110 01/26/2024	012624	012624			Cash Equity				11,679.35
APP 99900000-81300 01/26/2024	012624	012624			Due To Real Estate Excise Tax			3,728.85	
APP RE810000-11110 01/26/2024	012624	012624			Cash Equity				3,728.85
APP 99900000-81160 01/26/2024	012624	012624			Due To Inmate Benevolence Fund			4,236.59	
APP IB810000-11110 01/26/2024	012624	012624			Cash Equity				4,236.59
APP 99900000-81270 01/26/2024	012624	012624			Due To Boating Safety & Patrol			480.00	
APP BS810000-11110 01/26/2024	012624	012624			Cash Equity				480.00
APP 99900000-85040 01/26/2024	012624	012624			Due To Insurance Management			28,040.82	
APP IM810000-11110 01/26/2024	012624	012624			Cash Equity				28,040.82
APP 99900000-85020 01/26/2024	012624	012624			Due To Central Services			26,943.08	
APP IT810000-11110 01/26/2024	012624	012624			Cash Equity				26,943.08
APP 99900000-81380 01/26/2024	012624	012624			Due To Family Services			1,000.00	
APP FS810000-11110 01/26/2024	012624	012624			Cash Equity				1,000.00
					SYSTEM GENERATED ENTRIES TOTAL			1,910,392.33	1,910,392.33
					JOURNAL 2024/01/2475 TOTAL			3,820,784.66	3,820,784.66

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION		DEBIT	CREDIT
0010 General Fund	2024	1	2475	01/26/2024			
GF001000-11110				Cash Equity			518,666.70
GF005000-21340				Vouchers Payable		518,666.70	
					FUND TOTAL	518,666.70	518,666.70
1010 County Road	2024	1	2475	01/26/2024			
RD810000-11110				Cash Equity			171,776.32
RD850000-21340				Vouchers Payable		171,776.32	
					FUND TOTAL	171,776.32	171,776.32
1040 Veterans Assistance Fund	2024	1	2475	01/26/2024			
VA810000-11110				Cash Equity			3,480.25
VA850000-21340				Vouchers Payable		3,480.25	
					FUND TOTAL	3,480.25	3,480.25
1080 Human Services	2024	1	2475	01/26/2024			
HS810000-11110				Cash Equity			97,733.01
HS850000-21340				Vouchers Payable		97,733.01	
					FUND TOTAL	97,733.01	97,733.01
1110 Election Reserve	2024	1	2475	01/26/2024			
EL100000-11110				Cash Equity			7,623.43
EL500000-21340				Vouchers Payable		7,623.43	
					FUND TOTAL	7,623.43	7,623.43
1150 Juvenile Center	2024	1	2475	01/26/2024			
JC810000-11110				Cash Equity			18,181.00
JC850000-21340				Vouchers Payable		18,181.00	
					FUND TOTAL	18,181.00	18,181.00
1160 Inmate Benevolence Fund	2024	1	2475	01/26/2024			
IB810000-11110				Cash Equity			4,236.59
IB850000-21340				Vouchers Payable		4,236.59	
					FUND TOTAL	4,236.59	4,236.59
1240 Event Center	2024	1	2475	01/26/2024			
FG810000-11110				Cash Equity			788.05
FG850000-21340				Vouchers Payable		788.05	
					FUND TOTAL	788.05	788.05
1270 Boating Safety & Patrol Fund	2024	1	2475	01/26/2024			

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION		DEBIT	CREDIT
BS810000-11110				Cash Equity			480.00
BS850000-21340				Vouchers Payable		480.00	
					FUND TOTAL	480.00	480.00
1300 Real Estate Excise Tax	2024	1	2475	01/26/2024			
RE810000-11110				Cash Equity			3,728.85
RE850000-21340				Vouchers Payable		3,728.85	
					FUND TOTAL	3,728.85	3,728.85
1380 Family Services	2024	1	2475	01/26/2024			
FS810000-11110				Cash Equity			1,000.00
FS850000-21340				Vouchers Payable		1,000.00	
					FUND TOTAL	1,000.00	1,000.00
1420 Jail Depreciation Reserve	2024	1	2475	01/26/2024			
JD810000-11110				Cash Equity			51,120.00
JD850000-21340				Vouchers Payable		51,120.00	
					FUND TOTAL	51,120.00	51,120.00
1480 Public Safety Tax Fund	2024	1	2475	01/26/2024			
PS810000-11110				Cash Equity			363,614.61
PS850000-21340				Vouchers Payable		363,614.61	
					FUND TOTAL	363,614.61	363,614.61
1540 Homeless Housing And Assistnce	2024	1	2475	01/26/2024			
HH810000-11110				Cash Equity			28,372.80
HH850000-21340				Vouchers Payable		28,372.80	
					FUND TOTAL	28,372.80	28,372.80
1550 Solid Waste Collection Fund	2024	1	2475	01/26/2024			
SW810000-11110				Cash Equity			566.80
SW850000-21340				Vouchers Payable		566.80	
					FUND TOTAL	566.80	566.80
1600 Behavioral Health	2024	1	2475	01/26/2024			
BHF81000-11110				Cash Equity			11,679.35
BHF85000-21340				Vouchers Payable		11,679.35	
					FUND TOTAL	11,679.35	11,679.35
3050 Capital Projects	2024	1	2475	01/26/2024			
CP810000-11110				Cash Equity			517,608.00

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION	DEBIT	CREDIT
CP850000-21340					Vouchers Payable	517,608.00	
					FUND TOTAL	517,608.00	517,608.00
5010 Equipment Rental & Revolving	2024	1	2475	01/26/2024			
ER810000-11110					Cash Equity		54,752.67
ER850000-21340					Vouchers Payable	54,752.67	
					FUND TOTAL	54,752.67	54,752.67
5020 Central Services	2024	1	2475	01/26/2024			
IT810000-11110					Cash Equity		26,943.08
IT850000-21340					Vouchers Payable	26,943.08	
					FUND TOTAL	26,943.08	26,943.08
5040 Insurance Management	2024	1	2475	01/26/2024			
IM810000-11110					Cash Equity		28,040.82
IM850000-21340					Vouchers Payable	28,040.82	
					FUND TOTAL	28,040.82	28,040.82
9999 Treasurers Pooled Cash	2024	1	2475	01/26/2024			
99900000-11120					AP Check Claims Clearing		1,910,392.33
99900000-80010					Due To General Fund	518,666.70	
99900000-81010					Due To County Road	171,776.32	
99900000-81040					Due To Veterans Assistance Fnd	3,480.25	
99900000-81080					Due To Human Services	97,733.01	
99900000-81110					Due To Election Reserve	7,623.43	
99900000-81150					Due To Juvenile Center	18,181.00	
99900000-81160					Due To Inmate Benevolence Fund	4,236.59	
99900000-81240					Due To Fairgrounds Oper Budget	788.05	
99900000-81270					Due To Boating Safety & Patrol	480.00	
99900000-81300					Due To Real Estate Excise Tax	3,728.85	
99900000-81380					Due To Family Services	1,000.00	
99900000-81420					Due To Jail Depreciation Reser	51,120.00	
99900000-81480					Due To Public Safety Tax Fund	363,614.61	
99900000-81540					Due To Homeless Hsng & Assistn	28,372.80	
99900000-81550					Due To Solid Waste Collection	566.80	
99900000-81600					Due To Behavioral Health	11,679.35	
99900000-83050					Due To Capital Projects	517,608.00	
99900000-85010					Due To Equipment Rental & Rev	54,752.67	
99900000-85020					Due To Central Services	26,943.08	
99900000-85040					Due To Insurance Management	28,040.82	
					FUND TOTAL	1,910,392.33	1,910,392.33

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0010	General Fund		518,666.70
1010	County Road		171,776.32
1040	Veterans Assistance Fund		3,480.25
1080	Human Services		97,733.01
1110	Election Reserve		7,623.43
1150	Juvenile Center		18,181.00
1160	Inmate Benevolence Fund		4,236.59
1240	Event Center		788.05
1270	Boating Safety & Patrol Fund		480.00
1300	Real Estate Excise Tax		3,728.85
1380	Family Services		1,000.00
1420	Jail Depreciation Reserve		51,120.00
1480	Public Safety Tax Fund		363,614.61
1540	Homeless Housing And Assistnce		28,372.80
1550	Solid Waste Collection Fund		566.80
1600	Behavioral Health		11,679.35
3050	Capital Projects		517,608.00
5010	Equipment Rental & Revolving		54,752.67
5020	Central Services		26,943.08
5040	Insurance Management		28,040.82
9999	Treasurers Pooled Cash	1,910,392.33	
	TOTAL	1,910,392.33	1,910,392.33

** END OF REPORT - Generated by Monika Nakic **

CASH ACCOUNT: 99900000 11121 AP Wire Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
771	01/26/2024	EFT	100088	AJAX LAW FIRM	01/31/2024		012624E	11,400.00
				AJAX LAW FIRM	12/30/2023		012624E	300.00
					CHECK		771 TOTAL:	11,700.00
772	01/26/2024	EFT	101382	ARMIJO, ANA	01/01/2024		012624E	6,175.00
					CHECK		772 TOTAL:	6,175.00
773	01/26/2024	EFT	101581	BETANCOURT LAW, PLLC	01/31/2024		012624E	12,116.67
					CHECK		773 TOTAL:	12,116.67
774	01/26/2024	EFT	101721	CANO LAW, PLLC	01/31/2024		012624E	7,446.00
					CHECK		774 TOTAL:	7,446.00
775	01/26/2024	EFT	101729	CARLSON, HEATHER M	01/31/2024		012624E	11,400.00
					CHECK		775 TOTAL:	11,400.00
776	01/26/2024	EFT	101872	COLUMBIA BASIN INTERPRETING, TRANSL	01/01/2024		012624E	4,562.50
					CHECK		776 TOTAL:	4,562.50
777	01/26/2024	EFT	105868	ELLERD, HULTGRENN, & DAHLHAUSER LLP	01/05/2024		012624E	1,596.09
				ELLERD, HULTGRENN, & DAHLHAUSER LLP	01/05/2024		012624E	1,400.00
				ELLERD, HULTGRENN, & DAHLHAUSER LLP	01/04/2024		012624E	365.75
				ELLERD, HULTGRENN, & DAHLHAUSER LLP	01/14/2024		012624E	1,412.65
					CHECK		777 TOTAL:	4,774.49
778	01/26/2024	EFT	105600	FELSTED LAW FIRM LLC	01/31/2024		012624E	11,400.00
					CHECK		778 TOTAL:	11,400.00
779	01/26/2024	EFT	105755	FORTITUDE LAW PLLC	01/31/2024		012624E	12,666.67
				FORTITUDE LAW PLLC	12/18/2023		012624E	1,600.00

CASH ACCOUNT: 99900000 11121 AP Wire Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
				FORTITUDE LAW PLLC	01/17/2024		012624E	1,085.72
					CHECK		779 TOTAL:	15,352.39
780	01/26/2024	EFT	102394	H CHANG LAW OFFICE PLLC	01/31/2024		012624E	2,439.23
					CHECK		780 TOTAL:	2,439.23
781	01/26/2024	EFT	102595	HICKMAN LAW, PLLC	11/01/2023		012624E	11,224.64
				HICKMAN LAW, PLLC	11/02/2023		012624E	10,523.10
				HICKMAN LAW, PLLC	09/01/2023		012624E	10,172.33
				HICKMAN LAW, PLLC	01/31/2024		012624E	9,800.00
				HICKMAN LAW, PLLC	12/31/2023		012624E	3,300.00
					CHECK		781 TOTAL:	45,020.07
782	01/26/2024	EFT	105573	HILDE LAW OFFICE	01/31/2024		012624E	12,666.67
					CHECK		782 TOTAL:	12,666.67
783	01/26/2024	EFT	102656	HUI LAW LLC, RAYMOND HUI	01/31/2024		012624E	7,446.00
					CHECK		783 TOTAL:	7,446.00
784	01/26/2024	EFT	102817	KANE LAW PLLC	01/31/2024		012624E	12,666.67
				KANE LAW PLLC	12/28/2023		012624E	921.50
				KANE LAW PLLC	12/04/2023		012624E	2,223.00
				KANE LAW PLLC	12/28/2023		012624E	902.50
				KANE LAW PLLC	12/29/2023		012624E	600.00
				KANE LAW PLLC	12/28/2023		012624E	902.50
				KANE LAW PLLC	12/28/2023		012624E	703.00
				KANE LAW PLLC	12/28/2023		012624E	864.50
					CHECK		784 TOTAL:	19,783.67

CASH ACCOUNT: 99900000 11121 AP Wire Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
785	01/26/2024	EFT	105456	LANDON LAW PLLC	01/31/2024		012624E	12,116.67
					CHECK		785 TOTAL:	12,116.67
786	01/26/2024	EFT	105758	LAW OFFICE OF KATHERINE BOHNET PLLC	01/31/2024		012624E	12,666.67
				LAW OFFICE OF KATHERINE BOHNET PLLC	01/03/2024		012624E	2,300.00
					CHECK		786 TOTAL:	14,966.67
787	01/26/2024	EFT	102941	LAW OFFICE OF NICHOLAS BLOUNT , PLL	01/31/2024		012624E	12,666.67
				LAW OFFICE OF NICHOLAS BLOUNT , PLL	01/13/2024		012624E	900.00
				LAW OFFICE OF NICHOLAS BLOUNT , PLL	01/13/2024		012624E	1,339.50
				LAW OFFICE OF NICHOLAS BLOUNT , PLL	01/13/2024		012624E	450.00
				LAW OFFICE OF NICHOLAS BLOUNT , PLL	01/13/2024		012624E	1,805.00
				LAW OFFICE OF NICHOLAS BLOUNT , PLL	01/13/2024		012624E	3,375.00
					CHECK		787 TOTAL:	20,536.17
788	01/26/2024	EFT	103207	MOSER, ROBERT	01/31/2024		012624E	11,400.00
					CHECK		788 TOTAL:	11,400.00
789	01/26/2024	EFT	103235	NACCARATO, SCOTT	01/31/2024		012624E	7,446.00
					CHECK		789 TOTAL:	7,446.00
790	01/26/2024	EFT	103379	OLDFIELD, KARYN K	01/31/2024		012624E	2,200.00
				OLDFIELD, KARYN K	01/11/2024		012624E	5,000.00
					CHECK		790 TOTAL:	7,200.00
791	01/26/2024	EFT	103600	PREMIER INVESTIGATIONS LLC	12/27/2023		012624E	46.20
				PREMIER INVESTIGATIONS LLC	12/27/2023		012624E	824.64
				PREMIER INVESTIGATIONS LLC	12/27/2023		012624E	1,578.60
				PREMIER INVESTIGATIONS LLC	12/27/2023		012624E	3,200.00

CASH ACCOUNT: 99900000 11121 AP Wire Clearing

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
				PREMIER INVESTIGATIONS LLC	12/27/2023		012624E	297.00
				PREMIER INVESTIGATIONS LLC	12/27/2023		012624E	85.80
				PREMIER INVESTIGATIONS LLC	12/27/2023		012624E	310.20
				PREMIER INVESTIGATIONS LLC	12/27/2023		012624E	66.00
						CHECK	791 TOTAL:	6,408.44
792	01/26/2024	EFT	103875	SCOTT, ERIC	01/31/2024		012624E	3,672.00
						CHECK	792 TOTAL:	3,672.00
793	01/26/2024	EFT	104172	TINDELL, ALAN	01/31/2024		012624E	4,000.00
						CHECK	793 TOTAL:	4,000.00

NUMBER OF CHECKS 23 *** CASH ACCOUNT TOTAL *** 260,028.64

	COUNT	AMOUNT
TOTAL EFT'S	23	260,028.64

*** GRAND TOTAL *** 260,028.64

JOURNAL ENTRIES TO BE CREATED

CLERK: MCN

YEAR PER JNL SRC ACCOUNT EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC LINE DESC	T	OB	DEBIT	CREDIT
2024 1 2477					
APP PS850000-21340 01/26/2024 012624E 012624	Vouchers Payable AP CASH DISBURSEMENTS JOURNAL			139,122.72	
APP 99900000-11121 01/26/2024 012624E 012624	AP Wire Clearing AP CASH DISBURSEMENTS JOURNAL				260,028.64
APP GF005000-21340 01/26/2024 012624E 012624	Vouchers Payable AP CASH DISBURSEMENTS JOURNAL			107,805.92	
APP BHF85000-21340 01/26/2024 012624E 012624	Vouchers Payable AP CASH DISBURSEMENTS JOURNAL			13,100.00	
	GENERAL LEDGER TOTAL			260,028.64	260,028.64
APP 99900000-81480 01/26/2024 012624E 012624	Due To Public Safety Tax Fund			139,122.72	
APP PS810000-11110 01/26/2024 012624E 012624	Cash Equity				139,122.72
APP 99900000-80010 01/26/2024 012624E 012624	Due To General Fund			107,805.92	
APP GF001000-11110 01/26/2024 012624E 012624	Cash Equity				107,805.92
APP 99900000-81600 01/26/2024 012624E 012624	Due To Behavioral Health			13,100.00	
APP BHF81000-11110 01/26/2024 012624E 012624	Cash Equity				13,100.00
	SYSTEM GENERATED ENTRIES TOTAL			260,028.64	260,028.64
	JOURNAL 2024/01/2477 TOTAL			520,057.28	520,057.28

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE	ACCOUNT DESCRIPTION		DEBIT	CREDIT
0010 General Fund	2024	1	2477	01/26/2024				
GF001000-11110					Cash Equity			107,805.92
GF005000-21340					Vouchers Payable		107,805.92	
						FUND TOTAL	107,805.92	107,805.92
1480 Public Safety Tax Fund	2024	1	2477	01/26/2024				
PS810000-11110					Cash Equity			139,122.72
PS850000-21340					Vouchers Payable		139,122.72	
						FUND TOTAL	139,122.72	139,122.72
1600 Behavioral Health	2024	1	2477	01/26/2024				
BHF81000-11110					Cash Equity			13,100.00
BHF85000-21340					Vouchers Payable		13,100.00	
						FUND TOTAL	13,100.00	13,100.00
9999 Treasurers Pooled Cash	2024	1	2477	01/26/2024				
99900000-11121					AP Wire Clearing			260,028.64
99900000-80010					Due To General Fund		107,805.92	
99900000-81480					Due To Public Safety Tax Fund		139,122.72	
99900000-81600					Due To Behavioral Health		13,100.00	
						FUND TOTAL	260,028.64	260,028.64

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0010	General Fund		107,805.92
1480	Public Safety Tax Fund		139,122.72
1600	Behavioral Health		13,100.00
9999	Treasurers Pooled Cash	260,028.64	
	TOTAL	260,028.64	260,028.64

** END OF REPORT - Generated by Monika Nakic **

CASH ACCOUNT: 99900000 11100 Main Checking

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
1503	01/26/2024	WIRE	101046	B C MEALS	01/08/2024			377.95
							CHECK 1503 TOTAL:	377.95
1504	01/26/2024	WIRE	101046	B C MEALS	01/08/2024			178.95
							CHECK 1504 TOTAL:	178.95
1505	01/26/2024	WIRE	101046	B C MEALS	01/05/2024			178.95
							CHECK 1505 TOTAL:	178.95
1510	01/26/2024	WIRE	101529	B C WORKMANS COMP	01/22/2024			41,523.47
							CHECK 1510 TOTAL:	41,523.47
1518	01/26/2024	WIRE	105532	B C JURY PAY	01/19/2024			1,641.39
							CHECK 1518 TOTAL:	1,641.39
1519	01/26/2024	WIRE	101046	B C MEALS	01/24/2024			122.95
							CHECK 1519 TOTAL:	122.95
1520	01/26/2024	WIRE	101046	B C MEALS	10/16/2023			156.95
							CHECK 1520 TOTAL:	156.95
				NUMBER OF CHECKS 7			*** CASH ACCOUNT TOTAL ***	44,180.61

	COUNT	AMOUNT
TOTAL WIRE TRANSFERS	7	44,180.61

*** GRAND TOTAL *** 44,180.61

JOURNAL ENTRIES TO BE CREATED

CLERK: MCN

YEAR PER JNL SRC ACCOUNT / EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2024 1 2476					
APP GF005000-21340	Vouchers Payable			2,377.24	
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL				
APP 99900000-11100	Main Checking				44,180.61
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL				
APP WC850000-21340	Vouchers Payable			41,523.47	
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL				
APP PS850000-21340	Vouchers Payable			122.95	
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL				
APP BHF85000-21340	Vouchers Payable			156.95	
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL				
	GENERAL LEDGER TOTAL			44,180.61	44,180.61
APP 99900000-80010	Due To General Fund			2,377.24	
01/26/2024 CASH DISB 012624					
APP GF001000-11110	Cash Equity				2,377.24
01/26/2024 CASH DISB 012624					
APP 99900000-85030	Due To Workmens Compensation			41,523.47	
01/26/2024 CASH DISB 012624					
APP WC810000-11110	Cash Equity				41,523.47
01/26/2024 CASH DISB 012624					
APP 99900000-81480	Due To Public Safety Tax Fund			122.95	
01/26/2024 CASH DISB 012624					
APP PS810000-11110	Cash Equity				122.95
01/26/2024 CASH DISB 012624					
APP 99900000-81600	Due To Behavioral Health			156.95	
01/26/2024 CASH DISB 012624					
APP BHF81000-11110	Cash Equity				156.95
01/26/2024 CASH DISB 012624					
	SYSTEM GENERATED ENTRIES TOTAL			44,180.61	44,180.61
	JOURNAL 2024/01/2476 TOTAL			88,361.22	88,361.22

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION		DEBIT	CREDIT
0010 General Fund	2024	1	2476	01/26/2024			
GF001000-11110				Cash Equity			2,377.24
GF005000-21340				Vouchers Payable		2,377.24	
					FUND TOTAL	2,377.24	2,377.24
1480 Public Safety Tax Fund	2024	1	2476	01/26/2024			
PS810000-11110				Cash Equity			122.95
PS850000-21340				Vouchers Payable		122.95	
					FUND TOTAL	122.95	122.95
1600 Behavioral Health	2024	1	2476	01/26/2024			
BHF81000-11110				Cash Equity			156.95
BHF85000-21340				Vouchers Payable		156.95	
					FUND TOTAL	156.95	156.95
5030 Workmens Compensation	2024	1	2476	01/26/2024			
WC810000-11110				Cash Equity			41,523.47
WC850000-21340				Vouchers Payable		41,523.47	
					FUND TOTAL	41,523.47	41,523.47
9999 Treasurers Pooled Cash	2024	1	2476	01/26/2024			
99900000-11100				Main Checking			44,180.61
99900000-80010				Due To General Fund		2,377.24	
99900000-81480				Due To Public Safety Tax Fund		122.95	
99900000-81600				Due To Behavioral Health		156.95	
99900000-85030				Due To Workmens Compensation		41,523.47	
					FUND TOTAL	44,180.61	44,180.61

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
0010 General Fund		2,377.24
1480 Public Safety Tax Fund		122.95
1600 Behavioral Health		156.95
5030 Workmens Compensation		41,523.47
9999 Treasurers Pooled Cash	44,180.61	
TOTAL	44,180.61	44,180.61

** END OF REPORT - Generated by Monika Nakic **

We, the undersigned Board of County Commissioners of Benton County, Washington, do hereby certify that the merchandise of services hereinafter specified by Funds on the attached Check Posting List, have been received and are approved for payment.

Accounts Payable

Check Date: 01/26/2024

Transfers # 1529-1530
Total of all Funds: $1756.92

Commissioner_____

Commissioner_____

Commissioner_____

Date Signed _____

CASH ACCOUNT: 99900000 11100 Main Checking

CHECK NO	CHK DATE	TYPE	VENDOR NAME	INV DATE	PO	CHECK	NET
1529	01/26/2024	WIRE	104460 WA ST DEPT OF REVENUE, #035000971	01/26/2024		WIRE_001	67.56
					CHECK	1529 TOTAL:	67.56
			NUMBER OF CHECKS 1		*** CASH ACCOUNT TOTAL ***		67.56

	COUNT	AMOUNT
TOTAL WIRE TRANSFERS	1	67.56

*** GRAND TOTAL *** 67.56

JOURNAL ENTRIES TO BE CREATED

CLERK: MCN

YEAR PER JNL / SRC ACCOUNT / EFF DATE	JNL DESC	REF 1	REF 2	REF 3	ACCOUNT DESC / LINE DESC	T	OB	DEBIT	CREDIT
2024 1 2675									
APP GF005000-21340					Vouchers Payable			67.56	
01/26/2024	WIRE_001	WIRE_0			AP CASH DISBURSEMENTS JOURNAL				
APP 99900000-11100					Main Checking				67.56
01/26/2024	WIRE_001	WIRE_0			AP CASH DISBURSEMENTS JOURNAL				
					GENERAL LEDGER TOTAL			67.56	67.56
APP 99900000-80010					Due To General Fund			67.56	
01/26/2024	WIRE_001	WIRE_0							
APP GF001000-11110					Cash Equity				67.56
01/26/2024	WIRE_001	WIRE_0							
					SYSTEM GENERATED ENTRIES TOTAL			67.56	67.56
					JOURNAL 2024/01/2675 TOTAL			135.12	135.12

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION		DEBIT	CREDIT
0010 General Fund	2024	1	2675	01/26/2024			
GF001000-11110				Cash Equity			67.56
GF005000-21340				Vouchers Payable		67.56	
					FUND TOTAL	67.56	67.56
9999 Treasurers Pooled Cash	2024	1	2675	01/26/2024			
99900000-11100				Main Checking			67.56
99900000-80010				Due To General Fund		67.56	
					FUND TOTAL	67.56	67.56

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
0010 General Fund		67.56
9999 Treasurers Pooled Cash	67.56	
TOTAL	67.56	67.56

** END OF REPORT - Generated by Monika Nakic **

CASH ACCOUNT: 99900000 11124 Federal Tax

CHECK NO	CHK DATE	TYPE	VENDOR	NAME	INV DATE	PO	CHECK	NET
1530	01/26/2024	WIRE	104460	WA ST DEPT OF REVENUE, #035000971	01/26/2024			1,689.36
							CHECK 1530 TOTAL:	1,689.36
				NUMBER OF CHECKS 1			*** CASH ACCOUNT TOTAL ***	1,689.36

	COUNT	AMOUNT
TOTAL WIRE TRANSFERS	1	1,689.36

*** GRAND TOTAL *** 1,689.36

JOURNAL ENTRIES TO BE CREATED

CLERK: MCN

YEAR PER JNL / SRC ACCOUNT / EFF DATE JNL DESC REF 1 REF 2 REF 3	ACCOUNT DESC / LINE DESC	T OB	DEBIT	CREDIT
2024 1 2674				
APP EL500000-21340	Vouchers Payable		97.74	
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL			
APP 99900000-11124	Federal Tax			1,689.36
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL			
APP ER850000-21340	Vouchers Payable		1,567.13	
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL			
APP GF005000-21340	Vouchers Payable		21.88	
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL			
APP SD850000-21340	Vouchers Payable		2.61	
01/26/2024 CASH DISB 012624	AP CASH DISBURSEMENTS JOURNAL			
	GENERAL LEDGER TOTAL		1,689.36	1,689.36
APP 99900000-81110	Due To Election Reserve		97.74	
01/26/2024 CASH DISB 012624				
APP EL100000-11110	Cash Equity			97.74
01/26/2024 CASH DISB 012624				
APP 99900000-85010	Due To Equipment Rental & Rev		1,567.13	
01/26/2024 CASH DISB 012624				
APP ER810000-11110	Cash Equity			1,567.13
01/26/2024 CASH DISB 012624				
APP 99900000-80010	Due To General Fund		21.88	
01/26/2024 CASH DISB 012624				
APP GF001000-11110	Cash Equity			21.88
01/26/2024 CASH DISB 012624				
APP 99900000-81350	Due To Sustainable Development		2.61	
01/26/2024 CASH DISB 012624				
APP SD810000-11110	Cash Equity			2.61
01/26/2024 CASH DISB 012624				
	SYSTEM GENERATED ENTRIES TOTAL		1,689.36	1,689.36
	JOURNAL 2024/01/2674 TOTAL		3,378.72	3,378.72

JOURNAL ENTRIES TO BE CREATED

FUND / ACCOUNT	YEAR	PER	JNL	EFF DATE / ACCOUNT DESCRIPTION		DEBIT	CREDIT
0010 General Fund	2024	1	2674	01/26/2024			
GF001000-11110				Cash Equity			21.88
GF005000-21340				Vouchers Payable		21.88	
					FUND TOTAL	21.88	21.88
1110 Election Reserve	2024	1	2674	01/26/2024			
EL100000-11110				Cash Equity			97.74
EL500000-21340				Vouchers Payable		97.74	
					FUND TOTAL	97.74	97.74
1350 Sustainable Development	2024	1	2674	01/26/2024			
SD810000-11110				Cash Equity			2.61
SD850000-21340				Vouchers Payable		2.61	
					FUND TOTAL	2.61	2.61
5010 Equipment Rental & Revolving	2024	1	2674	01/26/2024			
ER810000-11110				Cash Equity			1,567.13
ER850000-21340				Vouchers Payable		1,567.13	
					FUND TOTAL	1,567.13	1,567.13
9999 Treasurers Pooled Cash	2024	1	2674	01/26/2024			
99900000-11124				Federal Tax			1,689.36
99900000-80010				Due To General Fund		21.88	
99900000-81110				Due To Election Reserve		97.74	
99900000-81350				Due To Sustainable Development		2.61	
99900000-85010				Due To Equipment Rental & Rev		1,567.13	
					FUND TOTAL	1,689.36	1,689.36

JOURNAL ENTRIES TO BE CREATED

FUND		DUE TO	DUE FR
0010 General Fund			21.88
1110 Election Reserve			97.74
1350 Sustainable Development			2.61
5010 Equipment Rental & Revolving			1,567.13
9999 Treasurers Pooled Cash		1,689.36	
	TOTAL	1,689.36	1,689.36

** END OF REPORT - Generated by Monika Nakic **

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Appointment of Peter Smith to the Benton County Board of Equalization
Presenter:	
Prepared By:	Amanda Pearson
Reviewed By:	Jerrod MacPherson

PA Review, Approval to Form: ☐ Yes ☒ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☒ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☐ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

The Board of Equalization is a quasi-judicial body consisting of not less than three nor more than seven members including alternates per RCW 84.48.014.

There is a vacancy on the board and does not fulfill the requirement of having a full board.

Taxpayer, Peter Smith, has expressed an interest and willingness to be appointed for a term of three years to the Board of Equalization. He has also completed an online application to fill this vacancy.

Fiscal Impact

None-already budgeted for 3 board members (Mr. Smith being the 3rd).

Recommendation

Move to approve Peter Smith to the Benton County Board of Equalization.

Suggested Motion

Approve on Consent Agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF APPOINTING PETER SMITH TO THE BENTON COUNTY BOARD OF EQUALIZATION

WHEREAS, the Board of Equalization is a quasi-judicial body consisting of not less than three nor more than seven members including alternates per RCW 84.48.014; and

WHEREAS, there is a vacancy on the board and does not fulfill the requirement of having a full board; and

WHEREAS, a request for applications was advertised on the Benton County website; and

WHEREAS, Peter Smith has expressed an interest and willingness to be appointed for a term of three years to the Board of Equalization; **NOW, THEREFORE,**

BE IT RESOLVED that Peter Smith is hereby appointed to the Benton County Board of Equalization effective February 6, 2024 with said term expiring on February 6, 2027.

Dated this 6th day of February, 2024

Jerome Delvin
Chairman of the Board

Michael Alvarez
Chairman Pro Tem

Will McKay
Commissioner

Constituting the Board of County Commissioners of Benton County, Washington

Attest: . . . . . .
Clerk of the Board

Orig: BOE
CC: BOCC/Appt. List

A. Pearson

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Declaration of Surplus Property
Presenter:	N/A
Prepared By:	Nicole Webb, Administrative Assistant
Reviewed By:	

PA Review, Approval to Form: ☐ Yes ☐ No ☒ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☒ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☐ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

As outlined in Resolution 07-752, County departments may request personal property items be declared surplus and accordingly disposed of. A list of items for the current surplus is provided as an attachment.

Fiscal Impact

None.

Recommendation

The Personal Property Manager has determined that the personal property on the attached exhibit(s) can be declared surplus and disposed of as submitted.

Suggested Motion

Approve as part of the Consent Agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF SURPLUS AND DISPOSITION OF PERSONAL PROPERTY, IN ACCORDANCE WITH RESOLUTION 07-752

WHEREAS, the County's Personal Property Management Policy, Resolution No. 07-752, sets forth the policies and procedures for surplus and disposition of personal property; and

WHEREAS, Superior Court has identified items of personal property for which they are no longer in need; and

WHEREAS, the Personal Property Manager has determined that these items are obsolete and, therefore, recommends the listed property be declared surplus; and

WHEREAS, Superior Court can appropriately destroy the obsolete items following proper procedure; and

WHEREAS, the Board finds it to be in the best interest of the citizens of Benton County to surplus the property and the Personal Property Manager may dispose of such in accordance with the Personal Property Management Policy; **NOW, THEREFORE**

BE IT RESOLVED, that based on the recommendation of the Personal Property Manager and as supported by Superior Court, the listed property in Attachment A is hereby determined to be surplus and will be disposed of following proper destruction procedure.

Dated this 6th day of February, 2024.

Jerome Delvin
Chair of the Board

Michael Alvarez
Chair Pro Tem

Will McKay
Commissioner

Attest: …….
Clerk of the Board

Constituting the Board of County Commissioners of Benton County, Washington

cc: **Original** – BOCC File
Copy –N. Webb, T. Runge

N. Webb

Attachment A: Surplus

Superior Court (To Be Destroyed)

- Taser Guns

Brand	Model	Serial Number
Axon	Taser X26P	X12007F97
Axon	Taser X26P	X12007F79
Axon	Taser X26P	X12007F8K
Axon	Taser X26P	X12007F72
Axon	Taser X26P	X12007F9T
Axon	Taser X26P	X12007F9R
Axon	Taser X26P	X12007F9C
Axon	Taser X26P	X12007F42
Taser Protect Life	X26	TI0511-01TKP
Taser Protect Life	X26	X00-619413
Taser Protect Life	X26	X00-619373
Taser Protect Life	X26	TI0511-0210K
Taser Protect Life	X26	TI0511-0210H
Taser Protect Life	X26	TI0511-0210M
Taser Protect Life	X26	T10312-002FF

cc: **Original** – BOCC File
Copy –N. Webb, T. Runge

N. Webb

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	02/06/2024
Subject:	Approval of an Amendment to the Autopsy Services Agreement with Forensic Pathology Staffing
Presenter:	
Prepared By:	William Leach
Reviewed By:	William Leach

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☒ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☒ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

The Benton County Coroner has a signed agreement with Forensic Pathology Staffing to provide forensic pathologists to perform autopsies on behalf of the Benton County Coroner, for which a resolution was presented and signed on December 12, 2023. The Benton County Coroner and Forensic Pathology Staffing have determined there was an omission in the agreement, section 9 "Fees For Service", relating to Forensic Pathology Staffing also providing an Autopsy Technician, for a fee, to assist the pathologist during the autopsy. Both parties wish to correct that section by adding an amendment to section 9 of the agreement, specifically adding the fee charge for the Autopsy Technician, so this service can be provided by Forensic Pathology Staffing.

Fiscal Impact

No impact to the budget since this will use existing funds designated for autopsy services.

Recommendation

Pass resolution and sign amendment to the Autopsy Service Agreement with Forensic Pathology Staffing"

Suggested Motion

Approve as part of the consent agenda

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY:

IN THE MATTER OF AN AGREEMENT BETWEEN THE BENTON COUNTY CORONER AND FORENSIC PATHOLOGY STAFFING FOR FORENSIC PATHOLOGY SERVICES AMENDING RESOLUTION 2023-0843

WHEREAS, the Benton County Coroner's Office has utilized a contracted forensic pathologist for autopsy services when an autopsy is needed in Benton County; and

WHEREAS, the Benton County Coroner has a signed agreement with Forensic Pathology Staffing to provide forensic pathologists to perform autopsies on behalf of the Benton County Coroner, per Resolution 2023-0843 signed on December 12, 2023;

WHEREAS, the Benton County Coroner and Forensic Pathology Staffing, have determined there was an omission in the agreement, section 9 "Fees For Service", relating to Forensic Pathology Staffing also providing an Autopsy Technician for a fee to assist the pathologist during the autopsy. Both parties wish to correct that section by adding an amendment to section 9 of the agreement, specifically adding the fee charge for the Autopsy Technician, so this service can be provided by Forensic Pathology Staffing; **NOW THEREFORE,**

BE IT RESOLVED the Board of County Commissioners, Benton County, Washington, hereby agrees to the addition of the amendment to the existing agreement with Forensic Pathology Staffing, which allows them to provide an Autopsy Technician fee to the "Fees for Service" section; and

BE IT FURTHER RESOLVED the Board of County Commissioners is hereby authorized to sign the attached amendment; and

BE IT FURTHER RESOLVED that this amendment shall be effective February 6, 2024, until the agreement is terminated.

Dated this _____ day of_____, 2024

_____
Chairman of the Board

_____
Chairman Pro-Tem

_____
Commissioner

Attest:_____
Clerk of the Board

Constituting the Board of County Commissioners
of Benton County, Washington

Copy: Coroner, Auditor

By: William Leach

FPS
Forensic Pathology Staffing

Proposed Amendment to Autopsy Services Agreement between the Benton County Coroner's Office (WA) and FPS

January 18, 2024

Forensic Pathology Staffing ("**FPS**") and the Benton County Coroner's Office ("**Client**") have negotiated and discussed the following amendment(s) to the Autopsy Services Agreement signed between both parties in 2023.

Original

9. Fees for Services

Forensic Pathologists

a) **Forensic Pathologists:** FPS agrees to provide Locum Tenens Forensic Pathologists to County at the following rates to be paid for by County. These rates have been negotiated and agreed upon by County and FPS:
   i) $3150 per homicide/infant
   ii) $2150 per other case

Amendment

9. Fees for Services

Forensic Pathologists

a) **Forensic Pathologists:** FPS agrees to provide Locum Tenens Forensic Pathologists to County at the following rates to be paid for by County. These rates have been negotiated and agreed upon by County and FPS:
   i) $3150 per homicide/infant
   ii) $2150 per other case
   iii) **These rates assume that an autopsy technician will be available to assist the FPS Contractors.
      1) In the event FPS is required/requested to bring an autopsy technician, a fee of $300/case will be assessed.

FORENSIC PATHOLOGY STAFFING

H. Giovanni Trilleras
Authorized Representative (Signature)

H. Giovanni Trilleras
Authorized Representative (Print)

Date: 01/24/2024

COUNTY OF BENTON

Chairman of the Board

William Leach 01/25/2024
Authorized Representative

Jeff Aultman (approved as to form)
Deputy Prosecuting Attorney

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Approving the purchase of Five (5) TVs from Costco and One (1) Cisco WebEx Pro for Jury Training Room from Brahma Enterprises
Presenter:	
Prepared By:	Alex Garcia
Reviewed By:	Procurement Department

PA Review, Approval to Form: ☐ Yes ☐ No ☒ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☒ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☐ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

As the Tenant Improvement project nears completion at the Justice Center, there is a need for audio video conferencing equipment. Cisco WebEx conferencing equipment is used throughout the County and is the audio and video standard. Quotes have been requested from different vendors for TVs and WebEx Room Pro Codecs. Resolution 2023-714 requires that all non-budgeted devices purchased over $500 be coded to the department's 3508 expenditure code and be approved by the Board of Benton County Commissioners.

Fiscal Impact

Amount: **$7,400.00 excluding WSST.**

Fund: **Approved Capital Projects 2023-2024 budgeted funds.**

Recommendation

Information Technology recommends that the Board approve the purchase of one 86-inch TV and four 75-inch TVs in an amount not to exceed $3,900 excluding WSST from Costco. Information Technology also recommends that the Board approve the purchase of one WebEx Room Pro Codec in an amount not to exceed $3,500 excluding shipping and WSST from Brahma Enterprises. All equipment purchased will be added to Central Services Replacement Fund (1320).

Suggested Motion

Consent Agenda

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF APPROVING THE PURCHASE OF FIVE TVS AND MOUNTS FROM COSTCO, AND WEBEX CONFERENCING EQUIPMENT FOR NEW JURY ROOM FROM BRAHMA ENTERPRISES

WHEREAS, the new conference room for Jury Training room requires audio video conferencing equipment and TVs; and

WHEREAS, Information Technology reviewed TV quotes from three vendors in CompuNet, Inc., Best Buy, and Costco and WebEx Codecs from CompuNet, Inc., CDW, and Brahma Enterprises; and

Best Buy	86" TV	$1249.00
Costco	**86" TV**	**$1099.99**
CompuNet, Inc.	86" TV	$2,255.56

Best Buy	75" TV	$749.00
Costco	**75" TV**	**$700.00**
CompuNet, Inc.	75" TV	$1,535.68

Brahma Enterprises	**WebEx Pro Codec**	**$3,500**
CDW	WebEx Pro Codec	$18,617.99
CompuNet, Inc.	WebEx Pro Codec	$16,972.15

WHEREAS, Information Technology recommends purchasing one (1) 86-inch TV or similar, and four (4) 75-inch TVs or similar from Costco, and one (1) WebEx Room Pro Codecs from Brahma Enterprises; and

WHEREAS, the Purchasing Department has reviewed this purchase and found it complies with Procurements, Leasing, and Contracting Policy; and

WHEREAS, per Resolution 2019-753 of the Computer Replacement Policy requires all new computer equipment over $500 receive approval by the Board of Benton County Commissioners before purchasing; **NOW, THEREFORE,**

BE IT RESOLVED, the Board of Benton County Commissioners, Benton County, Washington, hereby concurs with Information Technology's recommendation and approves the purchase of one (1) 86-inch TV, and four (4) 75-inch TVs from Costco, Kennewick, WA in an amount not to exceed $3,900.00, excluding Washington State Sales Tax; and

BE IT FURTHER RESOLVED, the Board hereby approves the purchase of one (1) WebEx Pro Codec from Brahma Enterprises, Camas, WA for Jury Room Training Room in an amount not to exceed $3,500, excluding shipping and Washington State Sales Tax; and

Orig: Information Technology
cc: Auditor, Purchasing

Prepared by: A. Garcia

BE IT FURTHER RESOLVED, the newly purchased TVs and WebEx Codec will be enrolled into Central Services Replacement Fund (3201).

Dated this _____ day of _____, 20____

_____
Chairman of the Board

_____
Chairman Pro Tem

_____
Commissioner

Attest: . . . . . .
Clerk of the Board

Constituting the Board of County Commissioners of Benton County, Washington

Orig: Information Technology
cc: Auditor, Purchasing

Prepared by: A. Garcia

Brahma Enterprises

3014 NW Julia St	530-575-0786	bram@goldengatenetworksinc.com
Camas, Wa, 98607	Quote	bram@brahmaenterprises.net

Benton County Information Technology
7122 W. Okanogan Plaza
Kennewick, WA 99336

Alex.garcia@co.benton.wa.us

1052024
1/4/2024

Item #	Description	Qty	Unit Price	Discount	Price
Cisco Webex Pro	Webex Room Codec Pro, CS-T10-WM	1	$ 3,500.00		$ 3,500.00
Shipping	UPS Shipping Cost	1	$ 40.00		$ 40.00
					$ -
				Invoice Subtotal	$ 3,540.00
				Tax Rate	8.60%
				Sales Tax	$ 304.44
				TOTAL	$ 3,844.44

Cisco Webex Codec Pro - video conferencing device

MFG.PART: CS-CODEC-PRO-K9 CDW PART: 5292229 UNSPSC: 43191500

~~$23,926.65~~

$18,617.99

Advertised Price

Lease Pricing Available

1

Availability: ~~4-6+ Weeks~~

Expected in-stock date for this item is between 4-6 weeks. Item will ship once it is in stock.

Add to Cart

Add To Compare

Save to Favorites

Quick tech specs

- Video c

View All ↓

Questions about Cisco products?

Chat with a Cisco Expert.

Mark Friedman
509-795-8276
mfriedman@compunet.biz
Quote #: MF228188

Cisco Codecs

Contract Information
WA, NASPO, AR3227 #05819

Quote Information:

Quote #: MF228188

Version: 1
Quote Date: 01/05/2024
Expiration Date: 02/03/2024

Prepared for:

Benton County

Alex Garcia
5097868710
Alex.Garcia@co.benton.wa.us

Bill To:

Benton County

Accounts Payable
P.O. Box 608

Prosser, WA 99350
Central.Services@co.benton.wa.us

Ship To:

Benton County

Alex Garcia
Courthouse 2nd Floor
620 Market Street
Prosser, WA 99350

Cisco Webex Codec Plus

Manufacturer Part Number	Product Details	Qty	List Price	Price	Ext. Price
CS-CODEC-PLUS-K9	Cisco Webex Codec Plus - Stand Alone Codec Plus	1	$11,710.56	$6,792.12	$6,792.12
CON-SNT-CS4IK9CO	12 Months Cisco Webex Codec Plus - Stand Alone Codec Plus SNTC-8X5XNBD	1	$1,165.00	$955.30	$955.30
PWR-CORD-USA-B	Power Cord for United States of America 2m 10A	1	$0.00	$0.00	$0.00
CS-CODEC-PLUS+	Cisco Codec Plus	1	$0.00	$0.00	$0.00
CS-T10-TS-K9	Cisco Room Navigator - Table stand version	1	$1,774.33	$1,029.11	$1,029.11
CON-SNT-CS6MK9T1	12 Months Cisco Webex Room Navigator - Table stand version SNTC-8X5XNB	1	$177.00	$145.14	$145.14
PSU-12VDC-70W-GR+	Powersupply - AC/DC, 12V, 6.25A, grey	1	$0.00	$0.00	$0.00
CAB-DV10-8M+	Network cable (ethernet) 8 meter	1	$0.00	$0.00	$0.00
				Subtotal:	**$8,921.67**

Cisco Webex Codec Pro

Manufacturer Part Number	Product Details	Qty	List Price	Price	Ext. Price
CS-CODEC-PRO-K9	CS Codec Pro - stand alone	1	$23,926.65	$13,877.46	$13,877.46

Mark Friedman
509-795-8276
mfriedman@compunet.biz
Quote #: MF228188

Cisco Webex Codec Pro

Manufacturer Part Number	Product Details	Qty	List Price	Price	Ext. Price
CON-SNT-CS6KK9CO	12 Months Cisco Webex Codec Pro - Stand Alone Codec Pro - GPL SNTC-8X5	1	$2,342.00	$1,920.44	$1,920.44
PWR-CORD-USA-B	Power Cord for United States of America 2m 10A	1	$0.00	$0.00	$0.00
CS-T10-TS-L-K9	Cisco Room Navigator-Table Stand, First Light (White)	1	$1,774.33	$1,029.11	$1,029.11
CON-SNT-CST10LQS	12 Months SNTC-8X5XNBD Cisco Room Navigator-Table Stand, First	1	$177.00	$145.14	$145.14
CS-CODEC-PRO+	Codec Pro for Auto Expand	1	$0.00	$0.00	$0.00
CAB-DV10-8M+	Network cable (ethernet) 8 meter	1	$0.00	$0.00	$0.00
CS-CPRO-ANT+	Antennas for Codec Pro	1	$0.00	$0.00	$0.00
				Subtotal:	**$16,972.15**

Shipping

Product Description	Quantity	Price	Ext. Price
Free Shipping	1	$0.00	$0.00

Quote Summary

Description	Amount
Cisco Webex Codec Plus	$8,921.67
Cisco Webex Codec Pro	$16,972.15
Total:	$25,893.82

Mark Friedman
509-795-8276
mfriedman@compunet.biz
Quote #: MF228188

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel any order arising from pricing or other errors. If Customer is purchasing a subscription-based product, Customer agrees to pay all charges for the complete term of the subscription. By signing below or issuing a Purchase Order, Customer agrees to CompuNet's standard terms and conditions, which can be reviewed **here**, provided, that if Customer and CompuNet are parties to a currently effective Master Product Purchase and Services Agreement (MSA), the terms and conditions of such MSA shall control and shall supersede these standard terms and conditions. Your electronic signature, per the Electronic Signature Act, is considered equivalent to your signed and faxed signature, and allows you to accept and place your order. This Quote becomes binding and noncancelable upon Customer's return to CompuNet of acceptance. A copy of this acceptance and the attached proposal document will be sent to your email address to complete your order acceptance. You are NOT required to electronically sign your order, you may fax or email your signed proposal to your Account Executive.

Benton County

Signature: _____

Name: _____

Title: _____

Date: _____

PO Number: _____

My Warehouse
Kennewick
Closed: Open 10:00 AM Friday

Delivery Location
99336

Lists / Buy Again

Home / Electronics / TVs / 75 inch - 83 inch TVs

Share

Costco Direct

LG 75" Class - UR8000 Series - 4K UHD LED LCD TV

Item 9075800 | Model 75UR8000AUA

+4

Feedback

Your Price $649.99

Our Online Price Includes*

- Free Shipping
- 3 Year Manufacturer's Warranty
- Free Technical Support
- Up to 4% in Rewards*

*Terms and conditions apply.Calculate reward.

Setup is available for $30.00

Price valid through 1/30/24

Qualifies for Costco Direct Savings. See Product Details.

While supplies last.

Features:

My Warehouse
Kennewick
Closed: Open 10:00 AM Friday

Delivery Location
99336

Lists / Buy Again

Home / Electronics / TVs / 85 inch or larger TVs

Share

Costco Direct

LG 86" Class - UR8000 Series - 4K UHD LED LCD TV

Item 9086800 | Model 86UR8000AUA

+4

Your Price $999.99

Our Online Price Includes*

- Free Shipping
- 3 Year Manufacturer's Warranty
- Free Technical Support
- Up to 4% in Rewards*

*Terms and conditions apply.Calculate reward.

Setup is available for $30.00

Price valid through 2/11/24

Qualifies for Costco Direct Savings. See Product Details.

While supplies last.

Features:

Feedback

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	FC 01/24/24 BC 02/06/24
Subject:	Interagency Agreement IAA24586 with Administrative Office of the Courts for CMAP Trainer Funding
Presenter:	N/A
Prepared By:	Rosa Garcia
Reviewed By:	David Wheeler

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☒ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☐ Sign Letter / Document	☐ Pass Ordinance
		☒ Execute Contract

Summary / Background Information

The State of Washington, Administrative Office of the Courts (AOC) is providing funds to the Benton-Franklin Counties Juvenile Justice Center (BFJJC) to track the time involved monthly for State Trainers in the Juvenile Court Case Management Assessment Process (CMAP).

AOC will reimburse the court up to a maximum/NTE of $4,000, with hourly rates of $51.70 for costs incurred from January 1, 2024 to June 30, 2024 regarding training services provided.

The period of performance for this agreement is from January 1, 2024 through June 30, 2024. The Interagency Agreement IAA24586 is backdated to January 1, 2024 so that services are not interrupted, and the Juvenile Justice Center can maximize the use of available funds effective on January 1, 2024. The agreement was not received until December 27, 2023.

Fiscal Impact

The reimbursed compensation from the Administrative Office of the Courts (AOC) is a maximum of $4,000.00.

Recommendation

We recommend that the Board of Commissioners of Benton County and the Board of Commissioners of Franklin County sign the Interagency Agreement No. IAA24586 between the Benton-Franklin Counties Juvenile Justice Center and the State of Washington Administrative Office of the Courts.

Suggested Motion

Approved as part of consent agenda.

JOINT RESOLUTION

BENTON COUNTY RESOLUTION NO. _____

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARDS OF THE COMMISSIONERS OF BENTON AND FRANKLIN COUNTIES, WASHINGTON

IN THE MATTER OF AWARDING THE INTERAGENCY AGREEMENT IAA24586 BETWEEN THE JUVENILE JUSTICE CENTER AND STATE OF WASHINGTON, ADMINISTRATIVE OFFICE OF THE COURTS

WHEREAS, David Wheeler, Administrator of the Juvenile Court, believes it is in the best interest of the Juvenile Justice Center that the Interagency Agreement IAA24586 between the State of Washington, Administrative Office of the Courts, and Benton-Franklin Counties Juvenile Justice Center be approved as presented; and

WHEREAS, the agreement was not received until December 27, 2023 and is backdated to January 1, 2024 so that services are not disrupted and so that the Juvenile Justice Center can maximize the use of available funds effective January 1, 2024; and

BE IT RESOLVED, by the Board of Benton County Commissioners, Benton County, Washington and by the Board of Franklin County Commissioners, Franklin County, Washington, that the boards hereby concur with the Administrator and approve the Interagency Agreement IAA24586 between the Juvenile Justice Center and the State of Washington, Administrative Office of the Courts; and

BE IT FURTHER RESOLVED, the Juvenile Justice Center will be reimbursed a maximum of $4,000 for costs incurred during the period of performance; and

BE IT FURTHER RESOLVED, that the Chairs or Chair Pro-Tems are authorized to sign the attached Interagency Agreement IAA24586; and

BE IT FURTHER RESOLVED, the agreement is effective January 1, 2024 and expires on June 30, 2024.

DATED this ___ day of _____ 2024

BENTON COUNTY BOARD OF COMMISSIONERS

_____
Chair of the Board

_____
Commissioner

_____
Commissioner
Constituting the Board of
County Commissioners,
Benton County, Washington

ATTEST:

_____
Clerk of the Board

DATED this ___ day of _____ 2024

FRANKLIN COUNTY BOARD OF COMMISSIONERS

_____
Chair of the Board

_____
Commissioner

_____
Commissioner
Constituting the Board of
County Commissioners,
Franklin County, Washington

ATTEST:

_____
Clerk of the Board

Originals (2): 1-BC Commissioners, 1-FC Commissioners; Electronic (2): 1-AOC Interpreter IAA24586, 1-BFJJC R. Garcia

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INTERAGENCY AGREEMENT IAA24586
BETWEEN
WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS
AND
BENTON AND FRANKLIN COUNTIES

This Agreement is entered into by and between the Washington State Administrative Office of the Courts (AOC) and Benton and Franklin Counties (Court), which will collectively be known as the "Parties" and individually as the "Party".

I. PURPOSE

The purpose of this Agreement is to track the time involved monthly for State Trainers in the Juvenile Court Case Management Assessment Process (CMAP).

II. PERIOD OF PERFORMANCE

Performance under this Agreement begins on January 1, 2024 regardless of the date of signature of the Agreement and ends on June 30, 2024.

III. PAYMENT/ REIMBURSEMENT

A. AOC will reimburse the Court up to a maximum/NTE of $4,000, with hourly rates of $51.70 for costs incurred from January 1, 2024 to June 30, 2024 regarding training services provided. Court will use the funds as described in **Exhibit A**.

B. Before payment can be processed, properly completed invoices on state form A-19 must be submitted to AOC Financial Services at payables@courts.wa.gov. Payments made by AOC within 30 days of receipt properly- completed A-19 invoice shall be deemed timely.

C. All invoices shall provide and itemize, at a minimum, the following:
   1. Agreement Number
   2. Court name, address, phone number
   3. Court Federal Tax Identification Number
   4. Description of procured goods and services
   5. Date(s) of procured goods and services
   6. Hours broken down by service
   7. Agreed hourly rate
   8. Total Invoice Price

D. The Court shall maintain sufficient backup documentation of expenses under this Agreement.

E. Incorrect or incomplete invoices shall be returned by AOC to Court for correction and reissuance, and may result in delays in funding.

F. The Court shall submit invoices to AOC for expenditures no more frequently than monthly, and no less frequently than quarterly.

G. Reimbursement payments under this agreement will only be made to the Court or funding authority that has incurred the cost of the items and services eligible for reimbursement. Reimbursements will not be made for partially eligible

costs. Therefore, Courts shall ensure invoices submitted account for and demonstrate 100% of eligible costs to be reimburse at percentage rate.

H. Reimbursements will not exceed the awarded amount unless excess funding exists and is approved by AOC in accordance with the revenue sharing section of this Agreement.

I. Final reimbursement requests must be received by AOC no later than July 12, 2024.

J. No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by the AOC.

K. If this agreement is terminated, the Court shall only receive payment for performance rendered or costs incurred in accordance with the terms of this agreement prior to the effective date of termination.

IV. REVENUE SHARING

A. AOC, in its sole discretion, may initiate the revenue sharing. AOC will notify the Court no later than May 1, 2024 that AOC intends to reallocate funding among courts. If AOC determines the Court may not spend all monies available under the Agreement, then AOC may reduce the Agreement amount. If AOC determines the Court may spend more money than is available under the Agreement and for its scope, then the AOC may increase Agreement amount.

B. If the AOC initiates the revenue sharing process, then the Court must submit a final revenue sharing A-19 to payables@courts.wa.gov between July 12, 2024 and August 1, 2024.

V. APPROPRIATIONS

The terms of this Agreement are contingent upon sufficient appropriations and authorization made by the Legislature of Washington State (Legislature) for the performance of this Agreement. If sufficient appropriations and authorization are not made or removed by the Legislature, this Agreement will terminate immediately upon written notice given by the AOC to the Court. The decision as to whether appropriations are sufficient to perform the duties under this Agreement is within the sole discretion of AOC.

VI. AGREEMENT ALTERATIONS AND AMENDMENTS

This Agreement shall only be amended by the agreement of the parties. Amendments are not binding unless provided in writing, authorized and signed by the individuals with the contractual capacity on behalf of each of the parties.

VII. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purposes to be employees or agents of the other party.

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VIII. RECORDS, DOCUMENTS, AND REPORTS

The Court shall maintain books, records, documents and other evidence of accounting procedures and practices which sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Agreement. These records shall be subject at all reasonable times to inspection, review, or audit by personnel duly authorized by the AOC and the Office of the State Auditor, or so authorized by law, rule, regulation or agreement. The Court will retain all books, records, documents, and other material relevant to this Agreement for six years after settlement, and make them available for inspection by persons authorized by this provision.

IX. RIGHTS OF INSPECTION

The Court shall provide right of access to its facilities to the AOC, or any of its officers, or to any other authorized agent or Official of the State of Washington at all reasonable times, in order to monitor and evaluate performance, compliance and/or quality assurance under this Agreement.

X. DISPUTES

Disputes arising under this Agreement shall be resolved by a panel consisting of one representative from the AOC, one representative from the Court, and a mutually agreed upon third party. The dispute panel shall thereafter decide the dispute with the majority prevailing. Neither party shall have recourse to the courts unless there is a showing of noncompliance or waiver of this section.

XI. TERMINATION

The AOC may, in its sole discretion terminate the agreement or withhold payments claimed by the Court for procured goods and services if the Court fails to satisfactorily comply with any term or condition of this Agreement.

A. Termination for Convenience.
   Except as otherwise provided in this Agreement, either party may terminate this Agreement by providing written notice of such termination to the other party specifying the effective date thereof, at least five (5) business days prior to such date. If this Agreement is so terminated, the AOC shall be liable only for payment for the provisions of this agreement, completed and accepted prior to the effective date of termination.
B. Termination for Cause.
   If for any cause, either party does not fulfill in a timely and proper manner its obligations under this Agreement, or if either party violates any of these terms and conditions, the aggrieved party will give the other party written notice of such failure or violation. The responsible party will be given the opportunity to correct the violation or failure within fifteen (15) working days. If failure of violation is not corrected, this Agreement may be terminated immediately by written notice of the aggrieved party to the other.

XII. GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the State of Washington and any applicable Federal laws. The provisions of this Agreement must be construed to conform to those laws.

In the event of an inconsistency in the terms of this Agreement, or between its terms and any applicable statute or rule, the inconsistency will be resolved by giving precedence in the following order:

A. Applicable State and Federal Statutes and rules;
B. This Agreement; and,
C. Any other provisions of the Agreement, including materials incorporated by reference.

XIII. ASSIGNMENT

The provisions of this Agreement, and any claim arising hereunder, are not assignable or delegable by either party in whole or in part, without the express prior written consent of the other party. Consent shall not be unreasonably withheld.

XIV. WAIVER

A failure by either party to exercise its rights under this Agreement does not preclude that party from subsequent exercise of such rights and is not a waiver of any other rights under this Agreement unless stated to be such in writing signed by an authorized representative of the party and attached to the original Agreement.

XV. SEVERABILITY

If any provision of this Agreement, or any provision of any document incorporated by reference in this Agreement is held invalid, such invalidity does not affect the other provisions of this Agreement. This Agreement can be given effect without the invalid provision and to this end the provisions of this Agreement are declared to be severable.

XVI. AGREEMENT MANAGEMENT

The individuals mentioned below are responsible for and are the contact people for all communications regarding the performance of this Agreement:

AOC Program Manager	Court Point of Contact
Carl McCurley PO Box 41170 Olympia, WA 98504-1170 Carl.McCurley@courts.wa.gov (360) 705-5312	David Wheeler 5606 W. Canal Drive Kennewick, WA 99336-1300 david.wheeler@co.benton.wa.us (509) 783-2151 ext 2745

XVII. ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement are considered to exist or to bind any of the parties to this Agreement unless otherwise stated in the Agreement.

AGREED

Washington State Administrative Office of the Courts	**COURT**
	See attached signature page
Signature Date	Signature Date
Christopher Stanley, CGFM	David Wheeler
Name	Name
Chief Financial and Management Officer	Juvenile Court Administrator
Title	Title

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EXHIBIT A. SCOPE OF WORK – IAA24586

I. Duties of a CMAP Trainer

Counties will ensure that the Trainers perform the duties outlined below:

A. Train at the CMAP Academy twice yearly, online and/or in person.
B. Train Juvenile Probation Counselors (JPCs) and Quality Assurance Specialists (QASs) throughout the state as needed.
C. Prepare for training and academy as needed.
D. Certify JPCs in the CMAP stages and QASs for their certifications.
E. Be a mentor and coach to QASs.
F. Attend meetings with the CMAP Coordinator as scheduled.
G. Provide travel time to and from training and duties to ensure it is calculated on an hourly basis.

NAMES AND TITLES OF AUTHORIZED OFFICER (PERSON WITH LEGAL AUTHORITY: COUNTY COMMISSIONERS' CHAIR OF THE BOARD, MAYOR, CITY/TOWN MANAGER, AGENCY DIRECTOR)

BENTON-FRANKLIN COUNTIES JUVENILE JUSTICE CENTER

1/10/2024

David Wheeler, Juvenile Court Administrator **Date**

BENTON COUNTY APPROVAL

Approved as to Form:

Lee Ann Hall 1/9/24

Deputy Prosecuting Attorney Date

By: _____

Name: _____

Title: Chairman, Board of Commissioners

Date: _____

Attest:

Clerk of the Board: _____

FRANKLIN COUNTY APPROVAL

Approved as to Form:

_____ _____

Civil Deputy Prosecuting Attorney Date

By: _____

Name: _____

Title: Chair, Board of Commissioners

Date: _____

Attest:

Clerk of the Board: _____

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	2/6/2024
Subject:	Early termination of professional services agreement with Matthew Rutt, Contract #2024-0067
Presenter:	n/a
Prepared By:	Denise Gerry
Reviewed By:	Charlie Dow

PA Review, Approval to Form: ☐ Yes ☐ No ☒ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☒ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☐ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

Benton County currently contracts with attorney Matthew Rutt for public defense services in Benton County District Court (executed through Resolution #2024-0067). The agreement provides that either party may terminate the agreement early, with or without cause, simply by written notice with a requisite notice period.

Public Defense Manager Charlie Dow has elected to terminate the agreement with attorney Matthew Rutt ("Exhibit A") effective 1/24/24 with a final compensation date of 4/23/24.

Fiscal Impact

None

Recommendation

Recommend approving proposed resolution which acknowledges the termination notice tendered by Public Defense Manager Charlie Dow on 1/24/24 ("Exhibit A") with a final compensation date of 4/23/24.

Suggested Motion

Approve with consent agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF ACKNOWLEDGING THE TERMINATION NOTICE OF MATTHEW RUTT, AN ATTORNEY HOLDING A PROFESSIONAL SERVICES AGREEMENT, RESOLUTION 2024-0067, IN BENTON COUNTY DISTRICT COURT

WHEREAS, Benton County is obligated by law to provide indigent defense services in Benton County District Court; and

WHEREAS, attorney Matthew Rutt has been providing public defense services in Benton County District Court pursuant to a professional services agreement with Benton County; and

WHEREAS, the said professional services agreement provides for either party to provide notice of agreement termination; and

WHEREAS, Public Defense Manager Charlie Dow has, in fact, provided notice of agreement termination dated 1/24/24 to Matthew Rutt (attached as "Exhibit A"); and

WHEREAS, pursuant to Matthew Rutt's professional services agreement, the notice, as provided, will result in a final effective date of 4/23/24 responsibility as detailed in said professional services agreement; **NOW, THEREFORE**

BE IT RESOLVED the Board of Benton County Commissioners, Benton County, Washington hereby accepts termination of the District Court professional services agreement with attorney Matthew Rutt, executed by and through Resolution #2024-0067, and is hereby terminated at the request of Public Defense Manager Charlie Dow, pursuant to his Notice of Early Termination dated 1/24/24, with a final compensation date of 4/23/24.

Dated this _____ day of _____ 20 _____

_____
Chairman of the Board

_____
Chairman Pro Tem

_____
Commissioner
Constituting the Board of Commissioners
of Benton County, Washington

Attest: _____
Clerk of the Board

cc: Originals – OPD, Matthew Rutt
Copy – Auditor, S Godinez

C. Dow

"Exhibit A"

Denise Gerry

From: Charlie Dow
Sent: Wednesday, January 24, 2024 5:00 PM
To: mlruttattorney@netscape.net
Subject: District Court Contract Termination Notice
Attachments: Rutt, Matthew - DC 2023-24 Contract.pdf

Mr. Rutt,

This Office is electing to terminate the government services agreement with your firm effective today, January 24, 2024.

Pursuant to Paragraph 17(c) of that agreement, this will serve as your 90-day advanced written notice of that termination, which will occur April 23, 2024. Case assignments will be stopped, to allow you the ability to wind up your current caseload. Compensation as outlined in the contract will continue until that date.

Regards,
Charlie Dow
Public Defense Manager
Benton County Office of Public Defense

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024 **Memo Date:** January 22, 2024
Subject:	Final Plat of Mammoth Acres - SUB 2023-004
Presenter:	N/A
Prepared By:	Michelle Mercer
Reviewed By:	N/A

PA Review, Approval to Form ☐ Yes ☐ No X N/A (If no, include reasoning for no approval)

Type of Agenda Item:	**Type of Action Needed:**	
☒ Consent Agenda	☐ Discussion Only	☒ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☒ Sign Letter / Documents	☐ Pass Ordinance
		☐ Execute Contract

Summary/Background Information

On August 31, 2021, the Benton County Board of County Commissioners approved the preliminary plat of Mammoth Acres - SUB 2021-004, a subdivision of approximately 71.5 acres into 12 residential lots with an average lot size of 5.60 acres. The site is located approximately 1,000 feet east of the intersection of Cantera Street and Clodfelter Road in Section 23, Township 8 North, Range 28 East, W.M. on parcel number 1-2388-100-0003-000.

The preliminary plat was approved subject to eight (8) findings of fact and seventeen (17) conditions of approval. All conditions of approval have been completed for the final plat of Mammoth Acres - SUB 2023-004 and the final plat is being submitted to the Board for their approval and signature. It has been determined that the following standards have been met:

1. The final plat is consistent with the preliminary plat;
2. The final plat includes all of the information required by BCC 9.07.080;
3. All changes and conditions imposed on the preliminary plat approved by the Board have been made and complied with; and
4. All applicable requirements of the state law and this title have been satisfied.

The final plat of Mammoth Acres - SUB 2023-004 is ready for signature by the Chairman of the Board of County Commissioners.

Fiscal Impact

Maintenance of new County roads.

Amount: Unknown **Fund:** Unknown

Recommendation

It is the recommendation of the Benton County Planning Division that the final plat Mammoth Acres - SUB 2023-004 be approved and the Board sign the attached resolution authorizing the Chairman to sign the final plat.

Suggested Motion

The Board of County Commissioners approves the final plat of Mammoth Acres - SUB 2023-004 and that the Chairman so indicate by signing the final plat.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF COUNTY PLANNING RE: THE FINAL PLAT OF MAMMOTH ACRES – SUB 2023-004 BY ROB DUNCAN - PARCEL NUMBER 1-2388-100-0003-000

WHEREAS, on August 31, 2021, the Board of County Commissioners approved the Preliminary Plat of Mammoth Acres - SUB 2021-004; and,

WHEREAS, on Tuesday, February 6, 2024, in the Commissioners Meeting Room, Benton County Courthouse, Prosser at a public meeting, the Board of County Commissioners considered the final plat of Mammoth Acres - SUB 2023-004; and,

WHEREAS, the Board of County Commissioners has reviewed the Planning Division's recommendation and has determined the following standards have been met:

1. The final plat is consistent with the preliminary plat;
2. The final plat includes all of the information required by BCC 9.07.080;
3. All changes and conditions imposed on the preliminary plat approved by the Board have been made and complied with; and
4. All applicable requirements of the state law and this title have been satisfied; and,

WHEREAS, the applicant for final plat approval has completed all the required conditions of approval for the proposed final plat of Mammoth Acres - SUB 2023-004 and has obtained all required signatures; and

WHEREAS, it appears to be in the public's best interest to approve said final plat of Mammoth Acres - SUB 2023-004, **NOW THEREFORE**,

BE IT RESOLVED that the final plat of Mammoth Acres - SUB 2023-004 is hereby approved by consent and that the Chairman or Chairman Pro-Tem so indicate by signing the final plat map.

Dated this 6th day of February 2024.

_____
Chairman of the Board

_____
Chairman Pro-Tem

_____
Commissioner

Constituting the Board of County Commissioners of Benton County Washington.

Attest.....
Clerk of the Board

MLM

Pln/ BCC/PUB WRKS

FINAL PLAT FOR MAMMOTH ACRES

PORTION OF THE WEST 1/2 OF THE N.E. 1/4
& THE WEST 1/2 OF THE S.E. 1/4 OF SECTION 23,
TOWNSHIP 8 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN,
BENTON COUNTY, WASHINGTON

VICINITY MAP

DESCRIPTION

THE WEST 800 FEET OF THE NORTHEAST QUARTER AND THAT PORTION OF THE SOUTHEAST QUARTER LYING NORTH OF CLODFELTER ROAD, EXCEPT THAT PORTION OF THE NORTH 145 FEET THEREOF LYING EAST OF THE WEST 800 FEET OF SAID SOUTHEAST QUARTER, ALL IN SECTION 23, TOWNSHIP 8 NORTH, 28 EAST, W.M., BENTON COUNTY, WASHINGTON. (TITLE)

THE PORTION OF SECTION 23, TOWNSHIP 8, RANGE 28 DEFINED AS FOLLOWS: THE WEST 800.00 FEET OF THE NORTHEAST QUARTER, SUBJECT TO FUTURE ROAD EASEMENTS. AND THE PORTION OF THE SOUTHEAST QUARTER LYING NORTH OF CLODFELTER ROAD, EXCEPT THAT PORTION OF THE NORTH 145.00 FEET THEREOF LYING EAST OF THE WEST 800.00 FEET OF SAID SOUTHEAST QUARTER. (SPATELIST BC ASSESSOR)

EASEMENT/RIGHT-OF-WAY NOTE

SEE SHEET 2 FOR RIGHT-OF-WAY AND EASEMENT INFORMATION

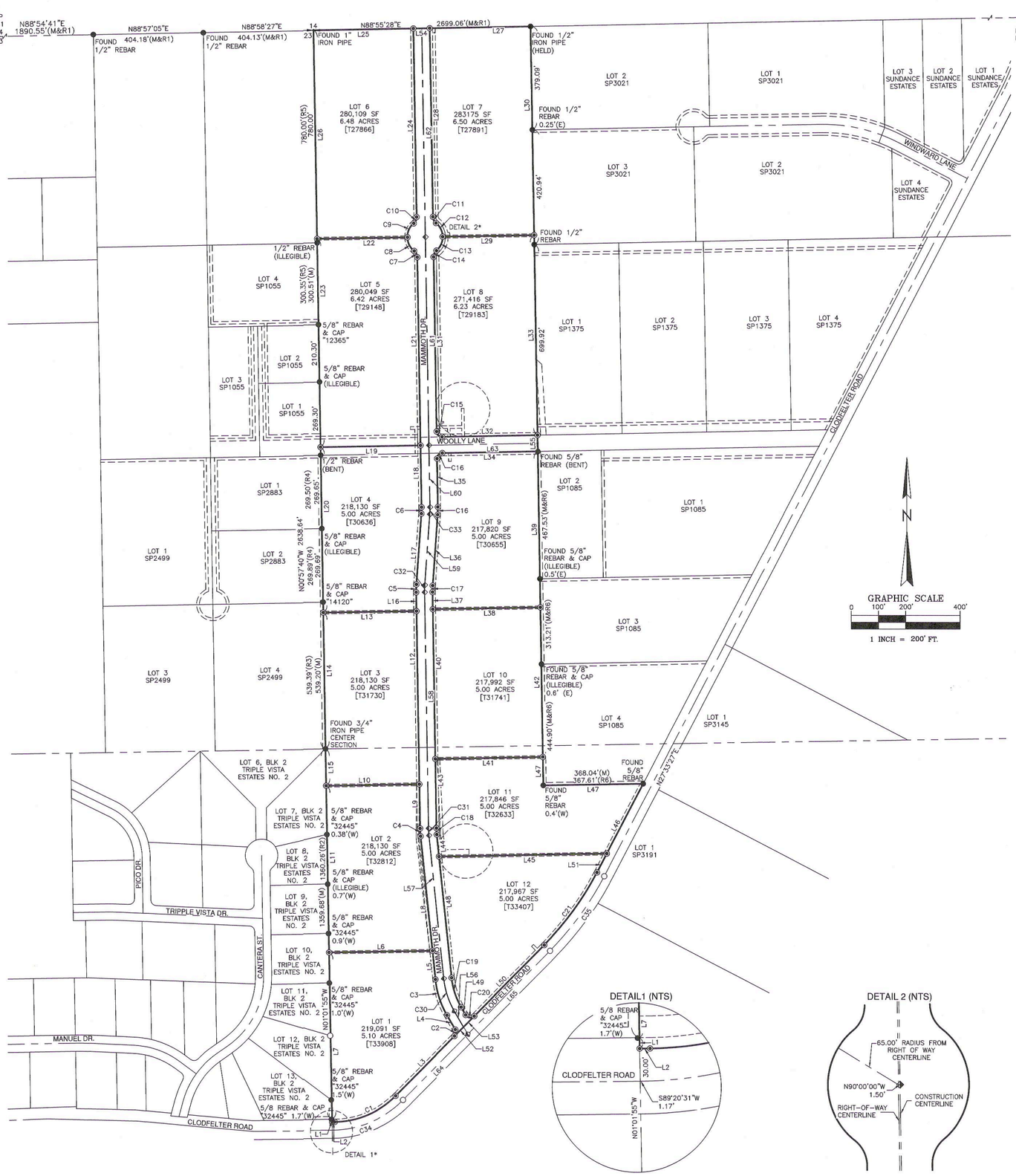
SURVEYOR'S NOTES

1. DATE OF SURVEY/MONUMENTS VISITED: APRIL 2021.
2. BASIS OF BEARING: NAD83(93) WASHINGTON STATE PLANE COORDINATE SYSTEM, SOUTH ZONE.
3. UNITS OF MEASURE: US SURVEY FEET GRID DISTANCES. MULTIPLY GRID DISTANCES BY A COMBINED SCALE FACTOR OF 1.000104457 TO ACHIEVE GROUND DISTANCES. REFERENCE SURVEY AND LOT AREAS ARE GROUND DISTANCES. MULTIPLY GROUND DISTANCES BY A COMBINED SCALE FACTOR OF 0.999895554 TO ACHIEVE SURVEYED GRID DISTANCES.
4. EQUIPMENT/PROCEDURES: TOPCON GR3 GNSS, RTK METHOD. LINEAR CLOSURES MEET OR EXCEED STANDARDS CONTAINED IN WAC 332-130-090.
5. ● FOUND AS NOTED
6. ◉ SET 5/8" REBAR & CAP STAMPED "PERMIT 54534"
7. ○ CALCULATED, NOT SET OR FOUND
8. ▣ SET 2.5" BRASS CAP IN MONUMENT CASE "45774"
9. REFERENCE SURVEYS:

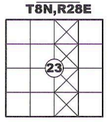
(R1) RECORD OF SURVEY NO. 4720, AUDITOR'S FILE NO. 2016-007807.
(R2) PLAT OF TRIPLE VISTA ESTATES NO. 2 AUDITOR'S FILE NO. 2003-006179
(R3) SHORT PLAT 2499 AUDITOR'S FILE NO. 2000-011701
(R4) SHORT PLAT 2883 AUDITOR'S FILE NO. 2005-025198
(R5) SHORT PLAT 1055 AUDITOR'S FILE NO. 1980-000115
(R6) SHORT PLAT 1085 AUDITOR'S FILE NO. 833256

BENTON COUNTY NOTES

1. BENTON COUNTY IS NOT RESPONSIBLE FOR THE MAINTENANCE OR UPKEEP OF ANY STORM WATER RETENTION FACILITY OR DRAINAGE EASEMENTS. ALL SUCH MAINTENANCE AND UPKEEP ARE THE RESPONSIBILITY OF THE UNDERLYING PROPERTY OWNER.
2. PRIOR TO THE CONSTRUCTION OF ANY DRIVEWAY OR THE ISSUANCE OF ANY BUILDING PERMIT FOR ANY LOT WITHIN THIS SUBDIVISION THE PROPERTY OWNER SHALL OBTAIN A ROAD APPROACH PERMIT FROM THE BENTON COUNTY PUBLIC WORKS DEPARTMENT AND INSTALL THE REQUIRED TEMPORARY CONSTRUCTION ACCESS.
3. NO TREES, SHRUBS, WEEDS, FENCING OR OTHER OBSTRUCTIONS MORE THAN 24 INCHES IN HEIGHT ARE PERMITTED WITHIN BENTON COUNTY RIGHT OF WAY.
4. PROPERTY OWNERS THAT INSTALL GRASS, CURBING, ROCK MULCH OR OTHER LANDSCAPING WITHIN THE COUNTY RIGHT OF WAY DO SO AT THEIR OWN RISK. THE COUNTY WILL NOT REPAIR OR REPLACE DAMAGED LANDSCAPING DUE TO CONSTRUCTION OR MAINTENANCE OPERATIONS.
5. NO LOT IN THIS SUBDIVISION SHALL HAVE DIRECT ACCESS TO CLODFELTER ROAD.
6. LOTS 4 AND 5 SHALL NOT HAVE DIRECT ACCESS TO 297 PR SE.
7. DURING CONSTRUCTION ON EACH PROPERTY, ALL CONSTRUCTION DEBRIS SHALL BE MAINTAINED ON SITE AND PROPERLY DISPOSED OF, DUST CONTROL MEASURES INCLUDING AN ADEQUATE WATER SUPPLY SHALL BE PROVIDED.
8. THE UTILITY EASEMENTS SHOWN HEREON ARE HEREBY GRANTED FOR THE USE, ACCESS AND MAINTENANCE BY THE SHORT-PLATTED PROPERTY'S CURRENT UTILITY PROVIDER. SAID UTILITY EASEMENTS ARE FOR THE USE, ACCESS AND MAINTENANCE OF ELECTRIC POWER, TELEPHONE, CABLE AND ANY OTHER DEFINED UTILITIES TO AND OR THROUGH SAID TRACT.
9. PRIOR TO THE GRANTING OF A BUILDING OR FACTORY ASSEMBLED (FAS) PERMIT FOR EACH LOT BY THE COUNTY, THE APPLICANT FOR A BUILDING OR FAS PERMIT MUST COMPLY WITH RCW 90.44.050, AS CURRENTLY EXISTING AND HEREAFTER AMENDED, REGARDING PUBLIC GROUND WATER. THE APPLICANT MUST DEMONSTRATE THAT POTABLE WATER IS LEGALLY AVAILABLE BY PRESENTING (A) EVIDENCE OF A VALID WATER RIGHT PERMIT FROM THE WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR THE PROPOSED WELLS FOR EACH LOT; (B) A WATER WELL REPORT FILED AND RECEIVED BY THE WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR AN EXEMPTED WELL THAT COMPLIES WITH THE 5,000 GALLON PER DAY EXEMPTION DESCRIBED IN RCW 90.44.050, AS CURRENTLY EXISTING AND HEREAFTER AMENDED; OR (C) A WRITTEN APPROVAL OF THE WASHINGTON STATE DEPARTMENT OF HEALTH THAT A GROUP A OR GROUP B PUBLIC WATER SUPPLY SYSTEM HAS BEEN INSTALLED AND IS AVAILABLE FOR PROVIDING POTABLE WATER TO THE LOT.
10. ALL LOTS WITHIN THIS DEVELOPMENT ARE COLLECTIVELY LIMITED TO A MAXIMUM WITHDRAWAL OF 5,000 GALLONS PER DAY FOR DOMESTIC USE FROM ALL INDIVIDUAL EXEMPT WELLS FOR THE LIFE OF THE DEVELOPMENT. ADDITIONALLY, ALL LOTS ARE COLLECTIVELY LIMITED TO NO MORE THAN ½ ACRE OF NON-COMMERCIAL LAWN OR GARDEN FOR THE LIFE OF THE DEVELOPMENT IF IRRIGATION IS TO BE PROVIDED TO THE LOTS BY THE PERMIT EXEMPT WELL(S) (½ ACRE OF TOTAL OF NON-COMMERCIAL LAWN OR GARDEN FOR ALL LOTS WITHIN THE DEVELOPMENT CUMULATIVELY, NOT ½ ACRE PER LOT). HOWEVER, MORE RESTRICTIVE WATER WITHDRAWAL LIMITS MAY BE IMPOSED, ABOVE AND BEYOND THE 5,000 GALLON A DAY LIMITATION AND THE ½ ACRE OF NON-COMMERCIAL LAWN OR GARDEN, AS PART OF THE COUNTY'S RURAL WATER SUPPLY PROGRAM.
11. ADDRESS NUMBERS [NOTED IN BRACKETS] ARE SUBJECT TO CHANGE UNTIL THE EXACT LOCATION OF ACCESS ONTO EACH LOT IS DETERMINED.
12. PER BCC 11.11.090, AS CURRENTLY EXISTING AND HEREAFTER AMENDED, ALL STRUCTURES MUST BE AT LEAST 25 FEET BACK FROM ALL PRIVATE ROAD EASEMENTS.
13. BENTON COUNTY IS NOT RESPONSIBLE FOR THE CONSTRUCTION AND/OR MAINTENANCE OF PRIVATE ROAD EASEMENTS.
14. THE DEDICATED RIGHT-OF-WAY LOCATED ON LOTS 6 AND 7 MAY BE EXTENDED TO SERVE LOTS OUTSIDE OF THIS PLAT..
15. IT IS EXPRESSLY DECLARED AND UNDERSTOOD THAT BENTON COUNTY HAS NO DUTY, OBLIGATION OR RESPONSIBILITY FOR THE CONSTRUCTION, UPKEEP, MAINTENANCE OR REPAIR OF STORM DRAINAGE FACILITIES OR DRAINAGE EASEMENTS LOCATED OUTSIDE OF THE COUNTY ROAD RIGHT-OF WAY.
16. PORTIONS OF THIS PLAT ARE LOCATED WITHIN A CRITICAL RESOURCE AREA CLASSIFIED AS GEOLOGICALLY HAZARDOUS (STEEP SLOPES GREATER THAN 15%). PLEASE CONTACT THE BENTON COUNTY PLANNING DIVISION FOR MORE INFORMATION.
17. THIS PROPERTY LIES WITHIN 500 FEET OF A PROTECTED MINERAL RESOURCE SITE AS DESIGNATED ON THE ON MINERAL RESOURCE LANDS MAP. A VARIETY OF COMMERCIAL ACTIVITIES MAY OCCUR THAT ARE NOT COMPATIBLE WITH RESIDENTIAL DEVELOPMENT. PLEASE CONTACT THE BENTON COUNTY PLANNING DIVISION FOR FURTHER INFORMATION.
18. THIS PLAT IS NOT LOCATED WITHIN AN IRRIGATION DISTRICT..



INDEX T8N,R28E

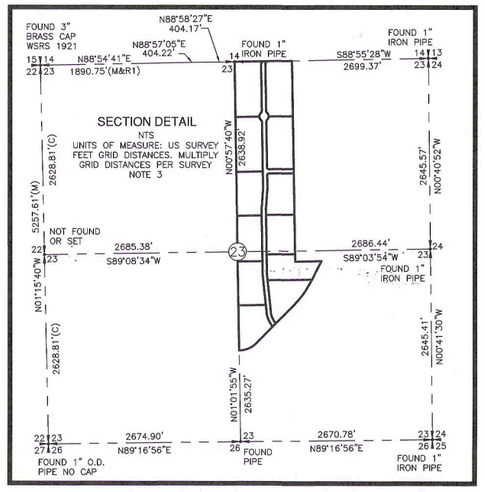


AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 20____, AT _____ MINUTES PAST _____ AND RECORDED IN VOLUME _____ OF PLATS, PAGE _____, AT THE REQUEST OF ASHLEY GARZA.

BENTON COUNTY AUDITOR

FEE NUMBER



SURVEYOR'S CERTIFICATION

I, ASHLEY D. GARZA, A REGISTERED LAND SURVEYOR, HEREBY CERTIFY THAT THE PLAT AS SHOWN HEREON IS BASED ON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED AND THAT ALL CORNERS AND DIMENSIONS ARE CORRECTLY SHOWN AND THAT SAID PLAT IS STAKED ON THE GROUND AS INDICATED HEREON.

Ashley D. Garza 1/9/2024

ASHLEY D. GARZA DATE
CERTIFICATE NO. 54534

ASHLEY D. GARZA 54534 STATE OF WASHINGTON REGISTERED PROFESSIONAL LAND SURVEYOR 2024

PERMIT SURVEYING INC
2245 Robertson Drive
Richland, Washington 99354
OFFICE 509-375-4123
FAX 509-371-0999

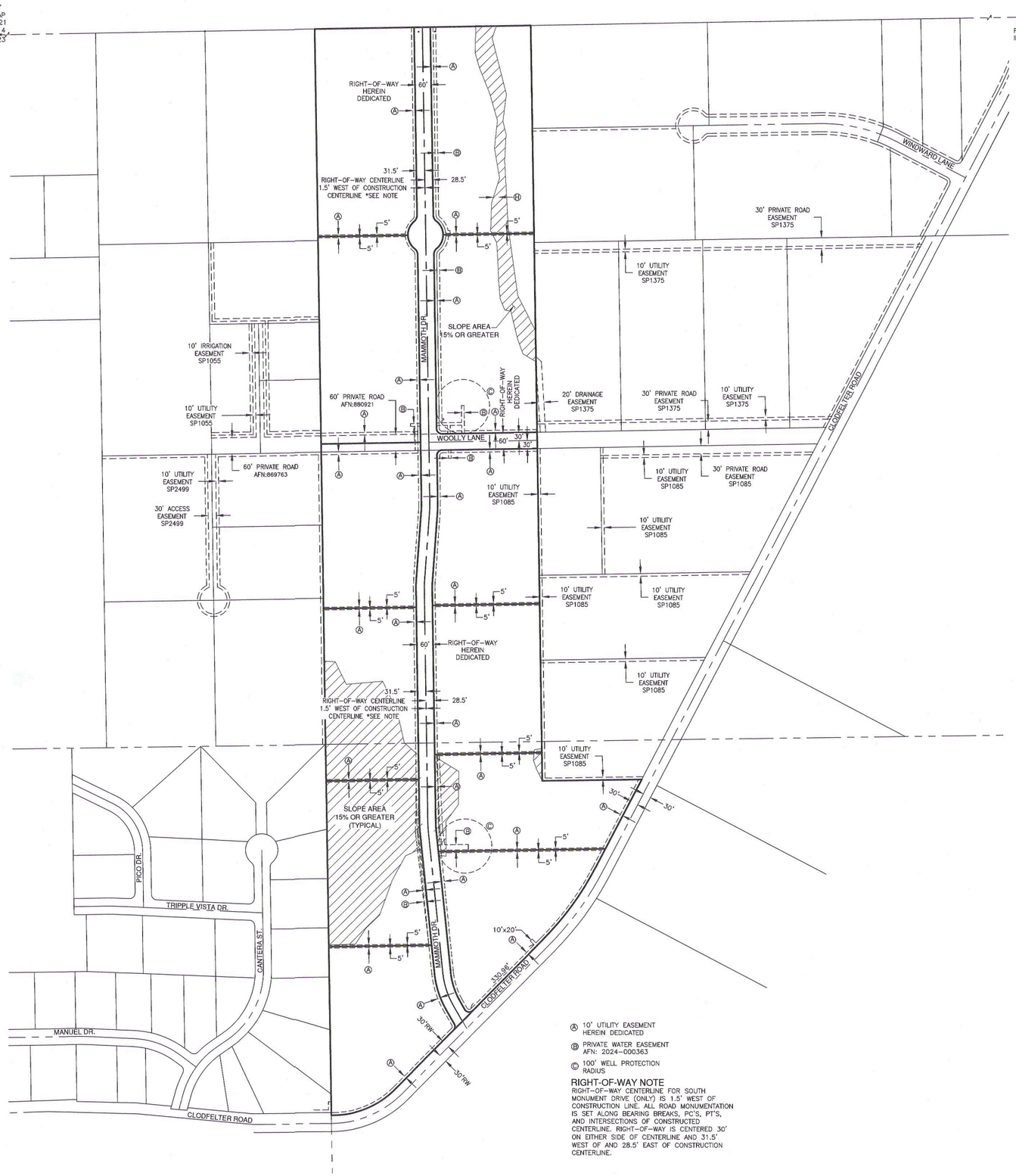
PROJECT NO.	20157
DRAWN BY:	ADG
CHECKED BY:	ADG
SCALE:	1" = 200'
	01/09/2024
SHEET	1 OF 3

R3T VENTURES

FINAL PLAT AT CLODFELTER ROAD KENNEWICK, WASHINGTON

FINAL PLAT FOR MAMMOTH ACRES

PORTION OF THE WEST 1/2 OF THE N.E. 1/4
& THE WEST 1/2 OF THE S.E. 1/4 OF SECTION 23,
TOWNSHIP 8 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN,
BENTON COUNTY, WASHINGTON



Ⓐ 10' UTILITY EASEMENT HEREIN DEDICATED

Ⓑ PRIVATE WATER EASEMENT AFN: 2024-000363

Ⓒ 100' WELL PROTECTION RADIUS

RIGHT-OF-WAY NOTE

RIGHT-OF-WAY CENTERLINE FOR SOUTH MONUMENT DRIVE (ONLY) IS 1.5' WEST OF CONSTRUCTION LINE. ALL ROAD MONUMENTATION IS SET ALONG BEARING BREAKS, PC'S, PT'S, AND INTERSECTIONS OF CONSTRUCTED CENTERLINE. RIGHT-OF-WAY IS CENTERED 30' ON EITHER SIDE OF CENTERLINE AND 31.5' WEST OF AND 28.5' EAST OF CONSTRUCTION CENTERLINE.

OWNER'S CERTIFICATE

WE, R3T VENTURES LLC, A WASHINGTON LIMITED LIABILITY COMPANY, HEREBY CERTIFY THAT WE ARE THE OWNERS OF THE TRACT OF LAND DESCRIBED HEREON AND THAT WE HAVE CAUSED SAID LAND TO BE SURVEYED AND PLATTED INTO LOTS AND TRACTS AND THAT ALL STREETS, ROAD RIGHT-OF-WAYS, UTILITY EASEMENTS AND TRACTS SHOWN HEREON ARE HEREBY DEDICATED TO THE PUBLIC AND THAT THIS SUBDIVISION SHALL HEREAFTER BE KNOWN AND DESIGNATED BY THE NAME OF MAMMOTH ACRES.

ROBERT DUNCAN — President (TITLE) — 01/11/24 (DATE)

TYLER DUNCAN — Director (TITLE) — 01/11/24 (DATE)

ACKNOWLEDGMENT

STATE OF WASHINGTON

COUNTY OF FRANKLIN

THIS IS TO CERTIFY THAT ON THIS 11TH DAY OF JANUARY 2024, A.D., PERSONALLY APPEARED BEFORE ME ROBERT DUNCAN, KNOWN TO ME TO BE THE PRESIDENT OF R3T VENTURES LLC, A WASHINGTON LIMITED LIABILITY COMPANY UNDER OATH STATED THAT HE IS AUTHORIZED BY R3T VENTURES LLC, TO EXECUTE THE FOREGOING "OWNER'S CERTIFICATE" AND ACKNOWLEDGED TO ME THAT HE SIGNED THE SAME AS HIS VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN MENTIONED. IN WITNESS THEREOF I HAVE SET MY HAND AND OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON

RESIDING AT: PASCO WA

MY COMMISSION EXPIRES: JANUARY 7, 2028

TROY WALKER
NOTARY PUBLIC
STATE OF WASHINGTON
COMMISSION NUMBER 20101527
MY COMMISSION EXPIRES JANUARY 7, 2028

ACKNOWLEDGMENT

STATE OF WASHINGTON

COUNTY OF FRANKLIN

THIS IS TO CERTIFY THAT ON THIS 11TH DAY OF JANUARY 2024, A.D., PERSONALLY APPEARED BEFORE ME TYLER DUNCAN, KNOWN TO ME TO BE THE DIRECTOR OF R3T VENTURES LLC, A WASHINGTON LIMITED LIABILITY COMPANY UNDER OATH STATED THAT HE IS AUTHORIZED BY R3T VENTURES LLC, TO EXECUTE THE FOREGOING "OWNER'S CERTIFICATE" AND ACKNOWLEDGED TO ME THAT HE SIGNED THE SAME AS HIS VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN MENTIONED. IN WITNESS THEREOF I HAVE SET MY HAND AND OFFICIAL SEAL THE DAY AND YEAR FIRST ABOVE WRITTEN.

NOTARY PUBLIC IN AND FOR THE STATE OF WASHINGTON

RESIDING AT: PASCO WA

MY COMMISSION EXPIRES: JANUARY 7, 2028

TROY WALKER
NOTARY PUBLIC
STATE OF WASHINGTON
COMMISSION NUMBER 20101527
MY COMMISSION EXPIRES JANUARY 7, 2028

BENTON COUNTY APPROVALS

THE PLAT OF MAMMOTH IS HEREBY APPROVED BY AND FOR THE COUNTY OF BENTON, WASHINGTON.

FOR BENTON COUNTY ENGINEER — Matt Mahoney, PUBLIC WORKS MANAGER — 01/16/2024 (DATE)

CHAIRMAN OF THE BENTON COUNTY BOARD OF COMMISSIONERS — DATE

CHAIRMAN OF THE BENTON COUNTY PLANNING COMMISSION — 1/24/24 (DATE)

BENTON PUD APPROVAL

THE PLAT OF MAMMOTH IS HEREBY APPROVED BY AND FOR BENTON PUD.

BENTON PUD ENGINEER — 1-15-24 (DATE)

HEALTH DISTRICT NOTES

THIS PLAT APPEARS TO HAVE SUITABLE CONDITIONS FOR THE USE OF ON-SITE SEWAGE DISPOSAL SYSTEMS. HOWEVER, BECAUSE OF THE NATURE OF THE TESTING METHODS USED, WE HAVE NO WAY OF DETERMINING WHETHER EACH LOT CAN COMPLY WITH BENTON-FRANKLIN BOARD OF HEALTH RULES AND REGULATION AT THE TIME OF PERMIT ISSUANCE. FURTHER BE ADVISED THIS DEPARTMENT'S APPROVAL OF ANY LOT WITHIN THIS PLAT FOR THE USE OF ON-SITE SEWAGE DISPOSAL SYSTEMS MAY BE CONTINGENT UPON THAT LOT PASSING ADDITIONAL SOIL INSPECTIONS, PERCOLATION TESTS, AND/OR OTHER REQUIREMENTS AT A LATER DATE.

HEALTH DISTRICT CERTIFICATE

THE PLAT OF MAMMOTH IS HEREBY APPROVED BY AND FOR BENTON ~~DUE~~ FRANKLIN HEALTH DISTRICT

BENTON FRANKLIN HEALTH DISTRICT — 1-12-2024 (DATE)

TREASURER'S CERTIFICATE

I HEREBY CERTIFY THAT THE TAXES ON THE LAND DESCRIBED HEREON HAVE BEEN PAID TO AND INCLUDING THE YEAR 2024. PARCEL NO. 123881000003000

BENTON COUNTY TREASURER — DATE

ATTEST: BENTON COUNTY ASSESSOR — DATE

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 20____, AT _____ MINUTES PAST _____ AND RECORDED IN VOLUME _____ OF PLATS, PAGE _____, AT THE REQUEST OF ASHLEY GARZA.

BENTON COUNTY AUDITOR

FEE NUMBER

SURVEYOR'S CERTIFICATION

I, ASHLEY D. GARZA, A REGISTERED LAND SURVEYOR, HEREBY CERTIFY THAT THE PLAT AS SHOWN HEREON IS BASED ON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED AND THAT ALL CORNERS AND DIMENSIONS ARE CORRECTLY SHOWN AND THAT SAID PLAT IS STAKED ON THE GROUND AS INDICATED HEREON.

ASHLEY D. GARZA — 1/9/2024 (DATE)
CERTIFICATE NO. 54534

ASHLEY D. GARZA — STATE OF WASHINGTON — 54534 — REGISTERED PROFESSIONAL LAND SURVEYOR — Jan 9, 2024

PERMIT SURVEYING INC	2245 Robertson Drive, Richland, Washington 99354, OFFICE 509-375-4123, FAX 509-371-0999
PROJECT NO.	20157
DRAWN BY:	ADG
CHECKED BY:	ADG
SCALE:	NONE
R3T VENTURES	
FINAL PLAT AT CLODFELTER ROAD KENNEWICK, WASHINGTON	
01/09/2024	
SHEET 2 OF 3	

FINAL PLAT FOR
MAMMOTH ACRES

PORTION OF THE WEST 1/2 OF THE N.E. 1/4
& THE WEST 1/2 OF THE S.E. 1/4 OF SECTION 23,
TOWNSHIP 8 NORTH, RANGE 28 EAST, WILLAMETTE MERIDIAN,
BENTON COUNTY, WASHINGTON

LINE TABLE

Line Table		
Line #	Length	Direction
L1	10.00	S01°01'55"E
L2	9.60	S89°20'31"W
L3	308.66	N44°33'54"E
L4	60.80	S30°03'25"E
L5	106.72	S05°58'12"E
L6	380.51	N88°57'34"E
L7	623.01	N01°01'55"W
L8	422.55	S05°58'12"E
L9	162.19	S00°58'12"E
L10	343.09	N88°57'34"E
L11	612.07	S01°01'55"E
L12	635.26	S00°58'12"E
L13	343.16	N89°01'48"E
L14	501.09	N00°57'40"W
L15	134.59	S01°01'55"E
L16	68.83	S00°58'12"E
L17	260.65	S04°01'48"W
L18	227.39	S00°58'12"E
L19	368.06	S88°54'59"W
L20	607.44	N00°57'40"W

Line Table		
Line #	Length	Direction
L21	691.14	S00°58'12"E
L22	332.95	S88°58'03"W
L23	764.99	N00°57'40"W
L24	691.61	S00°58'12"E
L25	367.83	N88°55'28"E
L26	765.12	N00°57'40"W
L27	371.79	N88°55'28"E
L28	691.72	S00°58'12"E
L29	336.68	S88°58'03"W
L30	765.72	N00°57'40"W
L31	640.95	S00°58'12"E
L32	351.52	N88°54'45"E
L33	734.23	N00°57'40"W
L34	351.60	S88°54'45"W
L35	177.58	S00°58'12"E
L36	260.65	S04°01'48"W
L37	62.86	S00°58'12"E
L38	396.47	S88°54'59"W
L39	572.32	N00°57'40"W
L40	549.78	S00°58'12"E

Line Table		
Line #	Length	Direction
L41	396.39	S88°54'59"W
L42	549.78	N00°57'40"W
L43	253.64	S00°58'12"E
L44	81.45	S05°58'12"E
L45	618.08	S88°54'59"W
L46	289.37	N27°33'27"E
L47	368.04	S89°03'54"W
L47	103.54	N00°57'40"W
L48	447.82	S05°58'12"E
L49	33.30	S30°03'25"E
L50	367.31	S44°33'54"W
L51	78.07	N27°33'27"E
L52	47.91	N44°33'54"E
L53	55.80	N44°33'54"E
L54	60.00	N89°01'48"E
L55	59.99	N00°57'40"W
L56	98.50	S30°03'25"E
L57	529.27	S05°58'12"E
L58	866.28	S00°58'12"E
L59	260.65	S04°01'48"W

Line Table		
Line #	Length	Direction
L60	227.47	S00°58'12"E
L61	764.68	N00°58'12"W
L62	765.35	N00°58'12"W
L63	400.13	S88°54'45"W
L64	340.08	N44°33'54"E
L65	431.36	N44°33'54"E

CURVE TABLE

Curve Table					
CURVE #	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C1	250.08	320.00	44°46'36"	S66°57'13"W	243.77
C2	26.05	20.00	74°37'20"	S7°15'14"W	24.25
C3	139.36	331.50	24°05'14"	S18°00'49"E	138.34
C4	28.93	331.50	5°00'00"	S3°28'12"E	28.92
C5	28.93	331.50	5°00'00"	S1°31'48"W	28.92
C6	23.43	268.50	5°00'00"	S1°31'48"W	23.42
C7	26.62	30.00	50°49'59"	S26°23'11"E	25.75
C8	57.50	65.00	50°41'05"	S26°27'39"E	55.64
C9	57.84	65.00	50°58'54"	S24°22'21"W	55.95
C10	26.62	30.00	50°49'59"	S24°26'48"W	25.75
C11	26.62	30.00	50°50'00"	S26°23'12"E	25.75
C12	57.70	65.00	50°51'24"	S26°22'30"E	55.82
C13	57.64	65.00	50°48'37"	S24°27'30"W	55.77
C14	26.62	30.00	50°50'00"	S24°26'49"W	25.75
C15	31.46	20.00	90°07'04"	S46°01'43"E	28.31
C16	31.37	20.00	89°52'56"	S43°58'17"W	28.26
C16	28.67	328.50	5°00'00"	S1°31'48"W	28.66
C17	23.69	271.50	5°00'00"	S1°31'48"W	23.69
C18	23.69	271.50	5°00'00"	S3°28'12"E	23.69
C19	114.14	271.50	24°05'14"	S18°00'49"E	113.30
C20	36.78	20.00	105°22'40"	S82°44'46"E	31.81
C21	331.21	1115.80	17°00'27"	N36°03'41"E	330.00

Curve Table					
CURVE #	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD DISTANCE
C30	126.12	300.00	24°05'14"	S18°00'49"E	125.19
C31	26.18	300.00	5°00'00"	S3°28'12"E	26.17
C32	26.18	300.00	5°00'00"	S1°31'48"W	26.17
C33	26.18	300.00	5°00'00"	S1°31'48"W	26.17
C34	289.16	370.00	44°46'36"	S66°57'13"W	281.85
C35	340.12	1145.80	17°00'27"	N36°03'41"E	338.87

AUDITOR'S CERTIFICATE

FILED FOR RECORD THIS _____ DAY OF _____, 20____, AT _____ MINUTES PAST _____ AND RECORDED IN VOLUME _____ OF PLATS, PAGE _____, AT THE REQUEST OF ASHLEY GARZA.

_____
BENTON COUNTY AUDITOR

_____
FEE NUMBER

SURVEYOR'S CERTIFICATION

I, ASHLEY D. GARZA, A REGISTERED LAND SURVEYOR, HEREBY CERTIFY THAT THE PLAT AS SHOWN HEREON IS BASED ON AN ACTUAL FIELD SURVEY OF THE LAND DESCRIBED AND THAT ALL CORNERS AND DIMENSIONS ARE CORRECTLY SHOWN AND THAT SAID PLAT IS STAKED ON THE GROUND AS INDICATED HEREON.

ASHLEY D. GARZA — DATE 1/9/2024
CERTIFICATE NO. 54534

ASHLEY D. GARZA
STATE OF WASHINGTON
54534
REGISTERED
PROFESSIONAL LAND SURVEYOR

PERMIT SURVEYING INC
2245 Robertson Drive
Richland, Washington 99354
OFFICE 509-375-4123
FAX 509-371-0999

R3T VENTURES

FINAL PLAT AT CLODFELTER ROAD KENNEWICK, WASHINGTON

PROJECT NO.	20157
DRAWN BY:	ADG
CHECKED BY:	ADG
SCALE:	NONE
	01/09/2024
	SHEET 3 OF 3

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Approval to issue RFP for Licensed Behavioral Health Agency for SUD Treatment for Benton County District Court Therapeutic Courts (MHC, VTC and RC)
Presenter:	N/A
Prepared By:	Michelle Morales
Reviewed By:	N/A

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☒ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☐ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

The Benton County District Court Therapeutic Courts requests that providers in the area submit proposals for a licensed behavioral health agency to provide substance use disorder treatment services to Mental Health Court, Veterans Treatment Court, and Recovery Court participants. The licensed behavioral health agency is necessary to promote consistency in treatment services and better case outcomes for participants in Therapeutic Courts.

A formal RFP has been prepared to give providers a set of guidelines on how their proposal should be prepared and submitted.

Fiscal Impact

To be determined. The funding for services shall come from the participants insurance provider or Criminal Justice Treatment Account for Benton County (CJTA).

Recommendation

Staff recommends that the RFP be issued.

Suggested Motion

Approve as part of the consent agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF AUTHORIZING A REQUEST FOR PROPOSALS FOR LICENSED BEHAVIORAL HEALTH AGENCY TO PROVIDE SUBSTANCE USE DISORDER TREATMENT FOR BENTON COUNTY DISTRICT COURT THERAPEUTIC COURTS—Mental Health Court, Veterans Treatment Court, and Recovery Court

WHEREAS, the Benton County District Court Therapeutic Courts has identified a need in the community to have a licensed behavioral health agency to provide substance use disorder treatment to Therapeutic Court participants; and

WHEREAS, a formal request for proposals (RFP) is needed to ensure each licensed behavioral health agency in Benton County has an opportunity to submit a consistent and competitive proposal; and

WHEREAS, the Benton County District Court Therapeutic Courts recommends that Benton County issue such an RFP to get formal proposals; **NOW THEREFORE,**

BE IT RESOLVED, by the Board of County Commissioners hereby authorizes the issuance of a request for proposals for a licensed behavioral health agency to provide substance use disorder treatment for Benton County District Court Therapeutic Courts.

Dated this 6th day of February, 2024.

_____
Chairman of the Board

_____
Chairman Pro Tem

_____
Commissioner

Constituting the Board of Commissioners
of Benton County, Washington

Attest.....
Clerk of the Board

Benton County District Court
Request for Proposals for Substance Use Disorder Treatment for Therapeutic Court Programs

Introduction and Application Process Instructions

Benton County District Court has issued a Request for Proposals for the delivery of substance use disorder treatment and case management in connection with its therapeutic court programs. The solicitation seeks a Washington State licensed behavioral health agency to partner with Benton County District Court, in Benton County, Washington to provide diagnosis and treatment of substance use disorders in a population of up to 100 individuals participating in its therapeutic court programs. Unless other services are deemed more appropriate or necessary, participants requiring substance use services will use the services of the contracted behavioral health agency.

Qualified applicants employing appropriately licensed clinicians must provide a proposal detailing how their agency will deliver services to each program:

- Benton County Mental Health Court
- Benton County Veterans Therapeutic Court
- Benton County Recovery Court

All services must be coordinated with Benton County District Court Therapeutic Court programs. The successful service provider will demonstrate capacity to dedicate treatment staff to the therapeutic court programs and be able to follow therapeutic court policies and procedures. The successful service provider will also demonstrate capacity to bill all services delivered to Criminal Justice Treatment Account (CJTA) funds or through insurance providers for Therapeutic Court participants.

BACKGROUND

Benton County District Court is currently operating three therapeutic court programs: Mental Health Court, Veterans Therapeutic Court, and Recovery Court. These therapeutic court programs represent the coordinated efforts of Benton County's District Court criminal justice agencies, social services, and behavioral health treatment professionals to successfully intervene in the cycle of mental illness, substance use, and crime. The programs are designed to coordinate therapeutic interventions with judicial oversight through intensive supervision and individual accountability. The Benton County District Court Therapeutic Court programs are a collaborative team approach that includes therapeutic court judges, prosecuting and defense attorneys, a program coordinator, law enforcement, case managers, and behavioral health treatment providers.

A participant's entry in the Benton County District Court Therapeutic Court programs is voluntary and based on established eligibility criteria. The target population for Mental Health Court is adults charged with misdemeanor or non-violent felony crimes committed in Benton County and who are diagnosed with a severe and persistent mental illness. The target population for Veterans Therapeutic Court is adults charged with misdemeanor or non-violent felony crimes committed in Benton County who is a Veteran, reservist or active-duty service member of the U.S. Armed Forces and has a treatable mental health illness or substance use disorder. The target population for Recovery Court is adults

charged with misdemeanor crimes in Benton County that are a diagnosed with a substance use disorder and who do not qualify for Mental Health Court or Superior Court Adult Drug Court.

All programs consist of a multi-phased, comprehensive structure that include treatment, individual and group therapy, medication management, random drug urine analysis testing, case management services, regular court appearances, attainment of basic education and employment. Advancement through the phases, including graduation, is based upon participant compliance with phase requirements and adherence to individualized service plans. Benton County District Court Therapeutic Courts are funded through the Behavioral Health Sales Tax.

I. SCOPE OF SERVICES

The Licensed Behavioral Health Agency (WAC 246-341) shall provide comprehensive evaluation, case management, and treatment for up to 100 Benton County District Court Therapeutic Court participants.

1. General

a. **Evaluations**. The Licensed Behavioral Health Agency (WAC 246-341) shall evaluate and assess each participant referred to the provider using a multi-dimensional substance use evaluation based on ASAM criteria to develop individualized service plans to address needs and goals developed in conjunction with program participant and appropriate level of care. Adjustments to the level of care will be predicated in each participant's response to treatment. The agency must have the ability to complete in person as well as in custody assessments at Benton County Corrections.

b. **Case Management**. The Licensed Behavioral Health Agency (WAC 246-341) shall provide case management services to each participant from the time of the participant's acceptance into the therapeutic courts program until the participant's graduation or termination from the program to include:

   i. Develop individual treatment plans or equivalent prevention and wellness plans based on each participant's needs and the participant's articulated personal goals and objectives, as well as review and update said plan at regular intervals;
   ii. Assess each participant and refer to medical, dental, psychiatric, and/or community-based services, as needed;
   iii. Assist participant in finding suitable sober housing as needed;
   iv. Identify ancillary services from which participants may benefit and linkage of participants to those services;
   v. Employ counseling and assistance as warranted;
   vi. Assist with government-funded and/or community-based assistance programs where warranted;
   vii. Assist with care coordination between treatment providers and court team;
   viii. Coordinate participants' discharge plans with appropriate inpatient facilities;
   ix. For participants who are veterans, work in conjunction with the Department of Veterans Affairs through the Veterans Justice Outreach coordinator for enhanced services as required;

x. Provide co-occurring curriculum for substance use disorders and mental health interventions;
xi. Provide regular compliance and treatment updates via DIMS; and
xii. Discuss and coordinate all treatment overrides with program team before a decision is made for the participant.

c. **Treatment**. The Licensed Behavioral Health Agency shall provide clinical treatment services by licensed clinicians (WAC 246-811). These treatment services shall include:
   i. Multi-dimensional substance use evaluations based on ASAM criteria;
   ii. Individualized and collaborative treatment plans that address each participant's needs and goals;
   iii. Conduct group treatment sessions incorporating MRT and Seeking Safety;
   iv. Perform verification of mandatory and self-help or peer support group attendance;
   v. Support MAT approaches to recovery and provide referrals to prescribing physicians;
   vi. Group counseling as warranted, with a focus on psychoeducation, skills development, interpersonal relations and social interactions;
   vii. Prescribe adjustments to the level of care based on each participant's response to treatment;
   viii. Reassess participants after a reported relapse or new criminal charge;
   ix. Individual interventions as warranted, with a focus on rehabilitative skills building, the development of environmental supports and resources coordination considered essential to help a person in improving functioning, gaining access to necessary services, and creating environments that promote recovery and support the emotional and functional improvement of the individual; and
   x. Conduct random observed drug testing of participants at least once per month—increase UAs if necessary.

2. Court Participation

a. To be considered under this solicitation, Licensed Behavioral Health Agency must demonstrate an understanding of and commitment to therapeutic courts. In addition, the behavioral health agency must be willing to:
b. Commit licensed staff to the Benton County District Court Therapeutic Court programs who will have caseloads entirely of participants referred from Mental Health Court, Veterans Therapeutic Court and Recovery Court;
c. Designate a clinical case manager or counselor to serve as a liaison between the behavioral health agency and the court. The designated liaison must be present at:
   i. Veterans Therapeutic Court Staffing every Tuesday from 8:30AM-10AM and the Veterans Therapeutic Court docket every Tuesday from 10AM-12PM.
   ii. Mental Health Court Staffing every Tuesday from 1:30PM-3:30PM and the Mental Health Court docket every Wednesday from 9AM-11:30AM.
   iii. Recovery Court Staffing every Monday from 1:30PM-3:30PM and the Recovery Court docket every Wednesday from 2PM-3:30PM;
d. Add staff as the therapeutic court programs grow and expand;

3. **Program Components**
    a. Services delivered by the successful partner will support implementation of National Association of Drug Court Professionals (NADCP) Best Practice Standards for Therapeutic Courts and the 10 Key Components of Drug Courts. All services must be fully coordinated with Benton County District Court Therapeutic Courts program staff. The services delivered will include use of evidence-based approaches for treating substance use disorder in justice involved populations.
    b. The successful partner must be certified by the Washington State Department of Health to provide substance use disorder services. The agency shall ensure all staff providing clinical supervision are qualified licensed professionals.

II. GENERAL INFORMATION AND REQUIREMENTS

Proposals must be received **no later** than **12PM PST on Wednesday February 21, 2024.**

1. **Application Submittal Requirements:** For an application to be considered, the applicant must adhere to guidelines and instructions that are stated in this document.
2. **Payment:** Benton County assumes no financial liability. All services delivered are expected to be a covered benefit under the participant's insurance carrier or reimbursable under CJTA funds.
3. **Contract Length:** The selected contractor will be expected to enter into an MOU with the county running through December 31, 2025, to reflect the terms of its proposal.
4. **Eligible Applicants:** Washington State Licensed Behavioral Health Agencies. Applicants must be free of any correction notice or action by their current BHO, county, or DSHS. Please attach a copy of all applicable licenses.
5. **Contact Information:** All inquiries shall be directed to the Solicitation Coordinator:

    Ryan Washburn, Therapeutic Court Coordinator
    E-mail: ryan.washburn@co.benton.wa.us
    Phone: (509) 735-8476 ext. 3417

6. **Instructions, Forms, and Other Documents:** The application instructions, forms, and other documents are in a combination of Microsoft Word and PDF formats and can be printed from the website. If you are unable to open and/or print any of these documents, you may contact Ryan Washburn to receive electronic or paper copies of these documents.
7. **Amendments to Solicitation**: Benton County reserves the right to issue amendments to this solicitation for clarification, substitution, addition, or deletion. Applicants are strongly advised to check the website periodically to see if amendments have been posted.
8. **Cancellation**: Benton County reserves the right to cancel this solicitation in whole or in part and any or all proposals may be accepted or rejected in whole or in part.
9. **Proposal Revisions**: Benton County may find it necessary to seek clarification from applicants regarding any of the responses submitted. The county may, in its discretion, request applicants to submit additional information to permit a more informed evaluation of the application.
10. **Property of Benton County**: Any application submitted becomes the property of Benton County and will not be returned to the applicant.

11. **Contract Awarding:** The Benton County District Court Therapeutic Court team will review and score each proposal against required criteria. Scores will not be released.
12. **Funding:** It is expected that services provided through most phases of programs are medically necessary to treat a behavioral health condition and will be funded first through a participant's own health insurance or through Criminal Justice Treatment Account (CJTA), if the services are not covered otherwise.
13. **Limitations:** This RFQ does not commit Benton County to award a contract, to pay any costs incurred in the preparation of a response to this RFQ or for interviews if they are held, or to procure or contract for any services or supplies. Benton County reserves the right to accept or reject any or all proposals received as a result of this RFQ, to negotiate with all qualified sources, to waive formalities, to postpone award, or to cancel in part or in its entirety this RFQ if it is in the best interest of Benton County.
14. **Expected Timeline:**

Application Process	Tentative Date
Issue RFP	**February 7, 2024**
Proposals Due. Receipt of completed application	**NO LATER than 12PM PST on Wednesday February 21, 2014**
Successful Bidder Announced	**March 6, 2024**
Agency Contract Development Process	**TBD**
Service Start Date	**April 2, 2024**

III. TECHNICAL REQUIREMENTS OF THE PROPOSAL:

1. Responses shall be submitted electronically in PDF format via e-mail to ryan.washburn@co.benton.wa.us or delivered on a portable flash drive;
2. Responses shall be limited to twenty (20) pages (single-sided, minimum 11-pt font), excluding cover sheet, cover letter, table of contents, section dividers;
3. Insert your organization name as a header on all pages of the application response;
4. Insert page numbers at the bottom of the page;
5. Maximum number of pages should be limited to thirty (30) pages;
6. Unnecessarily elaborate responses beyond that sufficient to present a complete and effective response are not desired;
7. Proposal applications that are incomplete or do not follow the guidelines described herein will not be considered; and
8. All questions must be answered along with all required attachments included.

IV. DELIVERY OF THE PROPOSAL:

Applicants assume full responsibility for the delivery method chosen. Applications must be clearly marked with:

REQUEST FOR PROPOSAL OF SUBSTANCE USE DISORDER TREATMENT FOR BENTON COUNTY DISTRICT COURT THERAPEUTIC COURT PROGRAMS.

Applications may be submitted via U.S. Mail, courier, delivery service, or in person at:

Benton County District Court Therapeutic Courts
Attn: Ryan Washburn
7122 W Okanogan Place, Ste. A110
Kennewick, WA 99336
Ryan.Washburn@co.benton.wa.us

Proposals received after 12PM PST on Wednesday February 21, 2024, will be disqualified from consideration under this Solicitation. The applicant assumes full responsibility for the delivery method chosen.

V. APPLICATION PROCESS AND INSTRUCTIONS

Benton County District Court Therapeutic Court programs are requesting proposals from experienced, licensed, and qualified behavioral health agencies to provide behavioral health services for the program participants beginning **April 2, 2024.** Licensed behavioral health agencies interested in applying must complete and submit the following information:

Part 1 –Requirements

1. Provide a brief description of your agency to include the agency's name, type of organization, mission statement, date organization was established, services provided by the organization and area(s) served.
2. Describe your agency's qualifications and experience providing evidenced-based treatment with reference to the Threshold Criteria below.
3. Provide a summary of program design.

Part 2 – Threshold Criteria

1. Demonstrated experience operating therapeutic court services for the program service area making application (Mental Health Court, Veterans Therapeutic Court, and Drug Court);
2. Demonstrated experience delivering coordinated substance use treatment services;
3. Demonstrated experience utilizing and delivery of best practices;
4. Ability to report services provided for data management purposes;
5. Demonstrated staff capacity and readiness to implement service delivery;
6. Be in good standing with all its grantors/funders and demonstrated sound financial practices;
7. Proof of current WA business license, certifications, and 501(c)(3) status, if applicable;
8. Ability to submit claims to private and public insurance;
9. Capacity to operate the program on a cost-reimbursement basis;
10. Fiscal management system compliant with government accounting systems;

11. Ability to comply with the insurance requirements of the contract;
12. Demonstration of working partnerships with other behavioral health, social services, and other relevant providers and engage in collaborative approach to case management;
13. Prioritization of Mental Health Court, Veterans Court, and Recovery Court program participants within agency's scope of behavioral health service delivery and ability to involve additional staff and resources to augment treatment and support services as treatment plans indicate;
14. Prompt assessment and admission of patients to medically necessary level of care;
15. Operation of program according to the Therapeutic Court model and/or best practice;
16. Experience with measuring and documenting positive outcomes.

Part 3 - Scoring Criteria

All interested applicants must complete and submit a narrative responding to the information below.

1. **Experience and Readiness to serve Mental Health Court, Veterans Therapeutic Court and Recovery Court (0–30 points)** Applicants will receive points based on readiness to implement services based on experience.
   a. Please describe your agency's qualifications and experience working with the criminal justice system and any therapeutic court programs. If none, please describe your agency's willingness to receive technical assistance to gain expertise.
   b. Describe your agency's qualifications and experience providing the evidenced-based behavioral health treatment for justice involved individuals.
   c. Describe your approach to providing individualized, group, and cognitive behavioral-based services for both gender-specific and mixed-gender groups which will provide integrated and comprehensive treatment services.
   d. Describe your agency's ability to provide a licensed clinical case manager or counselor designated to participate in multi-disciplinary clinical staffing, court hearings, team meetings, trainings and provide compliance updates for therapeutic court participants.
   e. Describe how your agency conducts assessments for substance use disorders and appropriate referrals to level of care, treatment planning and monitoring of treatment goals identified Assessment/Intake/Individualized Service Plan development/case management process. Include the proposed, sequence and timing of services.
   f. Describe how the agency ensures culturally competent, trauma-informed treatment is provided to program participants.
   g. If available, please provide a copy of your organizational chart that clearly describes key administrative and operational components.
   h. Describe any other relevant services your agency provides that program participants would have access to—e.g., transportation, housing, or other wrap around services.

2. **Coordination of Care (0-25)** Applicants will receive points based on the organization's demonstrated ability to coordinate care.
   a. Describe your agency's ability to make necessary referrals and to maintain care coordination with other providers for SUD interventions not available within the program (i.e., detox, inpatient, MAT services).
   b. Describe how your agency will communicate effectively with programs and team members.

c. Describe collaborative partnerships the agency has with other organizations that enhance treatment outcomes for their clients.

3. **Quality Assurance (0-25)** Applicants will be scored on the organization's process for evaluating its services and client outcomes.
   a. Describe how your agency uses an internal client satisfaction survey. If so, please provide a copy of the instrument and the results for the past year. Describe improvements that the agency implemented in response to client feedback and the strengths identified by clients.
   b. Describe how the organization will measure treatment outcomes for the participants in the therapeutic court programs.
   c. Describe any other relevant quality assurance process employed by the organization.

4. **Leveraging (0-20)** Applicants will receive points based on the extent to which the service can leverage additional resources for sustainability.
   a. Describe your procedures for determining client financial eligibility and submitting claims for reimbursement to public and private insurance. Describe other possible resources, including grant options and in-kind support to the programs.

Approved as to Form:

Jeff Aultman

_____

JEFFREY AULTMAN
Assistant Chief Civil Deputy Prosecuting Attorney

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Approval to issue RFP for Licensed Behavioral Health Agency for SUD Treatment for Benton County Superior Court Adult Drug Court
Presenter:	N/A
Prepared By:	Michelle Morales
Reviewed By:	N/A

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☒ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☐ Scheduled Business	☐ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

The Benton County Superior Court Adult Drug Court requests that providers in the area submit proposals for a licensed behavioral health agency to provide substance use disorder treatment services to Adult Drug Court participants. The licensed behavioral health agency is necessary to promote consistency in treatment services and better case outcomes for participants in Adult Drug Court.

A formal RFP has been prepared to give providers a set of guidelines on how their proposal should be prepared and submitted.

Fiscal Impact

To be determined. The funding for services shall come from the participants insurance provider or Criminal Justice Treatment Account for Benton County (CJTA).

Recommendation

Staff recommends that the RFP be issued.

Suggested Motion

Approve as part of the consent agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF AUTHORIZING A REQUEST FOR PROPOSALS FOR LICENSED BEHAVIORAL HEALTH AGENCY TO PROVIDE SUBSTANCE USE DISORDER TREATMENT FOR BENTON COUNTY SUPERIOR COURT ADULT DRUG COURT

WHEREAS, the Benton County Superior Court Adult Drug Court has identified a need in the community to have a licensed behavioral health agency to provide substance use disorder treatment to Adult Drug Court participants; and

WHEREAS, a formal request for proposals (RFP) is needed to ensure each licensed behavioral health agency in Benton County has an opportunity to submit a consistent and competitive proposal; and

WHEREAS, the Benton County Superior Court Adult Drug Court recommends that Benton County issue such an RFP to get formal proposals; **NOW THEREFORE,**

BE IT RESOLVED, by the Board of County Commissioners hereby authorizes the issuance of a request for proposals for a licensed behavioral health agency to provide substance use disorder treatment for Benton County Superior Court Adult Drug Court.

Dated this 6th day of February, 2024.

_____
Chairman of the Board

_____
Chairman Pro Tem

_____
Commissioner

Constituting the Board of Commissioners
of Benton County, Washington

Attest.....
Clerk of the Board

Benton County Superior Court Adult Drug Court

Request for Proposals for Substance Use Disorder Treatment for Adult Drug Court

Introduction and Application Process Instructions

Benton County is issuing a Request for Proposals for the delivery of substance use disorder treatment and case management in connection with its Adult Drug Court program, for Benton County Adult Drug Court participants only. Franklin County Adult Drug Court participants will continue to receive Substance Use Disorder treatment from the participant's current treatment provider. The solicitation seeks a Washington State licensed behavioral health agency to partner with Benton County Superior Court in Benton County, Washington, to provide diagnosis and treatment of substance use disorders in a population of up to 100 individuals participating in the Adult Drug Court program. Unless other services are deemed more appropriate or necessary, participants requiring behavioral health treatment and/or substance use services will use the services of the contracted behavioral health agency.

Qualified applicants employing appropriately licensed clinicians must provide a proposal detailing how their agency will deliver services to the Benton County Adult Drug Court program ("Adult Drug Court"). All services must be coordinated with the Benton County Superior Court Adult Drug Court program. The successful service provider will demonstrate capacity to dedicate treatment staff to the Adult Drug Court program and be able to follow its policies and procedures. The successful service provider will also demonstrate capacity to bill all services delivered to Criminal Justice Treatment Account (CJTA) funds or through insurance providers for Adult Drug Court participants.

BACKGROUND

Adult Drug Court is an intensive treatment and accountability-based program for adults charged with eligible crimes who exhibit substantial need for treatment for substance use disorder to reduce the possibility of recidivism. The program lasts a minimum of 16 months for each participant and is designed to provide an alternative to full criminal prosecution at the pre-adjudication stage of legal proceedings. Adult Drug Court includes rigorous community supervision and strict accountability, frequent and random substance use testing, regular court appearances, family/peer involvement, and intensive treatment and education tailored to the individual needs of each participant.

Adult Drug Court program is a collaborative team approach that includes judges, prosecuting attorneys, a program coordinator, case managers, and behavioral health treatment providers. A participant's entry in the Adult Drug Court program is voluntary and based on established eligibility criteria. The target population are adults charged with non-violent felony crimes committed in Benton County with a substance use disorder which contributed to the crime.

Adult Drug Court is a multi-phased, comprehensive structure that includes treatment, individual and group therapy, random drug urine analysis testing, case management services, regular court appearances, attainment of basic education and employment. Advancement through the phases, including graduation, is based upon participant compliance with phase requirements. Adult Drug Court is funded by Public Safety Sales Tax.

I. SCOPE OF SERVICES

The Licensed Behavioral Health Agency (WAC 246-341) shall provide comprehensive evaluation, case management, and treatment for up to 100 Adult Drug Court participants.

1. General

a. **Evaluations**. The Licensed Behavioral Health Agency shall evaluate and assess each participant referred using a multi-dimensional substance use evaluation based on ASAM criteria to develop individualized service plans to address needs and goals developed in conjunction with program participant and appropriate level of care. Adjustments to the level of care will be predicated in each participant's response to treatment. The agency must have the ability to complete in person assessments according to ASAM criteria. The agency must also obtain clearance to conduct in person assessments at Benton County Corrections once a participant engaged in treatment with the agency.

b. **Case Management**. The Licensed Behavioral Health Agency (WAC 246-341) shall provide case management services to each participant from the time of the participant's acceptance into the Adult Drug Court program until the participant's completion or graduation from Substance Use Disorder treatment based on ASAM criteria to include:

   i. Develop individual treatment plans or equivalent prevention and wellness plans based on each participant's needs and the participant's articulated personal goals and objectives, and review and updates of said plan at regular intervals;
   ii. Monitor each participant's compliance with their individualized treatment plan;
   iii. Assess each participant and refer to medical, dental, psychiatric, and/or community-based services, as needed;
   iv. Aftercare program services to motivate and assist Adult Drug Court participants in remaining free of substance use disorders;
   v. Assist participant in finding suitable sober housing as needed;
   vi. Identify ancillary services from which participants may benefit and linkage of participants to those services;
   vii. Employ counseling and assistance as warranted;
   viii. Assist with government-funded and/or community-based assistance programs where warranted;
   ix. Assist with care coordination between all treatment providers and court team;
   x. Coordinate participants' discharge plans with appropriate providers;
   xi. Provide regular compliance and treatment updates via DIMS; and

xii. Discuss and coordinate all treatment overrides with Adult Drug Court team before a decision is made for the participant.

c. **Treatment**. The Licensed Behavioral Health Agency shall provide clinical treatment services by licensed clinicians (WAC 246-811). These treatment services shall include:
   i. Multi-dimensional substance abuse evaluations based on ASAM criteria;
   ii. Individualized and collaborative treatment plans that address each participant's needs and goals;
   iii. Conduct group treatment sessions incorporating MRT and Seeking Safety;
   iv. Perform verification of mandatory and self-help or peer support group attendance;
   v. Support MAT approaches to recovery and provide referrals to prescribing physicians;
   vi. Group counseling as warranted, with a focus on psychoeducation, skills development, interpersonal relations and social interactions;
   vii. Prescribe adjustments to the level of care based on each participant's response to treatment;
   viii. Reassess participants after a reported relapse or new criminal charge;
   ix. Individual interventions as warranted, with a focus on rehabilitative skills building, the development of environmental supports and resources coordination considered essential to help a person in improving functioning, gaining access to necessary services, and creating environments that promote recovery and support the emotional and functional improvement of the individual; and
   x. Conduct random observed drug testing of participants at least once per month—increase UAs if necessary.

d. Court Participation

   i. To be considered under this solicitation, behavioral health agencies must demonstrate an understanding of and commitment to therapeutic courts. In addition, the behavioral health agency must be willing to:
   ii. Commit licensed staff who will have caseloads entirely of participants referred from Adult Drug Court;
   iii. Designate a clinical case manager or counselor to serve as a liaison between the behavioral health agency and the court. The designated liaison must be present at:
      i. Every Thursday from 9:00AM-12:00PM and 1:30PM-4:00PM;
   iv. Add staff as the program grows and expands.

e. Program Components

   i. Services delivered by the successful partner will support implementation of National Association of Drug Court Professionals (NADCP) Best Practice Standards for Therapeutic Courts and the 10 Key Components of Drug Courts. All services must be fully coordinated

with Adult Drug Court program staff. The services delivered will include use of evidence-based approaches for treating substance use disorder in justice involved populations.

ii. The successful partner must be certified by the Washington State Department of Health to provide substance use disorder services. The agency shall ensure all staff providing Clinical Supervision are qualified licensed professionals.

II. GENERAL INFORMATION AND REQUIREMENTS

Proposals must be received **no later** than **12PM PST on Thursday February 21, 2024.**

1. **Application Submittal Requirements:** For an application to be considered, the applicant must adhere to guidelines and instructions that are stated in this document.
2. **Payment:** Benton County assumes no financial liability. All services delivered are expected to be a covered by participant's insurance carrier or reimbursable under CJTA funds.
3. **Contract Length:** The selected contractor will be expected to enter into an MOU with the county running through December 31, 2025, to reflect the terms of its proposal.
4. **Eligible Applicants:** Washington State Licensed Behavioral Health Agencies. Applicants must be free of any correction notice or action by their current BHO, county, or DSHS. Please attach a copy of all applicable licenses.
5. **Contact Information:** All inquiries shall be directed to the Solicitation Coordinator:

   Marshall Pickett, Adult Drug Court Coordinator
   E-mail: marshall.pickett@co.benton.wa.us
   Phone: (509) 735-8476 ext. 3229

6. **Instructions, Forms, and Other Documents:** The application instructions, forms, and other documents are in a combination of Microsoft Word and PDF formats and can be printed from the website. If you are unable to open and/or print any of these documents, you may contact Marshall Pickett to receive electronic or paper copies of these documents.
7. **Amendments to Solicitation**: Benton County reserves the right to issue amendments to this solicitation for clarification, substitution, addition, or deletion. Applicants are strongly advised to check the website periodically to see if amendments have been posted.
8. **Cancellation**: Benton County reserves the right to cancel this solicitation in whole or in part and any or all proposals may be accepted or rejected in whole or in part.
9. **Proposal Revisions**: Benton County may find it necessary to seek clarification from applicants regarding any of the responses submitted. The county may, in its discretion, request applicants to submit additional information to permit a more informed evaluation of the application.
10. **Property of Benton County**: Any application submitted becomes the property of Benton County and will not be returned to the applicant.
11. **Contract Awarding:** The Benton County Adult Drug Court team will review and score each proposal against required criteria. Scores will not be released.
12. **Funding:** It is expected that services provided through most phases of programs are medically necessary to treat a behavioral health condition and will be funded first through a

participant's own health insurance or through Criminal Justice Treatment Account (CJTA), if the services are not covered otherwise.

13. **Limitations:** This RFQ does not commit Benton County to award a contract, to pay any costs incurred in the preparation of a response to this RFQ or for interviews if they are held, or to procure or contract for any services or supplies. Benton County reserves the right to accept or reject any or all proposals received as a result of this RFQ, to negotiate with all qualified sources, to waive formalities, to postpone award, or to cancel in part or in its entirety this RFQ if it is in the best interest of the Adult Drug Court program.
14. **Franklin County Adult Drug Court Participants:** If Benton County does award a contract to a Licensed Behavioral Health Agency, the Franklin County Adult Drug Court Participants will not be required to switch agencies if the participant is already in treatment at another agency.

15. **Expected Timeline:**

Application Process	Tentative Date
Issue RFP	**February 7, 2024**
Proposals Due. Receipt of completed application	**NO LATER than 12PM PST on Thursday February 21, 2024**
Successful Bidder Announced	**March 6, 2024**
Agency Contract Development Process	**TBD**
Service Start Date	**April 2, 2024**

III. TECHNICAL REQUIREMENTS OF THE PROPOSAL:

1. Responses shall be submitted electronically in PDF format via e-mail to marshall.pickett@co.benton.wa.us or delivered on a portable flash drive;
2. Responses shall be limited to twenty (20) pages (single-sided, minimum 11-pt font), excluding cover sheet, cover letter, table of contents, section dividers, client references, and staff resumes. Staff résumés shall be limited to one (1) page each;
3. Insert your organization name as a header on all pages of the application response;
4. Insert page numbers at the bottom of the page;
5. Maximum number of pages should be limited to thirty (30) pages;
6. Unnecessarily elaborate responses beyond that sufficient to present a complete and effective response are not desired;
7. Proposal applications that are incomplete or do not follow the guidelines described herein will not be considered; and
8. All questions must be answered along with all required attachments included.

IV. DELIVERY OF THE PROPOSAL:

Applicants assume full responsibility for the delivery method chosen. Applications must be clearly marked with:

REQUEST FOR PROPOSALS OF SUBSTANCE USE DISORDER TREATMENT FOR BENTON COUNTY SUPERIOR COURT ADULT DRUG COURT PROGRAM.

Applications may be submitted via U.S. Mail, courier, delivery service, or in person at:

Benton County Adult Drug Court Program
Attn: Marshall Pickett
7122 W Okanogan Place, Ste. A110
Kennewick, WA 99336
marshall.pickett@co.benton.wa.us

Proposals received after 12PM PST on Thursday February 21, 2024, will be disqualified from consideration under this Solicitation. The applicant assumes full responsibility for the delivery method chosen.

V. APPLICATION PROCESS AND INSTRUCTIONS

Benton County Adult Drug Court are requesting proposals from experienced, licensed, and qualified behavioral health agencies to provide behavioral health services for the program participants beginning **March 19, 2024.** Licensed behavioral health agencies interested in applying must complete and submit the following information:

Part 1 –Requirements

1. Provide a brief description of your agency to include the agency's name, type of organization, mission statement, date organization was established, services provided by the organization and area(s) served;
2. Describe your agency's qualifications and experience providing evidenced-based treatment with reference to the Threshold Criteria below;
3. Provide a summary of program design.

Part 2 – Threshold Criteria

1. Demonstrated experience operating therapeutic court services for the program service area making application (Mental Health Court, Veterans Court, and Drug Court);
2. Demonstrated experience delivering coordinated mental health treatment services;
3. Demonstrated experience utilizing and delivery of best practices;
4. Ability to report services provided for data management purposes;
5. Demonstrated staff capacity and readiness to implement service delivery;
6. Be in good standing with all its grantors/funders and demonstrated sound financial practices;
7. Proof of current WA business license, certifications, and 501(c)(3) status, if applicable;
8. Ability to submit claims to private and public insurance;

9. Capacity to operate the program on a cost-reimbursement basis;
10. Fiscal management system compliant with government accounting systems;
11. Ability to comply with the insurance requirements of the contract;
12. Demonstration of working partnerships with other behavioral health, social services, and other relevant providers and engage in collaborative approach to case management;
13. Prioritization of Adult Drug Court program participants within agency's scope of behavioral health service delivery and ability to involve additional staff and resources to augment treatment and support services as treatment plans indicate;
14. Prompt assessment and admission of patients to medically necessary level of care;
15. Operation of program according to Adult Drug Court model and/or best practices;
16. Experience with measuring and documenting positive outcomes.

Part 3 - Scoring Criteria

All interested applicants must complete and submit a narrative responding to the information below.

1. **Experience and Readiness to serve Adult Drug Court (0–30 points)** Applicants will receive points based on readiness to implement services based on experience.
    a. Please describe your agency's qualifications and experience working with the criminal justice system and any therapeutic court programs. If none, please describe your agency's willingness to receive technical assistance to gain expertise.
    b. Describe your agency's qualifications and experience providing the evidenced-based behavioral health treatment for justice involved individuals.
    c. Describe your agency's training and use of Cognitive Behavioral Therapy (CBT), Dialectical Behavior Therapy (DBT), Client/Person Centered Therapy, Trauma Focused Therapy, etc. Include any other manualized treatment curricula used.
    d. Describe your approach to providing individualized, group, and cognitive behavioral-based services for both gender-specific and mixed-gender groups which will provide integrated and comprehensive treatment services.
    e. Describe your agency's ability to provide a licensed clinical case manager or counselor designated to participate in multi-disciplinary clinical staffing, court hearings, team meetings, trainings and provide compliance updates for therapeutic court participants.
    f. Describe how your agency conducts assessments for mental illness and appropriate referrals to level of care, treatment planning and monitoring of treatment goals identified Assessment/Intake/Individualized Service Plan development/case management process. Include the proposed, sequence and timing of services.
    g. Describe how the agency ensures culturally competent, trauma-informed treatment is provided to program participants.
    h. Describe your after-hours and emergency service protocols.
    i. If available, please provide a copy of your organizational chart that clearly describes key administrative and operational components.

j. Describe any other relevant services your agency provides that program participants would have access to—e.g., transportation, housing, or other wrap around services.

2. **Coordination of Care (0-25)** Applicants will receive points based on the organization's demonstrated ability to coordinate care.
    a. Describe your agency's ability to make necessary referrals and to maintain care coordination with other providers for SUD interventions not available within the program (i.e., detox, inpatient, MAT services).
    b. Describe how your agency will communicate effectively with programs and team members.
    c. Describe collaborative partnerships the agency has with other organizations that enhance treatment outcomes for their clients.

3. **Quality Assurance (0-25)** Applicants will be scored on the organization's process for evaluating its services and client outcomes.
    a. Describe how your agency uses an internal client satisfaction survey. If so, please provide a copy of the instrument and the results for the past year. Describe improvements that the agency implemented in response to client feedback and the strengths identified by clients.
    b. Describe how the organization will measure treatment outcomes for the participants in the therapeutic court programs.
    c. Describe any other relevant quality assurance process employed by the organization.

4. **Leveraging (0-20)** Applicants will receive points based on the extent to which the service can leverage additional resources for sustainability.
    a. Describe your procedures for determining client financial eligibility and submitting claims for reimbursement to public and private insurance. Describe other possible resources, including grant options and in-kind support to the programs.

Approved as to Form:

Jeff Aultman

_____

JEFFREY AULTMAN,
Assistant Chief Civil Deputy Prosecuting Attorney

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF COUNTY FUNDS RE: TRANSFER OF FUNDS WITHIN PUBLIC SAFETY TAX FUND FUND NUMBER 1480 DEPARTMENT NUMBER 121

BE IT RESOLVED, by the Board of Benton County Commissioners, that funds shall be transferred as outlined in Exhibit "A", attached hereto.

Dated this _____ day of _____, 2024

_____
Chairman of the Board

_____
Commissioner

_____
Commissioner

Constituting the Board of County Commissioners
of Benton County, Washington.

Attest: _____
Clerk of the Board

cc: Dept, Auditor, File

prepared by: Katie Gillies

EXHIBIT "A"

BENTON COUNTY BUDGET ADJUSTMENT

Dept Name: Sheriff Patrol Dept Nbr: 121

Fund Name: Public Safety Tax Fund Fund Nbr: 1480

TRANSFER FROM: **Dept. 121** TRANSFER TO: **Dept. 121**

BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT	BASE SUB (6 digit)	LINE ITEM (4 digit)	LINE ITEM NAME	AMOUNT
5212100	53201	Vehicle Fuel	$5,000	5942100	56401	Capital Outlay	$11,000
5212150	53201	Vehicle Fuel	$2,000				
5212310	53201	Vehicle Fuel	$4,000				
TOTAL			$11,000	TOTAL			$11,000

Explanation:

Moving funds to Capital Outlay to cover additional equipment purchased for the Virtra Training Simulator. The Virtra Training simulator was obtained using grant funds and the additional equipment was obtained after identifying additional needs for training simulator.

Prepared by: Katie Gillies Date: 1/24/24

Approved ❑ Denied ❑ Date: _____

_____
Chairman

_____
Commissioner

_____
Commissioner

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Executing 2nd Contract Amendment with Moon Security Service, Inc.
Presenter:	N/A
Prepared By:	P. Schut
Reviewed By:	Purchasing Department

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:**	
☒ Consent Agenda	☐ Discussion Only (1st)	☐ Pass Motion
☐ Public Hearing	☐ Discussion Only (2nd)	☒ Pass Resolution
☐ Scheduled Business	☐ Decision/Direction	☐ Pass Ordinance
	☐ Sign Letter/Document	☒ Execute Contract

Summary / Background Information

Resolution 2022-963 authorized the Board of Benton County Commissioners to sign a Personal Services Contract for fire and security monitoring services at various County locations with Moon Security Services.

Resolution 2023-195 approved the first amendment which added monitoring for a fire panel in the Battelle Bldg. at the former KGH site.

A second amendment was needed to update all of our analog phone monitoring lines to new cellular communicators to prevent future issues with the older technology.

A contract amendment has been prepared, reviewed, and approved as to form by the departmental assigned Deputy Prosecuting Attorney from the Civil Division and executed by Moon Security Service, Inc.

Fiscal Impact

Amount: $269.50 a month Increase.

Fund: General Fund – Facilities Department

Recommendation

Execute the contract amendment for additional fire monitoring services with Moon Security Service, Inc. and authorize the Chairman to sign said contract.

Suggested Motion

Approve as part of the Consent Agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF ENTERING INTO THE SECOND AMENDMENT TO THE PERSONAL SERVICES CONTRACT BETWEEN BENTON COUNTY AND MOON SECURITY SERVICES, INC.

WHEREAS, Resolution 2022-963 authorized the Board of Benton County Commissioners to sign a Personal Services Contract for fire and security monitoring services at various County locations with Moon Security Services; and

WHEREAS, Resolution 2023-195 approved the first amendment which added monitoring for a fire panel in the Battelle Bldg. at the former KGH site; and

WHEREAS, several of the fire and security systems were being monitored over analog phone lines, and the Facilities Department wishes to upgrade to new cellular communicators to improve liability in the future; and

WHEREAS, the proposed First Amendment to the Personal Services Contract would add the new cellular communicator to our current contract with Moon Security Services, Inc.; and

WHEREAS, a First Amendment has been prepared, has been reviewed and approved by a Deputy Prosecuting Attorney, has been signed by Moon Security Services, Inc., and is recommended for approval by the Facilities Manager; **NOW, THEREFORE,**

BE IT RESOLVED that the attached Second Amendment to the Personal Services Contract between Benton County and Moon Security Services, Inc. is hereby approved, and the Chairman or Chairman Pro-Tem of the Board of Benton County Commissioners is authorized to sign said amendment; and

BE IT FURTHER RESOLVED the monitoring fees for the overall contract increased by $269.50 a month; and

BE IT FURTHER RESOLVED all other terms and conditions of said Personal Services Contract remain the same.

Dated this 6th day of February 2024.

_____
Chairman

_____
Chairman Pro-Tem

_____
Commissioner

Attest:_____
Clerk of the Board

Constituting the Board of County Commissioners of Benton County, Washington

Original: Purchasing Department
c: Auditor, Sonia (PA), Facilities, & Procurement

P. Schut

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SECOND AMENDMENT
to the
PERSONAL SERVICES CONTRACT

THIS SECOND AMENDMENT ("Second Amendment") is made and entered into by and between **BENTON COUNTY**, a political subdivision with its principal offices at 620 Market Street, Prosser, WA 99350 ("COUNTY"), and **MOON SECURITY SERVICE, INC.,** a Washington for-profit corporation authorized to do business in the State of Washington, with its principal offices at 515 West Clark Street, Pasco, WA 99301 ("CONTRACTOR").

WHEREAS, per Benton County Resolution No. 2022-963, the COUNTY entered a Personal Services Contract with Moon Security Service, Inc., beginning January 1, 2023, and expiring December 31, 2026 ("CONTRACT"), whereby CONTRACTOR agreed to provide fire and security monitoring services for various Benton County locations; and

WHEREAS, per Benton County Resolution No. 2023-195, the COUNTY signed the First Amendment to the CONTRACT with Moon Security Service, Inc., whereby an additional Fire Alarm System was added for the Battelle Building located at the former Kennewick General Hospital site; and

WHEREAS, the local telephone company recently updated their phone lines to new technology which caused an issue with the fire and security alarm monitoring ("Monitoring"); and

WHEREAS, the CONTRACTOR and COUNTY agree that utilizing Cellular Communicators rather than telephone lines for Monitoring should prevent similar issues from reoccuring; and

WHEREAS, this Second Amendment is necessary to add Exhibit B to the CONTRACT, as amended, with revised services and monitoring costs that take effect as of the date said upgrade was completed;

NOW THEREFORE, in consideration of the provisions and agreements set forth herein, the parties agree to add Exhibit B and amend Sections 3(a) and Sections 5(a) and (c) of the CONTRACT as follows:

3. SERVICES PROVIDED

a. The CONTRACTOR shall provide fire and/or security monitoring services for all Benton County owned facilities listed in EXHIBIT A, "Monthly Fees" during such time the COUNTY utilizes telephone communication for its fire and security alarm monitoring and as listed in EXHIBIT B, "Quote" during such time the COUNTY utilizes cellular communications for said monitoring. The exhibits are attached hereto and incorporated herein by reference.

5. COMPENSATION

a. For the services performed under this Contract, the CONTRACTOR shall be paid at the rate set forth in Exhibit A, "Monthly Fees", until such time as COUNTY begins utilizing cellular communications for its fire and security alarm monitoring and thereafter shall be paid at the rate set forth in Exhibit B, "Quote", which exhibits are attached hereto and incorporated herein by reference.

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d. The CONTRACTOR may, in accordance with Exhibits A and B, submit invoices to the COUNTY not more than once per month during the progress of the work for partial payment of the work completed to date. Invoices shall cover the time CONTRACTOR performed work for the COUNTY during the billing period. The COUNTY shall pay the CONTRACTOR for services rendered in the month following the actual delivery of work and will remit payment within thirty (30) days from the date of receipt of the invoice.

The parties agree that all other provisions of the CONTRACT, as amended, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Second Amendment to the CONTRACT to be signed by their duly constituted legal representatives, and it is effective on the last date signed.

FOR BENTON COUNTY

Chairman; Jerome Delvin Date

MOON SECURITY SERVICES, INC.

DocuSigned by: Tom Pitcher 1/24/2024

Signature Date

Tom Pitcher

Name

General Manager

Title

APPROVED AS TO FORM:

DocuSigned by: Leehan Holt

Benton County Deputy Prosecuting Attorney, Civil

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Moon Security Services, Inc.
P.O. Drawer B, Pasco, WA 99302
office 509.545.1881 · toll-free 800.722.1070 · fax 509.545.4585
ccarlson@moonsecurity.com

Quote

Bid: **Benton County Facilities**
To: Paul Schut
203 W. 8th Avenue
Kennewick, Washington 99336

Date: 12/26/2023
Phone: 509-786-5620
System Type: Fire
Salesperson: Cole Carlson - 38 (38-101266)

Add-On: systems needing upgrade to cellular communication

Systems needing upgrade to cellular communication are:
Battelle Building / Family Health Center (Battelle BLDG)
Benton County Coroner
Benton County Health Department
Benton County Animal Control
Benton County Courthouse
Benton County Fleet Services - Kennewick (Road Shop Kennewick)
Benton County Fleet Services - Prosser (Road Shop Prosser)
Benton County Animal Control (Security System)

Recurring reflects:
New cellular monitoring rates of $28.30 Fire & $17.40 Security for each of the above listed systems.

#	QTY	MFR	MODEL	DESCRIPTION
1	1	ACCOUNT # 42397	SITE NAME: BATTELLE BUILDING / FAMILY HEALTH CENTE	MONITORING SERVICES: $49.00 BASIC FIRE + $5.00 REPORT TEXT + FIRE CELL $28.30
2	1	ACCOUNT # 112401	SITE NAME: BENTON COUNTY CORONER (FIRE)	MONITORING SERVICES: BASIC FIRE $49.00 + REPORT TEXT $5.00 + FIRE CELL $28.30
3	1	ACCOUNT # 114690	SITE NAME: BENTON COUNTY HEALTH DEPARTMENT (FIRE)	MONITORING SERVICES: BASIC FIRE $49.00 + REPORT TEXT $5.00 + FIRE CELL $28.30
4	1	ACCOUNT # 15072	SITE NAME: BENTON COUNTY ANIMAL CONTROL (FIRE)	MONITORING SERVICES: BASIC FIRE $49.00 + REPORT TEXTS $5.00 + FIRE CELL $28.30
5	1	ACCOUNT # 112408	SITE NAME: BENTON COUNTY COURTHOUSE (FIRE)	MONITORING SERVICES: BASIC FIRE $49.00 + REPORT TEXT $5.00 + FIRE CELL $28.30
6	1	ACCOUNT # 37703	SITE NAME: BENTON COUNTY FLEET SERVICES - KENNEWIC	MONITORING SERVICES: $49.00 BASIC FIRE + $5.00 REPORT TEXT + FIRE CELL $28.30
7	1	ACCOUNT # 37704	SITE NAME: BENTON COUNTY FLEET SERVICES - PROSSER	MONITORING SERVICES: $49.00 BASIC FIRE + $5.00 REPORT TEXT + FIRE CELL $28.30
8	1	ACCOUNT # 15072	SITE NAME: BENTON COUNTY ANIMAL CONTROL (SECURITY)	MONITORING SERVICES: BASIC SECURITY $44.00 + PARTITION $20.00 + REPORT TEXTS $5.00 + SECURITY CELL $17.40

Systems with no new recurring terms.

None of these listed systems currently need upgrades to the path of communication. But the following systems only communicate over phone and may need upgrades soon:
Account 42397 Old KGH Building (Recovery Center) FIRE system needs a cellular upgrade, but system is currently powered down. MSSI will quote upgrade return to complete when system is powered back up.
Account 42397 Old KGH Building (Recovery Center) SECURITY. Security will need a cellular upgrade if phone lines switch to VoIP.

#	QTY	MFR	MODEL	DESCRIPTION
1	1	ACCOUNT # 42397	SITE NAME: BENTON COUNTY OLD KGH BUILDING (RECOVER	MONITORING SERVICES: BASIC FIRE $49.00
2	1	ACCOUNT # 42397	SITE NAME: BENTON COUNTY OLD KGH BUILDING (RECOVER	MONITORING SERVICES: BASIC SECURITY $44.00
3	1	ACCOUNT # 42131	SITE NAME: BENTON COUNTY MODERATE WASTE FACILITY (	MONITORING SERVICES: BASIC FIRE $49.00 + CELLULAR COMMUNICATION $25.95 + REPORT TEXT $5.00

4	1	ACCOUNT # 112401	SITE NAME: BENTON COUNTY CORONER (SECURITY)	MONITORING SERVICES: BASIC SECURITY $44.00 + BASIC PLUS $8.50 + CELLULAR COMMUNICATOR $15.95 + VIRTUAL KEYPAD $10.00
5	1	ACCOUNT # 114690	SITE NAME: BENTON COUNTY JUSTICE CENTER (FIRE)	MONITORING SERVICES: BASIC FIRE $49.00 + CELLULAR COMMUNICATOR $25.95 + REPORT TEXT $5.00
6	1	ACCOUNT # 114292	SITE NAME: BENTON COUNTY FAIRGROUNDS (FIRE)	MONITORING SERVICES: BASIC FIRE $49.00 + CELLULAR COMMUNICATOR $25.95 + REPORT TEXTS $5.00
7	1	ACCOUNT # 37440	SITE NAME: BENTON COUNTY PUBLIC SERVICE (FIRE)	MONITORING SERVICES: $49.00 BASIC FIRE + $25.95 CELLULAR COMMUNICATOR + REPORT TEXT $5.00

MSSI proposes to convert 8 Benton County Facilities systems to cellular communication.

Fire systems needing upgrade to cellular communication are:
Battelle Building / Family Health Center (Battelle BLDG)
Benton County Coroner
Benton County Health Department
Benton County Animal Control (Fire)
Benton County Courthouse
Benton County Fleet Services - Kennewick (Road Shop Kennewick)
Benton County Fleet Services - Prosser (Road Shop Prosser)
Security systems needing upgrade to cellular communication is:
Benton County Animal Control (Security System)

Recurring reflects:
New cellular monitoring rates of $28.30 Fire & $17.40 Security for each of the above listed systems.

NOTE:
Account 42397 Old KGH Building (Recovery Center) FIRE system needs a cellular upgrade, but system is currently powered down. MSSI will quote upgrade return to complete when system is powered back up.
Account 42397 Old KGH Building (Recovery Center) SECURITY. Security will need a cellular upgrade if phone lines have switched to VoIP.
Account 15072 Animal Control SECURITY. Security will need a cellular upgrade if phone lines have switched to VoIP.

Thank you,
Cole Carlson

SYSTEM SUBTOTAL		$0.00
TAX	8.70%	$0.00
GRAND TOTAL		**$0.00**

This bid is confidential and is exclusive for the viewing between MSSI (Moon Security Services, Inc.) and the customer named herein. MSSI reserves the right to rescind this bid if viewed by any companies that can be construed as direct competitors to MSSI. This bid, and pricing quoted herein, expires 30 days after the date listed above.

If this is a prevailing wage job, additional fees may apply.

Additional 3% charge on credit card transactions.

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Authorization to bid & advertise for the purchase of an orthophotography and surveying drone with lidar software for use by the Public Works Department
Presenter:	
Prepared By:	D. Hope
Reviewed By:	Procurement, LeeAnn Holt

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:**	
☒ Consent Agenda	☐ Discussion Only (1st)	☐ Pass Motion
☐ Public Hearing	☐ Discussion Only (2nd)	☒ Pass Resolution
☐ Scheduled Business	☐ Decision/Direction	☐ Pass Ordinance
	☐ Sign Letter/Document	☐ Execute Contract

Summary / Background Information

The Benton County Public Works Department has a need for an orthophotography and surveying drone and accessories with lidar software and accessories.

The Benton County Public Works Department Requests Board authorization to advertise and bid a Request for Bids to get bids to purchase an orthophotography and surveying drone with lidar software and accessories.

Fiscal Impact

Amount: n/a

Fund: Road Fund

Recommendation

The Public Works Manager recommends that the Board formally grant permission to go to advertisement and proceed with a Request for Bids for an orthophotography drone, lidar software and related accessories.

Suggested Motion

Approve as part of the Consent Agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF REQUESTING PERMISSION TO PROCEED WITH THE ADVERTISEMENT AND BID PROCESS FOR PURCHASE OF AN ORTHOPHOTOGRAPHY AND SURVEYING DRONE WITH LIDAR SOFTWARE AND ACCESSORIES

WHEREAS, the Benton County Public Works Department has a need for an orthophotography and surveying drone with lidar software and accessories; and

WHEREAS, a bid packet (No. CB 24-02) has been prepared, reviewed and approved as to form by the Benton County Prosecuting Attorney's Office; NOW, THEREFORE,

BE IT RESOLVED, that the Public Works Manager is authorized to proceed with the advertisement and bid process for Bid No. CB 24-02 for orthophotography and surveying drone with lidar software and accessories.

Dated this 6th day of February 2024.

_____
Chairman

_____
Chairman Pro-Tem

_____
Commissioner

Attest:_____
Clerk of the Board

Constituting the Board of County Commissioners of Benton County, Washington

Orig.: Purchasing Dept. D. Hope

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REQUEST FOR BIDS

BIDS FOR:	Request for bids for purchase of drone and related software - CB24-02.
BIDS RECEIVED:	**Wednesday, February 21st, 2024** at **11:00** A.M. Bid shall be submitted electronically via email to procurement@co.benton.wa.us . **NO BIDS WILL BE ACCEPTED AFTER THAT DATE AND TIME.**
BIDS OPENED:	**Wednesday, February 21st, 2024**, at **11:00** A.M., IN THE PUBLIC SERVICES BUILDING CONFERENCE ROOM, 102206 E. WISER PARKWAY, KENNEWICK, WASHINGTON.

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1. INSTRUCTIONS

The Benton County Public Works Department is soliciting quotes for an orthophotography and surveying drone and related lidar software and accessories.

All bids must be submitted on the official Proposal form included herein to be considered. Failure to use the provided Proposal form may result in the bid being rejected. **Any unauthorized additions, deletions, alternate bids, or terms and conditions included on the Proposal form may result in the bid being rejected.**

Should any discrepancies or omissions be found in these bid specifications, or doubt as to its meaning, bidder shall at once notify Danica Hope by telephone (509)783-1310 ext. 5665 or by email at procurement@co.benton.wa.us. Written instructions or addenda as required will be sent to all interested parties. All addenda issued shall be incorporated into this Request for Bids and formal written contract. The County shall not be held responsible for any oral interpretations which are not expressly incorporated herein. Questions received less than forty-eight (48) hours before bid opening cannot be answered.

Bid proposals shall be submitted electronically via email to procurement@co.benton.wa.us by Wednesday, February 21st, 2024, at 11:00 a.m. PST. The subject line of the email should state **"Proposal for Drone Purchase"**. Any proposals received after this date and time will not be considered. It is recommended that a follow up with a phone call to confirm your proposal was received at (509) 783-1310 x5665. Please leave a message with your name and number if necessary.

Questions should be submitted to Danica Hope at procurement@co.benton.wa.us or via telephone at (509) 783-1310 x5665.

Proposals shall be good for at least 120 days or more from the bid due date.

2. AWARD OF PURCHASE

The right is reserved by the Board of Benton County Commissioners ("Board") to reject any or all proposals, to waive informalities in the bidding, and to make award of the business based on a fair

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appraisal of the competitive values offered and delivery time. The Board will not be bound necessarily by the low quoted proposal.

> NOTE: This document and the materials enclosed herewith constitute an invitation to submit proposals only and does not represent an offer by Benton County or the Benton County Engineer. Proposals submitted in response hereto shall constitute offers to contract with Benton County. Only upon the County's acceptance of such offer by award as provided herein, shall any contractual relations be created.

The purchase shall be awarded to the lowest bidder in accordance with RCW 39.30.040 for the overall cost of the equipment, accessories, and software. This request for bids does not guarantee any purchase of said equipment and Benton County reserves the right to reject all bids received.

3. EXECUTION OF PURCHASE AGREEMENT

A successful bidder will be required to enter into a Purchase Agreement substantially similar to the attached Exhibit A.

4. PROPOSED PURCHASE

The purchase contemplated is set forth as follows:

DRONE, ACCESSORIES, and SOFTWARE

- Matrice 350 RTk
- BS65 Intelligent Battery Station
- Matrice 350 Intelligent Flight Battery (QTY 6)
- Intelligent Battery
- Zenmuse P1 w/35MM Lens
- D-RTK High Precision GNSS Mobile Station for Matrice Series
- D-RTK 2 Base Station Tripod
- 5’ Landing Pad
- Pix4Dmapper Desktop (1-device) Perpetual License
- YellowScan Mapper+ Integrated System
- Single Camera Module for YellowScan Mapper+
- YellowScan CloudStation Core Perpetual License
- YellowScan CloudStation Strip Adjustment Module Perpetual License
- CloudStation Terrain Module Perpetual License

Other

- Onsite Training – up to two (2) days (including daily rate and per-diem)
- Proposal will need to be good for 120 Days
- Shipping and Handling shall be included in the price

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5. TAX PROVISIONS:

Washington State sales taxes will not be considered a part of the unit price. State sales tax will be added as a separate item on the invoice for each purchase.

Approved as to form:

DocuSigned by:
LeeAnn Holt
D9A9308B67BB475...

LeeAnn Holt, Deputy Prosecuting Attorney

Date 1/26/2024

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P R O P O S A L

VENDOR NAME: _____

The undersigned hereby certifies they have authority to submit this Proposal and all rights related to it. Further, the undersigned acknowledges they have read the Request for Bids ("Request") and any provided addendum thereto, and understanding the same, proposes the following:

Total Lump Sum price for the equipment identified in the Request:	$_____
Onsite training for up to two (2) days	$_____
Shipping & Handling	$_____
Washington State Sales Tax	$_____
Total Cost	$_____

ASSURANCE OF NON-DISCRIMINATION

The undersigned hereby agrees to comply with Benton County's Non-Discrimination Policy and Plan, which is consistent with Titles VI and VII of the 1964 Civil Rights Act as amended in 1972; Executive Order 11246 as amended by Executive Order 11375; Sections 503 and 504 of the Rehabilitation Act of 1975 and the Age Discrimination in Employment Act of 1967; the 1974 Vietnam Era Veteran Readjustment Assistance Act; and the Washington State Laws Against Discrimination, Chapter 49.60 RCW. The policy reads as follows:

It is the policy of Benton County that no person shall be subjected to discrimination in the County or by its subcontractors because of race, color, national origin, sex, age, religion, creed, marital status, disabled or Vietnam era veteran status, or the presence of any physical, mental, or sensory handicap.

NON-COLLUSION DECLARATION

I hereby declare, under penalty of perjury under the laws of the United States that the following statement is true and correct:

That the undersigned person(s), vendor, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

~PROPOSAL MUST BE SIGNED ON NEXT PAGE~

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CONTRACTOR'S REGISTRATION NO. _____

CONTRACTOR'S EMPLOYMENT SECURITY DEPARTMENT NO. _____

DATED this _____ day of _____, 2024.

VENDOR NAME: _____

_____ SIGNATURE OF AUTHORIZED OFFICIAL

_____ PRINT NAME AND TITLE

ADDRESS OF BIDDER: _____

TELEPHONE NO.: (____)_____ EMAIL:_____

~THIS PAGE MUST BE SIGNED~

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EXHIBIT A

PURCHASE AGREEMENT
Benton County, Washington

Benton County is a political subdivision, with its principal offices located at 620 Market Street, Prosser, WA 99350

RESOLUTION No: _____

Resolution number must appear on all invoices, packing slips, packages, correspondence, etc.

Vendor:
Vendor Code:
Vendor Contact:
Vendor Contact Phone:
Vendor Principal Place of Business:

Ship To:	Bill To: pwfinance@co.benton.wa.us
Benton County Public Works Department	Benton County Public Works Department
102206 E. Wiser Parkway	102206 E. Wiser Parkway
Kennewick, WA 99338	Kennewick, WA 99338

AGREEMENT:
The Vendor agrees to make available the goods and services provided in Exhibit A, incorporated herein by reference, to Benton County under the terms described herein.

Line	Description	Qty		

The term of this Agreement shall commence upon the signatures of both parties and shall expire following complete delivery of the goods and services contemplated herein.

This Agreement shall be governed by the laws of the State of Washington and any claims or causes of action arising out of this Contract shall be brought in Benton County, Washington.

Vendor signature on this Purchase Agreement certifies acceptance of this agreement and all terms and conditions, and supersedes any conflicting terms and/or previous contracts.

In case of conflict, the order of precedence is:
1. Purchase Agreement
2. Request for Bids and Vendor's Proposal attached hereto as Exhibit A

Questions and Clarifications should be Addressed to Buyer Contact:

Contact: Danica Hope
Address: 7122 W. Okanogan Pl, Bldg B
Kennewick, WA 99336
Phone: (509) 783-1310 x5665
Email: danica.hope@co.benton.wa.us

Approved as to Form
(Deputy Prosecutor): _____
LeeAnn Holt, Civil DPA

DocuSign Envelope ID: 718DAB83-DC3F-4330-862F-6F5731019982

By signing in the space provided, the parties hereby acknowledge the following:

1) The person executing the Agreement is authorized to enter into and undertake contractual financial obligations on behalf of his/her party;
2) The person executing this Agreement is authorized to do so by his/her party;
3) The parties agree that they shall be bound by facsimile or electronic copies of Agreements (including purchase orders) and further agree that such copies shall constitute the original agreement(s) for all purposes.

Vendor Name (Print):_____ Title:_____ Date:_____

Vendor Signature:_____

Chairman or Chairman Pro Tem
Benton County
Board of Commissioners: _____ Date:_____

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Authorization to bid & advertise for the purchase of an orthophotography and surveying drone with lidar software for use by the Public Works Department
Presenter:	
Prepared By:	D. Hope
Reviewed By:	Procurement, LeeAnn Holt

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:**	
☒ Consent Agenda	☐ Discussion Only (1st)	☐ Pass Motion
☐ Public Hearing	☐ Discussion Only (2nd)	☒ Pass Resolution
☐ Scheduled Business	☐ Decision/Direction	☐ Pass Ordinance
	☐ Sign Letter/Document	☐ Execute Contract

Summary / Background Information

The Benton County Public Works Department has a need for an orthophotography and surveying drone and accessories with lidar software and accessories.

The Benton County Public Works Department Requests Board authorization to advertise and bid a Request for Bids to get bids to purchase an orthophotography and surveying drone with lidar software and accessories.

Fiscal Impact

Amount: n/a

Fund: Road Fund

Recommendation

The Public Works Manager recommends that the Board formally grant permission to go to advertisement and proceed with a Request for Bids for an orthophotography drone, lidar software and related accessories.

Suggested Motion

Approve as part of the Consent Agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF REQUESTING PERMISSION TO PROCEED WITH THE ADVERTISEMENT AND BID PROCESS FOR PURCHASE OF AN ORTHOPHOTOGRAPHY AND SURVEYING DRONE WITH LIDAR SOFTWARE AND ACCESSORIES

WHEREAS, the Benton County Public Works Department has a need for an orthophotography and surveying drone with lidar software and accessories; and

WHEREAS, a bid packet (No. CB 24-02) has been prepared, reviewed and approved as to form by the Benton County Prosecuting Attorney's Office; NOW, THEREFORE,

BE IT RESOLVED, that the Public Works Manager is authorized to proceed with the advertisement and bid process for Bid No. CB 24-02 for orthophotography and surveying drone with lidar software and accessories.

Dated this 6th day of February 2024.

_____
Chairman

_____
Chairman Pro-Tem

_____
Commissioner

Attest:_____
Clerk of the Board

Constituting the Board of County Commissioners of Benton County, Washington

Orig.: Purchasing Dept. D. Hope

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REQUEST FOR BIDS

BIDS FOR:	Request for bids for purchase of drone and related software - CB24-02.
BIDS RECEIVED:	**Wednesday, February 21st, 2024** at **11:00** A.M. Bid shall be submitted electronically via email to procurement@co.benton.wa.us . **NO BIDS WILL BE ACCEPTED AFTER THAT DATE AND TIME.**
BIDS OPENED:	**Wednesday, February 21st, 2024**, at **11:00** A.M., IN THE PUBLIC SERVICES BUILDING CONFERENCE ROOM, 102206 E. WISER PARKWAY, KENNEWICK, WASHINGTON.

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1. INSTRUCTIONS

The Benton County Public Works Department is soliciting quotes for an orthophotography and surveying drone and related lidar software and accessories.

All bids must be submitted on the official Proposal form included herein to be considered. Failure to use the provided Proposal form may result in the bid being rejected. **Any unauthorized additions, deletions, alternate bids, or terms and conditions included on the Proposal form may result in the bid being rejected.**

Should any discrepancies or omissions be found in these bid specifications, or doubt as to its meaning, bidder shall at once notify Danica Hope by telephone (509)783-1310 ext. 5665 or by email at procurement@co.benton.wa.us. Written instructions or addenda as required will be sent to all interested parties. All addenda issued shall be incorporated into this Request for Bids and formal written contract. The County shall not be held responsible for any oral interpretations which are not expressly incorporated herein. Questions received less than forty-eight (48) hours before bid opening cannot be answered.

Bid proposals shall be submitted electronically via email to procurement@co.benton.wa.us by Wednesday, February 21st, 2024, at 11:00 a.m. PST. The subject line of the email should state **"Proposal for Drone Purchase"**. Any proposals received after this date and time will not be considered. It is recommended that a follow up with a phone call to confirm your proposal was received at (509) 783-1310 x5665. Please leave a message with your name and number if necessary.

Questions should be submitted to Danica Hope at procurement@co.benton.wa.us or via telephone at (509) 783-1310 x5665.

Proposals shall be good for at least 120 days or more from the bid due date.

2. AWARD OF PURCHASE

The right is reserved by the Board of Benton County Commissioners ("Board") to reject any or all proposals, to waive informalities in the bidding, and to make award of the business based on a fair

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appraisal of the competitive values offered and delivery time. The Board will not be bound necessarily by the low quoted proposal.

> NOTE: This document and the materials enclosed herewith constitute an invitation to submit proposals only and does not represent an offer by Benton County or the Benton County Engineer. Proposals submitted in response hereto shall constitute offers to contract with Benton County. Only upon the County's acceptance of such offer by award as provided herein, shall any contractual relations be created.

The purchase shall be awarded to the lowest bidder in accordance with RCW 39.30.040 for the overall cost of the equipment, accessories, and software. This request for bids does not guarantee any purchase of said equipment and Benton County reserves the right to reject all bids received.

3. EXECUTION OF PURCHASE AGREEMENT

A successful bidder will be required to enter into a Purchase Agreement substantially similar to the attached Exhibit A.

4. PROPOSED PURCHASE

The purchase contemplated is set forth as follows:

DRONE, ACCESSORIES, and SOFTWARE

- Matrice 350 RTk
- BS65 Intelligent Battery Station
- Matrice 350 Intelligent Flight Battery (QTY 6)
- Intelligent Battery
- Zenmuse P1 w/35MM Lens
- D-RTK High Precision GNSS Mobile Station for Matrice Series
- D-RTK 2 Base Station Tripod
- 5’ Landing Pad
- Pix4Dmapper Desktop (1-device) Perpetual License
- YellowScan Mapper+ Integrated System
- Single Camera Module for YellowScan Mapper+
- YellowScan CloudStation Core Perpetual License
- YellowScan CloudStation Strip Adjustment Module Perpetual License
- CloudStation Terrain Module Perpetual License

Other

- Onsite Training – up to two (2) days (including daily rate and per-diem)
- Proposal will need to be good for 120 Days
- Shipping and Handling shall be included in the price

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5. TAX PROVISIONS:

Washington State sales taxes will not be considered a part of the unit price. State sales tax will be added as a separate item on the invoice for each purchase.

Approved as to form:

DocuSigned by:
LeeAnn Holt
D9A9308B67BB475...

LeeAnn Holt, Deputy Prosecuting Attorney

Date 1/26/2024

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P R O P O S A L

VENDOR NAME: _____

The undersigned hereby certifies they have authority to submit this Proposal and all rights related to it. Further, the undersigned acknowledges they have read the Request for Bids ("Request") and any provided addendum thereto, and understanding the same, proposes the following:

Total Lump Sum price for the equipment identified in the Request:	$_____
Onsite training for up to two (2) days	$_____
Shipping & Handling	$_____
Washington State Sales Tax	$_____
Total Cost	$_____

ASSURANCE OF NON-DISCRIMINATION

The undersigned hereby agrees to comply with Benton County's Non-Discrimination Policy and Plan, which is consistent with Titles VI and VII of the 1964 Civil Rights Act as amended in 1972; Executive Order 11246 as amended by Executive Order 11375; Sections 503 and 504 of the Rehabilitation Act of 1975 and the Age Discrimination in Employment Act of 1967; the 1974 Vietnam Era Veteran Readjustment Assistance Act; and the Washington State Laws Against Discrimination, Chapter 49.60 RCW. The policy reads as follows:

It is the policy of Benton County that no person shall be subjected to discrimination in the County or by its subcontractors because of race, color, national origin, sex, age, religion, creed, marital status, disabled or Vietnam era veteran status, or the presence of any physical, mental, or sensory handicap.

NON-COLLUSION DECLARATION

I hereby declare, under penalty of perjury under the laws of the United States that the following statement is true and correct:

That the undersigned person(s), vendor, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

~PROPOSAL MUST BE SIGNED ON NEXT PAGE~

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CONTRACTOR'S REGISTRATION NO. _____

CONTRACTOR'S EMPLOYMENT SECURITY DEPARTMENT NO. _____

DATED this _____ day of _____, 2024.

VENDOR NAME: _____

_____ SIGNATURE OF AUTHORIZED OFFICIAL

_____ PRINT NAME AND TITLE

ADDRESS OF BIDDER: _____

TELEPHONE NO.: (____)_____ EMAIL:_____

~THIS PAGE MUST BE SIGNED~

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EXHIBIT A

PURCHASE AGREEMENT
Benton County, Washington

Benton County is a political subdivision, with its principal offices located at 620 Market Street, Prosser, WA 99350

RESOLUTION No: _____

Resolution number must appear on all invoices, packing slips, packages, correspondence, etc.

Vendor:
Vendor Code:
Vendor Contact:
Vendor Contact Phone:
Vendor Principal Place of Business:

Ship To:	Bill To: pwfinance@co.benton.wa.us
Benton County Public Works Department	Benton County Public Works Department
102206 E. Wiser Parkway	102206 E. Wiser Parkway
Kennewick, WA 99338	Kennewick, WA 99338

AGREEMENT:
The Vendor agrees to make available the goods and services provided in Exhibit A, incorporated herein by reference, to Benton County under the terms described herein.

Line	Description	Qty		

The term of this Agreement shall commence upon the signatures of both parties and shall expire following complete delivery of the goods and services contemplated herein.

This Agreement shall be governed by the laws of the State of Washington and any claims or causes of action arising out of this Contract shall be brought in Benton County, Washington.

Vendor signature on this Purchase Agreement certifies acceptance of this agreement and all terms and conditions, and supersedes any conflicting terms and/or previous contracts.

In case of conflict, the order of precedence is:
1. Purchase Agreement
2. Request for Bids and Vendor's Proposal attached hereto as Exhibit A

Questions and Clarifications should be Addressed to Buyer Contact:

Contact: Danica Hope
Address: 7122 W. Okanogan Pl, Bldg B
Kennewick, WA 99336
Phone: (509) 783-1310 x5665
Email: danica.hope@co.benton.wa.us

Approved as to Form
(Deputy Prosecutor): _____
LeeAnn Holt, Civil DPA

DocuSign Envelope ID: 718DAB83-DC3F-4330-862F-6F5731019982

By signing in the space provided, the parties hereby acknowledge the following:

1) The person executing the Agreement is authorized to enter into and undertake contractual financial obligations on behalf of his/her party;
2) The person executing this Agreement is authorized to do so by his/her party;
3) The parties agree that they shall be bound by facsimile or electronic copies of Agreements (including purchase orders) and further agree that such copies shall constitute the original agreement(s) for all purposes.

Vendor Name (Print):_____ Title:_____ Date:_____

Vendor Signature:_____

Chairman or Chairman Pro Tem
Benton County
Board of Commissioners: _____ Date:_____

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Authorization to purchase two (2) Freightliner Dump Truck Chassis from Freightliner Northwest utilizing Sourcewell Cooperative Purchasing Contract #060920-NAF
Presenter:	N/A
Prepared By:	D. Hope
Reviewed By:	Procurement, LeeAnn Holt

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:**	
☒ Consent Agenda	☐ Discussion Only (1st)	☐ Pass Motion
☐ Public Hearing	☐ Discussion Only (2nd)	☒ Pass Resolution
☐ Scheduled Business	☐ Decision/Direction	☐ Pass Ordinance
	☐ Sign Letter/Document	☒ Execute Contract

Summary / Background Information

In accordance with the Benton County Road Department Equipment Rental and Revolving Fund (ER&R) policy and procedures, the Fleet Manager has identified equipment #563 Dump Truck (equipment #563) and #565 Dump Truck (equipment #565) are in need of replacement.

Freightliner Northwest currently has a contract with Sourcewell Cooperative Purchasing Group and Benton County is a member of Sourcewell Cooperative Purchasing Group pursuant to Resolution 2020-504 dated July 28, 2020. Utilizing this cooperative purchasing contract with Sourcewell and National Auto Fleet Group allows the County to purchase two (2) new Dump Truck Chassis at government discounted prices. Therefore, a Purchase Agreement has been prepared with Freightliner Northwest of Union Gap, Washington. The Agreement has been reviewed and approved by our deputy prosecuting attorney and has been signed by National Auto Fleet Group.

In accordance with the Benton County Road Department Equipment Rental and Revolving Fund (ER&R) Policy and Procedures, all vehicles purchased will be managed and maintained by ER&R.

The Fleet Manager recommends that equipment #563 & #565 be declared surplus and will be disposed of at a later date.

Fiscal Impact

Amount: $272,842.00 excluding WSST

Fund: ER&R Fund

Recommendation

The Fleet Manager recommends the Board approve the purchase of two (2) new Dump Truck Chassis to replace equipment #563 & #565 from Freightliner Northwest of Union Gap, Washington in an amount not to exceed $272,842.00 excluding WSST, utilizing Sourcewell Contract No. #060920-NAF.

The Fleet Manager further recommends the Board declare equipment #563 & #565 to be declared surplus and disposed of at a later date.

Suggested Motion

Approve as part of the Consent Agenda.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF AUTHORIZING THE PURCHASE OF TWO FREIGHTLINER DUMP TRUCK CHASSIS FROM NATIONAL AUTO FLEET GROUP UTILIZING THE SOURCEWELL CONTRACT NO. 060920-NAF BY BENTON COUNTY EQUIPMENT RENTAL & REVOLVING (ER&R) FUND AND SURPLUS OF EQUIPMENT #563 & #565 DUMP TRUCK CHASSIS

WHEREAS, in accordance with the Benton County Road Department Equipment Rental and Revolving Fund (ER&R) policy and procedures, the Fleet Manager has identified equipment #563 Dump Truck Chassis (equipment #563) and #565 Dump Truck (equipment #565) is in need of replacement; and

WHEREAS, per Resolution 2020-504 dated July 28, 2020, Benton County became a member of Sourcewell Cooperative Purchasing Group Account #25418; and

WHEREAS, Sourcewell Cooperative Purchasing Contract No. 060920-NAF allows for the purchase of equipment from National Auto Fleet Group through Freightliner Northwest of Union Gap, WA; and

WHEREAS, National Auto Fleet Group quoted a price of $272,842.00 excluding WSST for two (2) 2025 Freightliner 114 SD Series Dump Truck Chassis; and

WHEREAS, a Purchase Agreement has been prepared to allow the purchase of said equipment utilizing Sourcewell Cooperative Purchasing Contract No. 060920-NAF; has been approved by our Deputy Prosecuting Attorney; and has been signed by Freightliner Northwest; and

WHEREAS, the Fleet Manager recommends the purchase of two (2) Freightliner Dump Truck Chassis to replace equipment #563 & #565 from Freightliner Northwest utilizing the Sourcewell Cooperative Purchasing Contract in an amount not to exceed $272,842.00 excluding WSST; and

WHEREAS, the Fleet Manager further recommends that equipment #563 & #565 should be declared surplus and be disposed of at a later date via surplus auction; **NOW, THEREFORE**

BE IT RESOLVED, the Board of Benton County Commissioners, Benton County, Washington, hereby concurs with the Fleet Manager's recommendation and authorizes the Chairman of the Board to sign the attached Purchase Agreement between Benton County and National Auto Fleet Group, Union Gap, WA for the purchase of two (2) 2025 Freightliner Dump Truck Chassis utilizing Sourcewell Cooperative Purchasing Contract No. 060920-NAF, for a total amount not to exceed $272,842.00 excluding WSST; and

BE IT FURTHER RESOLVED, the Board of Benton County Commissioners hereby declares equipment #563 & #565 as surplus, and authorizes the Fleet Manager to dispose of the property at a later date; and

Original: Procurement
cc: Auditor, PA, Freightliner D. Hope

BE IT FURTHER RESOLVED, the equipment will be managed and maintained by ER&R and placed in the ER&R replacement program pursuant to Res. 2019-927.

Dated this 6th day of February 2024.

_____
Chairman of the Board

_____
Chairman ProTem

_____
Commissioner

Constituting the Board of Commissioners
of Benton County, Washington

Attest_____
Clerk of the Board

Original: Procurement
cc: Auditor, PA, Freightliner

D. Hope

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PURCHASE AGREEMENT
Benton County, Washington

Benton County is a political subdivision, with its principal offices located at 620 Market Street, Prosser, WA 99350

RESOLUTION No: _____

Resolution number must appear on all invoices, packing slips, packages, correspondence, etc.

Vendor: Freightliner Northwest
Vendor Code:
Vendor Contact: Jim Banner jim.banner@freightlinernw.com
Vendor Contact Phone: (888) 744-0390 x6550
Vendor Principal Place of Business: 1910 Rudkin Rd. Union Gap, WA 98903

AGREEMENT:
In exchange for the consideration identified herein, the Vendor agrees to provide the following to Benton County under the terms described.

Ship To:	Bill To:
Benton County 102808 Wiser Parkway Kennewick, WA 99338	fleet@co.benton.wa.us Benton County 102808 Wiser Parkway Kennewick, WA 99338

P.O. Date:

Quote #		Est Qty	Unit Price	Total Price
ID#2700HD	2025 Freightliner 114SD Series Chassis only	2	195,525.00	391,050.00
	Detroit DD13 Gen 5 12.8 470 HP Engine			$ -
	Eaton Fuller RTLO-18918B Transmission			
	Sourcewell contract discount of 34.27%	2	$ 67,009.00	$ 134,018.00
	Extended Warranty	2	$ 5,905.00	$ 11,810.00
	Flooring	2	$ 2,000.00	$ 4,000.00
				$ -
	through the Sourcewell Contract #060920-NAF			
	with National Auto Fleet Group			
	Benton County Sourcewell Agreement Res. 2020-504			

Payment is due by the County to Vendor within 30 days of delivery and the paperwork required pursuant to Sourcewell Contract #060920-NAF. Payment will be made to: Freightliner Northwest 1910 Rudkin Rd. Union Gap, WA 98903.

	-
SUB TOTAL =	$ 272,842.00
SALES TAX =	22,373.04
TOTAL ORDER =	$ 295,215.04

This purchase agreement incorporates by reference all terms and conditions issued off the Sourcewll Contract #060920-NAF between the Sourcewll and National Auto Fleet Group

Vendor signature on this purchase agreement certifies acceptance of this agreement and all terms and conditions, and supersedes any conflicting terms.

Questions and Clarifications should be Addressed to Buyer Contact:

Contact: Michael McGhan
Address: 102808 Wiser Parkway
Kennewick, WA 99338
Phone: 509-539-4769
Email: michael.mcghan@co.benton.wa.us

Approved as to Form

DocuSigned by:
LeeAnn Holt
D9A9308B67BB475...

1/19/2024

LeeAnn Holt, Civil Deputy Prosecuting Attorney

DocuSign Envelope ID: BED34315-70EF-4539-AD57-EA965BC9A9B5

By signing in the space provided, the parties hereby acknowledge the following:

1) The person executing the Agreement is authorized to enter into and undertake contractual financial obligations on behalf of his/her party;
2) The person executing this Agreement is authorized to do so by his/her party;
3) The parties agree that they shall be bound by facsimile or electronic copies of Agreements (including purchase orders) and further agree that such copies shall constitute the original agreements(s) for all purposes.

Vendor Name (Print): Jim Banner Title: Truck Sales Date: 1/23/2024

Vendor Signature DocuSigned by: Jim Banner 5B61EFD084224F4...

Benton County: _____ Date: _____

Jerome Delvin, Chairman

DocuSign Envelope ID: BED34315-70EF-4539-AD57-EA965BC9A9B5

National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076

(855) 289-6572 • (831) 480-8497 Fax

Fleet@NationalAutoFleetGroup.com

1/17/2023

Quote ID#2700HD (R1)

Mr. Michael McGhan

County of Benton Road Dept
PO Box 1001
Prosser, WA 99350

Dear Michael McGhan,

National Auto Fleet Group is pleased to quote the following sourced item(s) for your consideration. Two (2) New/Unused (**2025 Freightliner 114SD Plus, Detroit DD13 Gen 5 12.8L 470 HP Engine, Eaton Fuller RTLO-18919B Transmission**) and provided by Mr. Jim Banner with Freightliner Northwest, each for:

	List Price	Contract Price	Adj. Discount	Two Units (2)	Savings
Chassis and Option	$ 195,525.00	$ 128,516.00	34.27%	$ 257,032.00	$ 67,009.00
Extended Warranty		$ 5,905.00		$ 11,810.00	
Flooring		$ 2,000.00		$ 4,000.00	
Tax (8.20%)		$ 11,186.52		$ 22,373.04	
Total		$ 147,607.52		$ 295,215.04	

This sourced item(s) is available under the Sourcewell (Formerly Known as NJPA) Contract 060920-NAF. Please reference this Bid Number on all Purchase Orders.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Ben Rodriguez
HD Contract Manager
BEN@NationalAutoFleetGroup.com
Office (855) 289-6572
Fax (831) 480-8497

DocuSign Envelope ID: BED34315-70EF-4539-AD57-EA965BC9A9B5

Prepared for:
Michael McGhan
BENTON COUNTY ROAD DEPT
PO Box 1001
Prosser, WA 99350
Phone: (509) 539 4769

Prepared by:
Jim Banner
FREIGHTLINER NORTHWEST
1910 RUDKIN ROAD
UNION GAP, WA 98903
Phone: 1-888-744-0390

A proposal for

BENTON COUNTY ROAD DEPARTMENT

Prepared by
FREIGHTLINER NORTHWEST
Jim Banner

Dec 14, 2023

Freightliner 114SD Plus

Components shown may not reflect all spec'd options and are not to scale

DocuSign Envelope ID: BED34315-70EF-4539-AD57-EA965BC9A9B5

Prepared for:
Michael McGhan
BENTON COUNTY ROAD DEPT
PO Box 1001
Prosser, WA 99350
Phone: (509) 539 4769

Prepared by:
Jim Banner
FREIGHTLINER NORTHWEST
1910 RUDKIN ROAD
UNION GAP, WA 98903
Phone: 1-888-744-0390

S P E C I F I C A T I O N P R O P O S A L

	Description
Price Level	
	SD PRL-28D (EFF:MY25 ORDERS)
Data Version	
	SPECPRO21 DATA RELEASE VER 023
Vehicle Configuration	
	114SD PLUS CONVENTIONAL CHASSIS
	2025 MODEL YEAR SPECIFIED
	SET BACK AXLE - TRUCK
	TRAILER TOWING PROVISION AT END OF FRAME WITH SAE J560
	LH PRIMARY STEERING LOCATION
General Service	
	TRUCK/TRAILER CONFIGURATION
	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)
	EPA EMISSIONS CERTIFICATION FOR REGISTRATION OUTSIDE CARB STATES - EPA CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)
	NO STATE/PROVINCE INITIAL REGISTRATION SELECTED
	CONSTRUCTION SERVICE
	GOVERNMENT BUSINESS SEGMENT
	DIRT/SAND/ROCK COMMODITY
	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS
	MAXIMUM 8% EXPECTED GRADE
	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE
	FREIGHTLINER LEVEL II WARRANTY
	EXPECTED FRONT AXLE(S) LOAD : 18000.0 lbs

DocuSign Envelope ID: BED34315-70EF-4539-AD57-EA965BC9A9B5

Prepared for:
Michael McGhan
BENTON COUNTY ROAD DEPT
PO Box 1001
Prosser, WA 99350
Phone: (509) 539 4769

Prepared by:
Jim Banner
FREIGHTLINER NORTHWEST
1910 RUDKIN ROAD
UNION GAP, WA 98903
Phone: 1-888-744-0390

	Description
	EXPECTED REAR DRIVE AXLE(S) LOAD : 46000.0 lbs
	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 64000.0 lbs
	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs
Truck Service	
	FRONT PLOW/END DUMP BODY
	BRAKING-EXPECTED CAB TO BODY CLEARANCE : 15.0 in
	NORTHEND TRUCK EQUIPMENT, INC.
Engine	
	DETROIT DD13 GEN 5 12.8L 470 HP @ 1625 RPM, 1900 GOV RPM, 1650 LB-FT @ 975 RPM
Electronic Parameters	
	65 MPH ROAD SPEED LIMIT
	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT
	FLEET MANAGEMENT - DAILY ENGINE USAGE ENABLED
	5 MINUTES IDLE SHUTDOWN WITH CLUTCH AND SERVICE BRAKE OVERRIDE
	PTO MODE BRAKE OVERRIDE - SERVICE BRAKE APPLIED OR PARK BRAKE NOT APPLIED
	PTO MODE CLUTCH OVERRIDE - CLUTCH ENABLED
	FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY
	ENABLE AUTO ENGINE RPM ELEVATE FOR EXTENDED IDLE
Engine Equipment	
	EPA 2010/GHG 2024 CONFIGURATION
	STANDARD OIL PAN
	ENGINE MOUNTED OIL CHECK AND FILL
	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER WITH SAFETY ELEMENT AND INSIDE/OUTSIDE AIR WITH SNOW DOOR
	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE

DocuSign Envelope ID: BED34315-70EF-4539-AD57-EA965BC9A9B5

Prepared for:
Michael McGhan
BENTON COUNTY ROAD DEPT
PO Box 1001
Prosser, WA 99350
Phone: (509) 539 4769

Prepared by:
Jim Banner
FREIGHTLINER NORTHWEST
1910 RUDKIN ROAD
UNION GAP, WA 98903
Phone: 1-888-744-0390

	Description
	(3) DTNA GENUINE, FLOODED STARTING, MIN 3000CCA, 555RC, THREADED STUD BATTERIES
	BATTERY BOX WITH ALUMINUM COVER MOUNTED SHORT SIDE TO RAIL
	STANDARD BATTERY JUMPERS
	SINGLE BATTERY BOX FRAME MOUNTED LH SIDE BACK OF CAB
	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN
	NON-POLISHED BATTERY BOX COVER
	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT
	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART CHASSIS MOUNTED LH BACK OF CAB
	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS
	EATON ADVANTAGE 15-1/2 INCH SELF ADJUSTING CLUTCH WITH PREDAMPER
	TORQUE LIMITING CLUTCH BRAKE
	ZERK FITTING WITH EXTENSION HOSE AT CLUTCH RELEASE BEARING
	HYDRAULIC CLUTCH CONTROL
	BW MODEL FE-921 19.0 CFM SINGLE CYLINDER AIR COMPRESSOR WITH SAFETY VALVE
	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM
	JACOBS COMPRESSION BRAKE
	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE
	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER
	10 FOOT 06 INCH (126 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT
	RH CURVED VERTICAL TAILPIPE B-PILLAR MOUNTED ROUTED FROM STEP
	13 GALLON DIESEL EXHAUST FLUID TANK
	100 PERCENT DIESEL EXHAUST FLUID FILL
	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING

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Phone: 1-888-744-0390

	Description
	NON-POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER
	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION
	STANDARD DIESEL EXHAUST FLUID TANK CAP
	ALUMINUM AFTERTREATMENT DEVICE/MUFFLER/TAILPIPE SHIELD(S)
	ELECTRONICALLY CONTROLLED VARIABLE SPEED VISCOUS FAN DRIVE
	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED
	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH WATER-IN-FUEL INDICATOR
	FULL FLOW OIL FILTER
	1400 SQUARE INCH VOCATIONAL RADIATOR
	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT
	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT
	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES
	HDEP FIXED RATIO COOLANT PUMP AND RADIATOR DRAIN VALVE
	1350 ADAPTER FLANGE FOR FRONT PTO PROVISION
	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER
	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR
	MITSUBISHI 12V MOD 3.175-DP60 STARTER WITH INTEGRATED MAGNETIC SWITCH
Transmission	
	EATON FULLER RTLO-18918B TRANSMISSION
Transmission Equipment	
	ALUMINUM CLUTCH HOUSING
	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION FILL AND DRAIN, AXLE(S) FILL AND DRAIN
	PAINTED SHIFT LEVER, SOLID LINKAGE
	AIR TO OIL TRANSMISSION COOLER
	SYNTHETIC TRANSMISSION LUBE

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	Description
Front Axle and Equipment	
	DETROIT DA-F-18.0-5 18,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE
	MERITOR 16.5X6 Q+ CAST SPIDER CAM FRONT BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
	NON-ASBESTOS FRONT BRAKE LINING
	CAST IRON OUTBOARD FRONT BRAKE DRUMS
	FRONT OIL SEALS
	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL
	STANDARD SPINDLE NUTS FOR ALL AXLES
	BENDIX VERSAJUST AUTOMATIC FRONT SLACK ADJUSTERS
	STANDARD KING PIN BUSHINGS
	TRW THP-60 POWER STEERING WITH RCH45 AUXILIARY GEAR
	POWER STEERING PUMP
	4 QUART POWER STEERING RESERVOIR
	OIL/AIR POWER STEERING COOLER
	MINERAL SAE 80/90 FRONT AXLE LUBE
Front Suspension	
	18,000# FLAT LEAF FRONT SUSPENSION
	GRAPHITE BRONZE BUSHINGS WITH SEALS - FRONT SUSPENSION
	FRONT SHOCK ABSORBERS
Rear Axle and Equipment	
	RT-46-160P 46,000# R-SERIES TANDEM REAR AXLE
	4.30 REAR AXLE RATIO
	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING
	RPL25SD MERITOR MAIN DRIVELINE
	RPL20 MERITOR INTERAXLE DRIVELINE
	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES
	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AND REAR-REAR AXLE VALVE
	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH

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	Description
	INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH, ENGAGE AT SPEEDS 5 MPH OR LESS, DISENGAGE W/IGN OFF OR SPEEDS EXCEEDING 25 MPH
	MERITOR 16.5X7 Q+ CAST SPIDER CAM REAR BRAKES, DOUBLE ANCHOR, FABRICATED SHOES
	NON-ASBESTOS REAR BRAKE LINING
	ASPHALT SPREADER CLEARANCE REAR BRAKE GEOMETRY
	CAST IRON OUTBOARD REAR BRAKE DRUMS
	REAR OIL SEALS
	BENDIX EVERSURE LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS
	BENDIX VERSAJUST AUTOMATIC REAR SLACK ADJUSTERS
	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE
	STANDARD REAR AXLE BREATHER(S)
Rear Suspension	
	TUFTRAC GEN2 46,000# REAR SPRING SUSPENSION
	9.5 INCH NOMINAL RIDE HEIGHT (460MM GLOBAL REFERENCE HEIGHT)
	AXLE CLAMPING GROUP
	55 INCH AXLE SPACING
	FORE/AFT AND TRANSVERSE CONTROL RODS
	REAR SHOCK ABSORBERS - ONE AXLE
Pusher / Tag Equipment	
	NO PUSHER/TAG BRAKE DUST SHIELDS
Brake System	
	WABCO 4S/4M ABS WITH TRACTION CONTROL
	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES
	FIBER BRAID PARKING BRAKE HOSE
	STANDARD BRAKE SYSTEM VALVES
	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM
	STD U.S. FRONT BRAKE VALVE
	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE

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	Description
	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER
	WABCO OIL COALESCING FILTER FOR AIR DRYER
	AIR DRYER MOUNTED INBOARD ON RH RAIL
	ALUMINUM AIR BRAKE RESERVOIRS; CUSTOMER ACCEPTS TANKS MOUNTED PERPENDICULAR TO RAIL - REFERENCE PRIOR VIN # MT7070
	PULL CABLES ON ALL AIR RESERVOIR(S)
Trailer Connections	
	NO TRAILER AIR HOSE
	NO AIR HOSE HANGER
	AIR CONNECTIONS TO END OF FRAME WITH GLAD HANDS FOR TRUCK AND NO DUST COVERS
	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION
	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED END OF FRAME
	NO TRAILER ELECTRICAL CABLE
Wheelbase & Frame	
	4725MM (186 INCH) WHEELBASE
	11/32X3-1/2X10-15/16 INCH STEEL FRAME (8.73MMX277.8MM/0.344X10.94 INCH) 120KSI
	1/4 INCH (6.35MM) C-CHANNEL INNER FRAME REINFORCEMENT
	TEM TO EVALUATE AND INSTALL FRAME RAIL REINFORCEMENT AS NEEDED FOR FRONT FRAME MOUNTED EQUIPMENT
	1525MM (60 INCH) REAR FRAME OVERHANG
	FRAME OVERHANG RANGE: 51 INCH TO 60 INCH
	24 INCH INTEGRAL FRONT FRAME EXTENSION WITH 0.25 INCH INSERT
	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 120.47 in
	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 105.47 in
	CALC'D FRAME LENGTH - OVERALL : 313.33 in
	CALCULATED FRAME SPACE LH SIDE : 19.76 in
	CALCULATED FRAME SPACE RH SIDE : 66.12 in

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	Description
	SQUARE END OF FRAME
	FRONT CLOSING CROSSMEMBER
	STANDARD WEIGHT ENGINE CROSSMEMBER
	STANDARD MIDSHIP #1 CROSSMEMBER(S)
	STANDARD REARMOST CROSSMEMBER
	HEAVY DUTY SUSPENSION CROSSMEMBER
Chassis Equipment	
	14 INCH PAINTED STEEL BUMPER
	FRONT TOW HOOKS - FRAME MOUNTED
	BUMPER MOUNTING FOR SINGLE LICENSE PLATE
	NO MUDFLAP BRACKETS
	NO REAR MUDFLAPS
	HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS
	EXTERIOR HARNESSES WRAPPED IN ABRASION TAPE
	CLEAR FRAME RAILS FROM BACK OF CAB TO FRONT REAR SUSPENSION BRACKET, BOTH RAILS OUTBOARD
Fifth Wheel	
	NO FIFTH WHEEL
Fuel Tanks	
	100 GALLON/378 LITER ALUMINUM FUEL TANK - LH
	25 INCH DIAMETER FUEL TANK(S)
	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS
	FUEL TANK(S) FORWARD
	PLAIN STEP FINISH
	FUEL TANK CAP(S)
	NO FUEL/WATER SEPARATOR
	EQUIFLO INBOARD FUEL SYSTEM
	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE
Tires	
	MICHELIN XZY-3 385/65R22.5 18 PLY RADIAL FRONT TIRES
	MICHELIN XDN2 11R22.5 14 PLY RADIAL REAR TIRES

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	Description
Hubs	
	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS
	CONMET PRESET PLUS PREMIUM IRON REAR HUBS
Wheels	
	ACCURIDE 29374A 22.5X12.25 10-HUB PILOT 4.75 INSET 10-HAND ALUMINUM DISC FRONT WHEELS
	MAXION WHEELS 90260 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS
	FRONT WHEEL MOUNTING NUTS
	REAR WHEEL MOUNTING NUTS
Cab Exterior	
	114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
	AIR CAB MOUNTING
	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE
	SHORT FENDER WITH MUDFLAP
	LH AND RH GRAB HANDLES
	STATIONARY BLACK GRILLE
	BLACK HOOD MOUNTED AIR INTAKE GRILLE
	FIBERGLASS HOOD
	TUNNEL/FIREWALL LINER
	DUAL 14 INCH ROUND POLISHED AIR HORNS
	DUAL ELECTRIC HORNS
	DUAL HORN SHIELDS
	REAR LICENSE PLATE MOUNT END OF FRAME
	HALOGEN COMPOSITE HEADLAMPS WITH BLACK BEZELS
	LED AERODYNAMIC MARKER LIGHTS
	WIRING AND SWITCH FOR CUSTOMER FURNISHED SNOW PLOW LAMPS WITH DUAL CONNECTIONS AT BUMPER
	NO DAYTIME RUNNING LIGHTS
	INTEGRAL STOP/TAIL/BACKUP LIGHTS
	STANDARD FRONT TURN SIGNAL LAMPS
	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE
	DOOR MOUNTED MIRRORS

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	Description
	102 INCH EQUIPMENT WIDTH
	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS
	RH DOWN VIEW MIRROR
	STANDARD SIDE/REAR REFLECTORS
	RH AFTERTREATMENT SYSTEM CAB ACCESS WITH PLAIN SHIELDING
	63X14 INCH TINTED REAR WINDOW
	TINTED DOOR GLASS LH AND RH WITH TINTED OPERATING WING WINDOWS
	RH AND LH ELECTRIC POWERED WINDOWS
	1-PIECE BONDED HEATED WIPER PARK SOLAR GREEN GLASS WINDSHIELD
	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED
Cab Interior	
	RUGGED TRIM PACKAGE
	GRAY & CARBON VINYL INTERIOR "RUGGED"
	CARBON WITH PREMIUM GUNMETAL ACCENT (RUGGED)
	MOLDED PLASTIC DOOR PANEL
	MOLDED PLASTIC DOOR PANEL
	BLACK MATS WITH SINGLE INSULATION
	NO DASH MOUNTED ASH TRAYS AND LIGHTER
	FORWARD ROOF MOUNTED CONSOLE
	LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS
	DIGITAL ALARM CLOCK IN DRIVER DISPLAY
	(2) CUP HOLDERS LH AND RH DASH
	M2/SD DASH
	HEATER, DEFROSTER AND AIR CONDITIONER
	STANDARD HVAC DUCTING
	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH
	STANDARD HEATER PLUMBING
	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR
	BINARY CONTROL, R-134A
	STANDARD INSULATION

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	Description
	SOLID-STATE CIRCUIT PROTECTION AND FUSES
	12V NEGATIVE GROUND ELECTRICAL SYSTEM
	STANDARD LED CAB LIGHTING
	NO SECURITY DEVICE
	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME
	KEY QUANTITY OF 4
	LH AND RH ELECTRIC DOOR LOCKS
	PREMIUM ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND ADJUSTABLE SHOCK
	PREMIUM ISRINGHAUSEN HIGH BACK AIR SUSPENSION PASSENGER SEAT WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND ADJUSTABLE SHOCK
	LH AND RH INTEGRAL DOOR PANEL ARMRESTS
	BLACK CORDURA PLUS CLOTH DRIVER SEAT COVER
	BLACK CORDURA PLUS CLOTH PASSENGER SEAT COVER
	BLACK SEAT BELTS
	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN
	4-SPOKE 18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL WITH CHROME SWITCH BEZELS
	DRIVER AND PASSENGER INTERIOR SUN VISORS
Instruments & Controls	
	ELECTRONIC ACCELERATOR CONTROL
	NO INSTRUMENT PANEL-DRIVER
	FULLY CONFIGURABLE CENTER INSTRUMENT PANELS
	BRIGHT ARGENT FINISH GAUGE BEZELS
	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM
	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE
	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITHOUT GRADUATIONS
	97 DB BACKUP ALARM

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	Description
	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES
	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY
	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY
	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY
	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH
	2 INCH ELECTRIC FUEL GAUGE
	FUEL FILTER RESTRICTION INDICATOR
	EMISSIONS LIMITED IDLE ADJUST
	QUICKFIT POWERTRAIN INTERFACE CONNECTOR UNDER CAB WITH CAPS
	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) UNDER CAB WITH BLUNTCUTS
	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE
	DIGITAL ENGINE OIL TEMPERATURE IN DRIVER DISPLAY
	ELECTRIC ENGINE OIL PRESSURE GAUGE
	NO TRANSMISSION TEMPERATURE GAUGE
	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER
	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY
	NO OBSTACLE DETECTION SYSTEM
	NO DR ASSIST SYSTEM
	ELECTRONIC STABILITY CONTROL
	NO LANE DEPARTURE WARNING SYSTEM
	NO OVERHEAD INSTRUMENT PANEL
	QUICKFIT PROGRAMMABLE INTERFACE MODULE
	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH, USB AND AUXILIARY INPUTS, J1939
	DASH MOUNTED RADIO
	(2) RADIO SPEAKERS IN CAB
	NO AM/FM RADIO ANTENNA

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	Description
	POWER AND GROUND STUDS TOP OF DASH PLUS POWER AND GROUND WIRING PROVISION IN OVERHEAD CONSOLE
	ROOF/OVERHEAD CONSOLE AND TOP OF DASH WITH PLATE AND STRAPS PROVISIONS FOR CB RADIO
	MULTI-BAND AM/FM/WB/CB LH MIRROR MOUNTED ANTENNA SYSTEM
	STANDARD RADIO WIRING WITH STEERING WHEEL CONTROLS
	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER
	STANDARD VEHICLE SPEED SENSOR
	ELECTRONIC 3000 RPM TACHOMETER
	DETROIT CONNECT PLATFORM HARDWARE
	3 YEARS DETROIT CONNECT BASE PACKAGE (FEATURES VARY BY MODEL) DETROIT CONNECT PLATFORM
	TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL
	IGNITION SWITCH CONTROLLED ENGINE STOP
	FOUR EXTRA HARDWIRED SWITCHES IN DASH, ROUTE TO UNDER CAB, BLUNTCUT
	HARDWIRE SWITCH #1,ON/OFF LATCHING, 30 AMPS IGNITION POWER
	HARDWIRE SWITCH #2,ON/OFF LATCHING, 30 AMPS IGNITION POWER
	HARDWIRE SWITCH #3, ON/OFF LATCHING, 20 AMPS IGNITION POWER
	HARDWIRE SWITCH #4, ON/OFF LATCHING, 20 AMPS IGNITION POWER
	(1) OVERHEAD MOUNTED LANYARD CONTROL FOR DRIVER AIR HORN
	BW TRACTOR PROTECTION VALVE
	TRAILER HAND CONTROL BRAKE VALVE
	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY
	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY
	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS
	TWO VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR

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	Description
	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT
	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY
	NO WRG/SW-OPTL #2,CHAS,AIR
Design	
	PAINT: ONE SOLID COLOR
Color	
	CAB COLOR A: L0006EY WHITE ELITE EY
	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)
	STANDARD BLACK BUMPER PAINT
	STANDARD E COAT/UNDERCOATING
Certification / Compliance	
	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
Secondary Factory Options	
	CORPORATE PDI CENTER IN-SERVICE ONLY
	DEALER ADVISED/ACCEPTS ESC ON END OF FRAME TOWING FOR TRACTOR FOR YARD HAUL USE
Extended Warranty	
	EW4: DD13 VOC $0 DED 7 YEARS/150,000 MILES/241,500 KM FEX APPLIES

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

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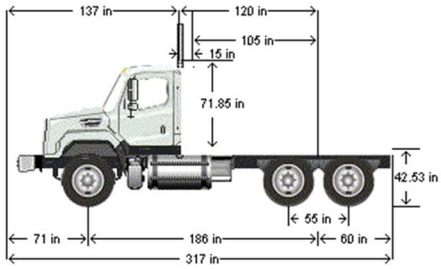
D I M E N S I O N S



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model 114SD
Wheelbase (545) ..... 4725MM (186 INCH) WHEELBASE
Rear Frame Overhang (552) ..... 1525MM (60 INCH) REAR FRAME OVERHANG
Fifth Wheel (578) ..... NO FIFTH WHEEL
- Mounting Location (577) ..... NO FIFTH WHEEL LOCATION
- Maximum Forward Position (in) 0
- Maximum Rearward Position (in) 0
- Amount of Slide Travel (in) 0
- Slide Increment (in) 0
- Desired Slide Position (in) 0.0

Cab Size (829) ..... 114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
Sleeper (682) ..... NO SLEEPER BOX/SLEEPERCAB
Exhaust System (016) ..... RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH RH B-PILLAR MOUNTED VERTICAL TAILPIPE

TABLE SUMMARY - DIMENSIONS

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Dimensions	Inches
Bumper to Back of Cab (BBC)	136.8
Bumper to Centerline of Front Axle (BA)	71.3
Front Axle to Back of Cab (AC)	65.6
Min. Cab to Body Clearance (CB)	15.0
Back of Cab to Centerline of Rear Axle(s) (CA)	120.5
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	105.5
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	15.0
Back of Cab to End of Frame	180.5
Cab Height (CH)	71.9
Wheelbase (WB)	186.0
Frame Overhang (OH)	60.0
Overall Frame Length	313.3
Overall Length (OAL)	317.3
Rear Axle Spacing	55.0
Unladen Frame Height at Centerline of Rear Axle	42.5

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	6 February 2024
Subject:	2024 Benton County Economic Development Plan
Presenter:	Adam J. Fyall
Prepared By:	AJF
Reviewed By:	Commissioners, Administration, & Community Development Staff

PA Review, Approval to Form: ☐ Yes ☐ No ☒ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☒ Scheduled Business

Type of Action Needed: *(Multiple boxes can be checked, if necessary)*

- ☐ Discussion Only
- ☐ Decision / Direction
- ☐ Sign Letter / Document
- ☐ Pass Motion
- ☒ Pass Resolution
- ☐ Pass Ordinance
- ☐ Execute Contracts

Summary & Background

Staff will present an updated Economic Development Plan ("EDP") for Board consideration and possible adoption. In concert with the County's adopted Comprehensive Plan, the EDP serves as the County's statement on how it approaches economic development. Importantly, it is also where the County documents certain completed or ongoing projects for the record, Rural County Capital Fund projects being the prime example.

Fiscal Impact

None.

Recommendation

Staff recommends adoption of the Economic Development Plan as the official statement of the County's economic development approach and priorities.

Motion

"I move for adoption of the 2024 Benton County Economic Development Plan."

# # #

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING THE 2024 "BENTON COUNTY ECONOMIC DEVELOPMENT PLAN"

WHEREAS, Benton County works closely with community partners on an array of projects and programs for the purposes of building resiliency, fostering a positive business climate, creating jobs, and growing the regional tax base; and,

WHEREAS, the County's statement on how it approaches these efforts is detailed in the *Benton County Economic Development Plan*, which is updated regularly to reflect new information and changes in the social, economic, and business climates of the Tri-Cities region; **NOW THEREFORE**,

BE IT RESOLVED, by the Benton County Board of Commissioners that the 2024 *Benton County Economic Development Plan* is hereby adopted.

Dated this 6th day of February, 2024.

_____
Chairman of the Board

_____
Chairman Pro Tem

_____
Commissioner

Constituting the Board of County Commissioners of Benton County Washington.

Attest.....
Clerk of the Board

cc: Auditor (R Miller), Community Development

Prepared by: A.J. Fyall

BENTON COUNTY ECONOMIC DEVELOPMENT PLAN

BOARD OF COMMISSIONERS

Jerome Delvin
District 1

Michael Alvarez
District 2

Will McKay
District 3

COUNTY ADMINISTRATOR

Jerrod MacPherson

DEPUTY COUNTY ADMINISTRATOR

Matt Rasmussen

SUSTAINABLE DEVELOPMENT MANAGER

Adam J. Fyall

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INTRODUCTION

The *Benton County Economic Development Plan* is Benton County's statement about its approach, goals, and activities relative to community and economic development. The Plan discusses the County's approach to supporting its own projects and programs, and those sponsored or managed by other entities in the community. It also describes how the County builds partnerships in the public, private, and nonprofit sectors to leverage everyone's limited resources for maximum impact.

Benton County first adopted an economic development policy in 1996 for the purpose of guiding County activities related to sustainable economic and community development. Since then, at the core of the County's economic development endeavor has been the identification of the regional economic development services the County provides and emphasizing the ways in which the County works with the private sector and local, state, and federal economic development organizations to achieve shared community goals. Most economic development functions are handled by Commissioners Office and Administration personnel, with a preference for partnering with other local governments and organizations who have the capacity and expertise to implement robust economic development projects and programs.

Beginning with the 2025 edition of the Plan, it will be revised biennially to coincide with the County's two-year budgeting cycle; or more often if needed. The Plan is available on Benton County's website in the 'Sustainable Development' section.

PURPOSE

The purpose of the *Economic Development Plan* is to communicate a coherent and consistent message about Benton County's approach to sustainable community and economic development to its residents and other interested parties. The Plan profiles the various funds that the County uses for capital projects of its own and in the community, and it identifies the core team responsible for implementing the Plan. It also syncs with the County's *Comprehensive Plan* to deliver a consistent message on philosophy, goals, and policies related to the topic. This document also fulfills statutory requirements tied to the expenditure of certain types of funds received and used by the County.

Specifically, the *Economic Development Plan*:

- Mirrors the "Economic Element" of the *Benton County Comprehensive Plan* (see **Comprehensive Plan** below).
- Is an official record of capital projects undertaken by community partners (cities and ports) that are funded in whole or in part from Benton County's "Rural County Capital Fund".

- Is Benton County's statement of "comprehensive economic development strategy" ("CEDS"), which makes the County eligible and competitive for certain grants administered by the federal Economic Development Administration.

APPROACH

Benton County does not have an independent economic development department within its organization nor a staffed economic development program. There are other entities in the community which specialize in this area. The County prefers to work with and through these partners as well as with the local cities and port districts which have more specific missions and expertise.

Benton County's point of contact for community and economic development matters is the Sustainable Development Manager, who reports to the County Administrator. Questions about contracts, advocacy, funding, and other technical, administrative, or political matters related to the County's interests and roles in economic development should be directed to the Sustainable Development Manager.

COMPREHENSIVE PLAN

The *Economic Development Plan* supports the *Benton County Comprehensive Plan* (Comp Plan), as adopted February 2018 and updated April 2022. Chapter 5 of the Comp Plan is the "Economic Element" which provides more of a narrative overview of the County's existing economic conditions, trends, and priorities. The Comp Plan takes the various elemental threads – like the Economic Element – and weaves them into a fabric that tells a more complete story for Benton County focusing on the relationships of the different elements such as land use, water resources, and housing, for example. This *Economic Development Plan* focuses more on describing the various funds, partnerships, and projects the County uses to achieve the desired outcomes. The Economic Element of the Comp Plan is incorporated herein by reference.

GUIDANCE

PRINCIPLES

Important underlying principles central to Benton County's approach to economic development include:

- Help, don't hinder. The County is not the lead in most economic development projects and programs. Be a good **partner** and don't get in the way.

- **Investing** as a mindset. We are responsible for the important asset that is the taxpayers' money. We invest wisely in community solutions instead of just throwing money at problems.
- **Understanding** the needs and wants of our varied communities in the County and realizing that what works for one won't necessarily work for others.

COMPREHENSIVE PLAN GOALS & POLICIES

Chapter 2.6 of the 2022 *Comprehensive Plan* update adopted the following economic development goals and supporting policies:

Goal 1: Create a balanced and diverse economy that provides an opportunity to make economic and lifestyle choices for Benton County residents.

Policy 1: Promote industries that are diverse and support an agriculture-based economy.

Policy 2: Promote and protect tourism related to viticulture and other agricultural activities.

Policy 3: Provide adequate, accessible commercial areas while minimizing impact on surrounding uses.

Policy 4: Facilitate economic growth and prosperity while preserving the existing rural quality of life and character, as it is defined by rural residents.

Goal 2: Expand employment opportunities in unincorporated Benton County.

Policy 1: Maintain and protect the agricultural economic base of Benton County.

Policy 2: Locate commercial retail and service activities serving urban and regional markets within 'Urban Growth Areas'. Commercial development serving rural communities is appropriate on commercially designated lands within or adjacent to the communities of Finley, Plymouth, Paterson, and Whitstran. Evaluate 'Master Planned Resorts' and tourist-oriented visitor destinations for appropriate siting countywide.

Policy 3: Develop commercial activities in "nodes" or clusters as opposed to strip-type configurations.

Policy 4: Designate uses within "Rural Commercial" areas as those which either serve interstate freeway traffic or are located at the center of rural communities to serve their needs.

Policy 5: Plan, construct, and landscape commercial developments to be visually and physically compatible with surrounding areas and uses.

Goal 3: Provide areas for the location of light and environmentally acceptable heavy industrial uses, while minimizing impacts on surrounding rural uses.

Policy 1: Establish industrial sites on lands designated for industrial use to protect from incompatible uses by using performance and/or site design criteria.

Policy 2: Do not locate non-agricultural related industry on "Growth Management Act Agriculture" designated land.

Policy 3: Identify diverse industrial land uses in the Plan and locate these uses where minimal environmental impact occurs.

Policy 4: Encourage light and heavy industrial uses to locate in areas where:

1. Access can be provided by major transportation networks such as road, rail, air, and water
2. Existing development is characterized by and/or compatible with industrial activity
3. Utilities, including electric, gas, water, and sewer, can be adequately provided, either as extensions of municipal facilities (e.g., by service contract) or by on-site facilities

FUNDING

Benton County's self-funded capital improvements and community development partnerships are financed from a variety of sources. Each County fund has specific personnel responsible for fund administration, which includes budget preparation, audit compliance, expenditure tracking, and contract compliance. Funds are administered based on the *Benton County Budget Policies & Procedures*. County-sourced finds include though are not limited to:

Current Expense Fund – This fund finances routine and operational improvement activities related to economic development. Current Expense is funded primarily through property tax and sales and use tax revenues. *Administered by the Commissioners' Office.*

County Road Fund – The County Road Fund finances the design, construction, and maintenance of County roads, and can be leveraged by local improvement districts, grants, or other matching funds. County Road revenue comes from real and personal property assessments based on the local road levy, fuel taxes, and state and federal grants. *Administered by the Public Works Department.*

Capital Projects Fund – Benton County uses Capital Projects to fund its own capital infrastructure projects, such as buildings or other facilities that the County owns. The revenue sources for this fund are a surcharge collected from US Ecology for disposal of low-level radioactive waste at the Hanford Site, Payments In Lieu of Taxes (PILT) paid the United States Department of Energy for properties expropriated from private ownership

for creation of the Hanford Site, and the annual year-end operating transfer from the Current Expense Fund. *Administered by the Commissioners' Office.*

Rural County Capital Fund – The Rural County Capital Fund (RCCF) receives revenue generated by a .09% optional sales and use tax refunds from the State as provided under RCW 82.14. Funds may only be used to finance public facilities projects identified in the County's *Comprehensive Plan*, a city's comprehensive plan, or the County's *Economic Development Plan* (this document); and funds are only available for such qualifying projects to the following jurisdictions: Benton County, Prosser, Benton City, West Richland, Richland, Kennewick, Port of Benton, and Port of Kennewick. The County has developed a program for the administration of these funds, including an application process for the cities and ports to request funding for qualified projects. (see **Projects** for more information) *Administered by the Commissioners' Office.*

Sustainable Development Fund – Replenished primarily through annual year-end operating transfers, this fund is more of an internal operating fund but does have resources for assisting with smaller, one-time community economic development projects. *Administered by the Commissioners' Office.*

Real Estate Excise Tax – Real Estate Excise Tax (REET) is used to finance a variety of capital projects, notably improvements at the Benton County Fairgrounds where a number of transformative projects are currently underway which are intended to make the Fairgrounds a more attractive year-round regional events center. *Administered by the Commissioners' Office.*

Park Development Fund – Dedicated for the continued development and improvement of the Benton County parks system, the Park Development Fund is funded primarily through the annual year-end operating transfer out of the Current Expense Fund, with additional revenues coming from donations and fees. *Administered by the Commissioners' Office in collaboration with the Benton County Park Board.*

Debt – Through bonds, loans, or other instruments, the County has additional leverage capacity that could be used for financing infrastructure and facilities with a long service life.

Contract, Grant, and Loan Funding - The County may receive some contracts, and a variety of state and federal grants and loans for study, planning, and construction of public facilities. The County actively pursues (individually or jointly with other jurisdictions) local, state, and federal grants and other funding opportunities to finance County economic development projects and initiatives. Grant and loan funding is administered by the department receiving the funding.

Other Sources - Government agencies, special purpose districts, developers, other private sector businesses, and individuals provide additional funding and services on specific projects. One relevant example is the 2021 American Rescue Plan Act (ARPA), which has made substantial federal funds available for a variety of uses by local governments. Benton County has used ARPA funds to assist with both capital

infrastructure projects in the community (similar to RCCF) and business operational support. Using a source like ARPA on certain qualified projects can free-up other funds that might have otherwise been used for that purpose for use in other ways such as economic development.

PARTNERSHIPS

Partnerships are the cornerstone of Benton County's economic development program. The County is most effective in its roles as co-sponsor, cheerleader, and/or convenor. Benton County has historically partnered with public agencies and with the private and nonprofit sectors with regular and sustained success.

Indirectly, the County supports and conducts economic development activities largely through contracts with organizations who specialize in these fields and have the capacity and the expertise to do the work. Directly, the County works primarily with its city and port partners, but also with other agencies and companies on matters such as policy, planning, zoning, siting, utility access, and recruitment.

CONTRACT PARTNERS

Benton County currently supports three organizations in the community through annual contracts for promotion, recruitment, and development services:

Tri-Cities Development Council – TRIDEC focuses on recruitment and retention of large industrial, manufacturing, and agricultural businesses throughout the Tri-Cities metropolitan area, and also administers the Hanford Communities organization of which Benton County is a member.

Visit Tri-Cities – Visit Tri-Cities promotes the Mid-Columbia region as a tourism, convention, event, and relocation destination. Recently Benton County has worked with Visit Tri-Cities to bring an Ironman triathlon race to the Tri-Cities and in furtherance of renovating the lighting on the Cable Bridge across the Columbia River.

Tri-City Regional Chamber of Commerce – The Chamber gives the County a strong connection to the business community and assists with outreach. In 2023 the Chamber implemented the "Business Resource Initiative" on Benton County's behalf, which injected $3 million of ARPA assistance funds into the local business community.

NON-PROFIT PARTNERS

Benton County works with numerous organizations both generally and on specific community development endeavors. One of the County's regular partners is the **Benton Franklin Council**

of Governments which often serves as a nexus in the community that can bring different governments to the table on complex interagency transportation or construction projects.
The **Prosser Economic Development Association** and the **Benton City Revitalization Organization** are two smaller community organizations that the County works with on various city-specific issues and also supports financially through the County's contract with TRIDEC.
The County's state and national associations of counties put the County in touch with legal and legislative expertise pertaining to county issues, as well as peer-to-peer contacts.
Trade associations and labor unions are infrequent partners but have been allies when working through specific issues or event promotion.

GOVERNMENT PARTNERS

Benton County works with fellow government partners of all levels.

Cities – Benton County works with the five cities within the County primarily in the economic development areas of joint policy advocacy, funding of capital projects, zoning, and transportation coordination.

Ports – Benton County has two port districts. The County's relationships with the ports are similar to those with the cities though economic development is more central to the ports' mission.

Counties – Benton County works with other counties primarily on policy and law, as well as on larger regional endeavors.

Tribes – The County is building its relationships with regional tribal nations, namely the Nez Perce, Umatilla, Wanapum, and Yakama confederations and tribes, primarily through memoranda of agreement which outline shared priorities and goals in economic development, the protection of cultural resources, and other issues of interest.

State – Relationships with state agencies are mostly contractual and grant related.

Federal – While the interaction with federal agencies on community development matters isn't commonplace, there are specific project examples of such arrangements, such as working with the Department of Transportation on interstate highway issues or with the Economic Development Association on grants to fund qualified projects.

ORGANIZATION

Benton County contributes directly and indirectly to community and economic development. This work improves quality of life and incentivizes businesses to locate or grow within Benton County. As explained throughout this document, the County's role in economic development is mostly in support of community partners who have a more primary and direct role in economic development activities. The County does however have departments and personnel with specialty and responsibility in this work. In general, these include:

Commissioners' Office / Administration – The Commissioners' Office and Administration department are the primary point of contact on economic development issues within Benton County, with the Sustainable Development Manager as lead staff person. Administration works with other County departments, economic development organizations, interested citizens, and private enterprise to ensure County activities and resources are effectively and efficiently dedicated to accomplish community and economic development objectives and priorities. This includes coordinating with all County departments to consider service requirements for new development. Administration also ensures Benton County fulfills specific contractual obligations with its community partners. The Commissioners' Office and Administration update and track implementation of this Plan, communicates with other County departments and external organizations, and regularly reports to the Board of County Commissioners. Administration monitors economic issues which impact the County and recommends courses of action for County involvement, including coordination and preparation of grant and other funding requests, and legislative actions.

Public Works Department – Public Works supports economic development by providing well-maintained roads and associated transportation infrastructure to ensure commerce can freely move throughout the County.

Community Development Department: – This department houses the Planning Division and the Building Division which lead activities related to land use planning, zoning, development reviews, and the issuance of building permits consistent with local and state regulatory requirements.

Fairgrounds & Parks Department – The Department operates the Benton County Fairgrounds & Event Center where the County is making substantial investments in renovations and new facilities that will make this campus a significant anchor and hub for economic activity in eastern Benton County in the coming decades. Benton County also maintains ten public parks for the community, some of which are regional attractions that host a variety of events.

Treasurer - Reviews and provides fund and business tax information, including revenue estimates for economic development activities.

Assessor - Provides recommendations for targeting areas of development, based upon assessed value analysis. Assists in calculating return on investment for County expenditures.

GIS Department – Provides graphical information and spatial analysis as it relates to locating industrial and commercial clients.

PROJECTS

The following are recently completed and ongoing projects which have been funded in whole or in part by Benton County through Community Development Block Grants or the Rural County Capital Fund, or are receiving a tax exemption under the new Targeted Urban Areas program.

COMMUNITY DEVELOPMENT BLOCK GRANTS

Community Development Block Grants (CDBGs) originate as federal monies which are granted to states in large tranches for general categorical purposes as opposed to project-specific earmarks. States then further regrant the funds for specific projects at the community level to address needs per state and local priorities. Counties generally engage with CDBGs at the programmatic level while cities are more likely to fund capital projects. However, Benton County has started to work with the Washington Department of Commerce to use CDBGs to assist rural and disadvantaged communities which are outside of incorporated cities (and therefore need a local government sponsor) with water quality issues.

Completed Project	
New Community Well Plymouth Water District (2021)	$ 750,000
Current Project	
New Community Well Sundance Improvement Association	$ 870,000

RURAL COUNTY CAPITAL FUND

In 1997, the Washington State Legislature created a "sales and use tax for public facilities in rural counties" to be operated as a tax rebate to the counties. In its current form, this program allows qualified counties, of which Benton is one, to receive the rebate at the amount of .09%. As such, the program is generally referred to in the vernacular as the "Point 09" and it is detailed in RCW 82.14. The Legislature established sunset dates on counties' use of the rebate. During the 2023 legislative session, a statewide coalition of interests was able to prevail upon the Legislature to extend the sunset to the year 2052, and Benton County was at the vanguard of this effort for several years.

Benton County manages its Point 09 resources through what it calls the "Rural County Capital Fund" (RCCF). RCCF funds are available to assist the County and the five cities and two port districts within the County with implementing larger capital improvement projects which benefit economic development purposes in accordance with the state law and County policy. As a baseline, projects must be "public facilities serving economic development purposes" according to the legislation. All participating parties and the larger economic development community agree

that RCCF has been a significant success and is a major asset. It was not difficult to rally support for extending the program.

RCCF has been managed in three phases since its inception in 1998. Phase 1, from 1998 to 2001, utilized funds to directly support community economic development projects. During Phase 2, from 2001 to 2017, all RCCF funds were used to service debt from the construction of the new Benton County Jail and District Courts facilities in Kennewick. The case for this was that the cities in the county would not have to contribute directly toward the construction and could use their own saved funds on other city endeavors. After the Jail debt was satisfied, Phase 3 began in 2017 and is currently ongoing, seeking to again fund community economic development projects similar to the first phase.

Extensive and detailed information on the Rural County Capital Fund program is available on the County website in the 'Sustainable Development' section. This includes background and historical data, financial reports updated monthly, a complete survey of Phase 3 projects including a storymap, the current RCCF policy, and the current RCCF application.

Community economic development projects from the first and third phases which have been completed as of the adoption of this edition of the Plan include (name, project, approximate RCCF contribution):

Completed Projects ("Phase 1" – 1998-2001)

Port of Benton	Dave Ave Extension #1	$ 150,000
City of Kennewick	Okanogan Pl Extension	$ 126,995
City of Richland	Interchange Loops	$ 126,995
Port of Kennewick	Well & Water Acquisition	$ 126,995
City of West Richland	Well & Water Acquisition	$ 126,995
City of Prosser	East Prosser Industrial Park	$ 126,995
City of Prosser	North Prosser Business Park	$ 189,929
City of West Richland	Expansion of Municipal Water System	$ 189,929
Cities of WR and Kenn	Continuation of Water Acquisition	$ 189,929
City of Kennewick	Extension/Realignment of Quinault Ave #1	$ 126,995
City of Kennewick	Extension/Realignment of Quinault Ave #2	$ 189,929

Completed Projects ("Phase 3" – 2017-2023)

Port of Kennewick	Columbia Gardens	$ 1,100,000
Port of Benton	Vintner's Village II	$ 1,200,000
City of Richland	Renovation of Queensgate Dr Interchange	$ 1,800,000

Benton County	Upgrade of Amon Rd	$ 132,400
City of Richland	Swift Corridor – #1	$ 500,000
City of Richland	Swift Corridor – #2	$ 350,000
City of Richland	City Hall Demolition	$ 350,000
City of Benton City	Lift Station 7	$ 500,500
City of Benton City	Lift Station 4	$ 330,000
City of West Richland	Van Giesen Corridor	$ 1,000,000
City of Prosser	I-82 Utility Crossing – #1	$ 340,000
City of Prosser	I-82 Utility Crossing – #2	$ 2,463,000

Community economic development projects currently under contract as of the most recent update of this Plan but not yet completed, as well as recently proposed projects which are under consideration for funding but have not yet been approved or under contract (name, sponsor, RCCF contribution):

Current Projects ("Phase 3")

City of West Richland	Van Giesen Signalization	$ 500,000
Port of Kennewick	Vista Field Redevelopment	$ 500,000
Port of Kennewick	Clover Island Shoreline	$ 1,000,000
City of West Richland	SR 224 Transportation Improvements	$ 1,318,000
City of West Richland	Cooperative Way	$ 250,000
City of Richland	Center Parkway	$ 2,840,000
Port of Benton	Richland Innovation Center	$ 1,500,000
Port of Benton	3110 Innovation Center Acquisition	$ 1,500,000

In addition to the above items where Benton County invests in the projects of its city and port partners, the County uses RCCF programmatically to fund its annual economic development services contract with the Tri-Cities Development Council in lieu of funding its own economic development staff. The TRIDEC contract is funded at $92,000 for the 2024 calendar year.

Finally, beginning in 2023 and continuing for the foreseeable future, the County is using RCCF to fund various public facilities improvements at the Benton County Fairgrounds & Event Center. The County believe that the Fairgrounds has been an underappreciated resource with untapped potential for serving the eastern Benton County communities as well as being an economic engine for that area and the wider Tri-Cities. The Fairgrounds can host local functions as well as host regional and national events. A master plan for the 170-acre property was completed in 2023, and as of this edition of the Plan about $300,000 of RCCF funds has been invested in projects.

TARGETED URBAN AREAS

Targeted Urban Areas (TUA's) are a new recruitment, retention, and expansion tool available in Washington per RCW 84.25. It allows cities and counties to offer certain exemptions from property taxes for the value of new construction of industrial and manufacturing facilities in qualifying designated geographic areas for up to 10 years. The City of Richland designated the "Horn Rapids Triangle Targeted Urban Area" in 2023, making it the first TUA in the state. Benton County may also grant similar exemptions within Richland's TUA. Other cities in the county may create their own TUA's, Richland could create another TUA or expand the Horn Rapids Triangle, and Benton County could create its own TUA in an unincorporated area. As of this edition of the Plan, the Horn Rapids Triangle is the only TUA that has been created in Benton County.

Further information on the Targeted Urban Areas program, including the property tax exemption application, is available on the Benton County website in the 'Sustainable Development' section.

A process for approving the tax exemptions was created by both the City and the County. As of this edition of the Plan, the City and County have approved exemptions for one applicant, with another possible applicant assumed to be forthcoming in the near future.

Horn Rapids Triangle Targeted Urban Area

Allegheny Technologies Inc *Approved: 07/18/2023 (City) 01/09/2024 (County)*

EPILOGUE

The next scheduled revision for the Plan will be in early 2025 and it will be revised on a two-year cycle thereafter; however, the Plan may be edited or updated more frequently as needed. For more information, please visit the Benton County website at www.bentoncountywa.gov, or contact the Sustainable Development Manager, Adam J. Fyall, in Kennewick, Washington.

# # #

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	6 February 2024
Subject:	Rural County Capital Fund – Disbursement Agreement with Port of Benton
Presenter:	Adam J. Fyall
Prepared By:	AJF
Reviewed By:	AJF

PA Review, Approval to Form: ☒ Yes ☐ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☒ Scheduled Business

Type of Action Needed: *(Multiple boxes can be checked, if necessary)*

- ☐ Discussion Only
- ☒ Decision / Direction
- ☐ Sign Letter / Document
- ☐ Pass Motion
- ☒ Pass Resolution
- ☐ Pass Ordinance
- ☒ Execute Contract

Summary

Staff will seek Board action on a Rural County Capital Fund ("RCCF") disbursement agreement by and between the County and the Port of Benton for the purchase of a property in North Richland.

Background

This project is unusual among our RCCF disbursements in that it will be a single payment wholly dedicated toward the fee title acquisition of property. The Port is buying a building and land located at 3110 Port of Benton Boulevard. The location is just south of and literally within sight of the Ports main offices. The RCCF funds are not the entire purchase dollars but are most of it.

The purchase and the reasons for it are described at length in the attached application and support letters. In short, the Port will renovate the now abandoned and derelict property and remodel it for reuse.

Fiscal Impact

Total expenditure from the Rural County Capital Fund will be $1,500,000.

Recommendation

Staff recommends funding the project.

Suggested Motion

"I move for the disbursement of Rural County Capital Funds to the Port of Benton for the 3110 Innovation Center project in the amount of $1,500,000, and for signing of the disbursement agreement by the Chairman or his designee that will put this action into force."

# # #

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF THE RURAL COUNTY CAPITAL FUND, A DISBURSEMENT TO THE PORT OF BENTON FOR THE "3110 INNOVATION CENTER" ACQUISITION PROJECT

WHEREAS, RCW 82.14.370, adopted by the Washington State Legislature in 1997, authorizes certain qualified counties like Benton County to impose a "sales and use tax for public facilities", the revenue from which is intended to support "economic development activities" through the construction of "public facilities" by the cities, ports, and the County itself for the purposes of job creation and tax revenue generation; and,

WHEREAS, Benton County has established the "Rural County Capital Fund" for said economic development activities, and has reserved a portion of the Fund for discretionary disbursement to cities and ports within the County who request County participation with qualified capital development projects that are compliant with both State law and County policy; and,

WHEREAS, the Port of Benton submitted an application for disbursement of funds to be used toward acquisition of an existing, unoccupied, and derelict building in Richland, a project known heretofore "3110 Innovation Center;" a project for which Benton County will be contributing Rural County Capital Funds only toward the one-time fee title purchase of the building and not for any subsequent improvements to the building or other work; and,

WHEREAS, the County and the Port have mutually agreed to terms on a *Disbursement Agreement for use of Rural County Capital Funds*; **NOW THEREFORE**,

BE IT RESOLVED, by the Board of County Commissioners that the Chairman is hereby authorized to sign the *Disbursement Agreement for use of Rural County Capital Funds* with the Port of Benton for the disbursement of up to $1,500,000.00 toward completion of the "3110 Innovation Center" property purchase from the Port's allocation of Rural County Capital Funds, as stipulated in the *Disbursement Agreement*.

Dated this 6th day of February, 2024.

_____
Chairman of the Board

_____
Chairman Pro-Tem

_____
Commissioner

Constituting the Board of Commissioners
of Benton County, Washington.

Attest.....
Clerk of the Board

orig: Sustainable Development
cc: Port of Benton, Auditor

Prepared by: A.J. Fyall

DISBURSEMENT AGREEMENT

FOR USE OF RURAL COUNTY CAPITAL FUNDS

This Agreement, between Benton County (hereinafter "County") and the Port of Benton (hereinafter "Port") shall be effective upon execution by both parties.

WHEREAS, the County has previously agreed to distribute certain funds received from the State of Washington that it has deposited in its Rural County Capital Fund (hereinafter "Fund") after April 1, 2016 for the financing of certain "public facilities [projects] serving economic development purposes" as contemplated by State statute (RCW 82.14.370) and in conformance with County policy (Resolution 2017-103, adopted January 31, 2017); and,

WHEREAS, the County and the Port are authorized, including under Chapter 39.34 of the Revised Code of Washington, to contract with each other and other public agencies in order to effectively and efficiently operate, administer, and carry out their programs and public projects; and,

WHEREAS, the Port seeks to acquire a currently empty and non-productive two-story, 47,900-square foot Energy Star certified brick and steel framed building located at 3110 Port of Benton Boulevard (Parcel: 8-1408-002-005, with a current assessed value of $2,597,590) for the purposes of putting the facility back to productive use by creating office and laboratory space that can be leased for economic development purposes (hereinafter the "Purchase"); and,

WHEREAS, in its role as the Tri-Cities Research District – Innovation Partnership Zone Administrator, the Port has developed an innovation center as a cornerstone of the Tri-Cities Research District as identified within its 2006 master plan; and the subject property is within that district and is ideally located and highly-modifiable for economic development purposes, with each floor divisible into four quadrants each to be further tailored to the specific needs of potential lessees; and,

WHEREAS, the building has various landscaping, floorplan, heating/ventilation/air conditioning, lighting, pavement, and other needs that will need to be addressed, the costs of which will be paid for by the Port; and,

WHEREAS, the purchase price will exceed $1,500,000, Port has requested $1,500,000 for the Purchase, with said funds to be used entirely toward the fee title purchase of the property, and the requested funding amount is currently available within the Port's Fund allocation; and,

WHEREAS, the County's evaluation of the Project confirms funding eligibility.

NOW THEREFORE, in consideration of the mutual covenants, conditions, and terms contained herein, the County and the Port mutually agree to the following:

1. Based on the Port's request for reimbursement from the Fund, the County agrees to reimburse the Port for up to $1,500,000 of qualified direct costs incurred by the Port for the Purchase between the date of the execution of this Agreement and December 31, 2024; contingent upon: (i) such funds being less than the amount of the Fund allocated to the Port, and (ii) that the reimbursement is consistent with the County's Rural County Capital Fund Disbursement Policy.

2. The Port represents that the use of revenues from the Fund for the Purchase is consistent with RCW 82.14.370 and the property will be leased for economic development purposes.

3. The Port agrees to use all funds allocated by this Agreement solely for the purpose of financing the Purchase and warrants that all expenditures by the Port for which it seeks reimbursement will comply with RCW 82.14.370.

4. The parties agree that funds will be disbursed only as reimbursement for actual, direct costs incurred by the Port in connection with the Purchase.

5. The Port shall invoice the County within thirty (30) days after the Purchase, identifying all Purchase costs incurred by the Port that are eligible for and for which reimbursement is sought. The invoice shall be mailed to the County at the following address:

   Benton County Commissioners Office
   ATTN: Sustainable Development Manager
   7122 West Okanogan Place – Suite E333
   Kennewick, Washington 99336

6. The approved reimbursement payment will be made via check mailed directly to the Port at:

   Port of Benton
   3250 Port of Benton Boulevard
   Richland, Washington 99334

7. The Port shall not hold the County liable for any delay in disbursement, but the County agrees to use its best efforts to make appropriate disbursement payments to the Port in a reasonably timely fashion.

8. The Port shall be responsible for establishing policies for implementing this Agreement, monitoring progress of the Purchase, and monitoring the fulfillment of the Parties' responsibilities under the Agreement. In addition to other responsibilities set forth in this Agreement, the Port is responsible for following applicable bid and prevailing wage law policies and procedures related to the Purchase contemplated by this Agreement.

9. The Port agrees to provide the County with a quarterly report along with each invoice outlining the status of the Purchase, including a spreadsheet detailing all costs being reimbursed by the County.

10. If Rural County Capital Funds are applied by the Port toward non-eligible expenditures, the County may cease all disbursements, and the Port shall repay to the County all monies inappropriately expended.

11. The records and documents with respect to all matters covered by this Agreement shall be subject to inspection by the parties during the term of this Agreement and for three years after its termination. This Agreement shall be filed by the Port with the Benton County Auditor.

12. It is not the intention that a separate legal entity be established with respect to the Purchase, nor is the joint acquisition, holding, or disposing of real or personal property anticipated.

13. The Port agrees to indemnify the County from and against any claims, actions, losses, costs, penalties, damages, attorneys' fees, and all other liabilities and costs of defense of any nature arising out of the County's agreement to disburse funds under this Agreement.

14. The Port shall not have the right to assign the rights under this Agreement nor to terminate its obligations hereunder without first securing the written consent of the County.

15. The County's obligation to disburse funds under this Agreement only extends to direct Purchase costs incurred prior to December 31, 2024 and correlating invoices that are received prior to January 30, 2025. After January 30, 2025, while the County's rights under this Agreement shall continue, the County may use the funds previously allocated under this Agreement for any purpose allowable under state law.

16. This Agreement contains the entire, complete, and integrated statement of each and every term agreed-to by and between the Port and the County, and this Agreement supersedes any and all prior written and unwritten agreements and understandings pertaining to the Purchase.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date signed below.

BENTON COUNTY

_____
Jerome Delvin, Commission Chairman

Date: _____

ATTEST:

_____
Clerk to the Board

APPROVED AS TO FORM:

_____
Chief Deputy Prosecuting Attorney

PORT OF BENTON

Diahann Howard
Diahann Howard, Executive Director

Date: 1-26-2024

ATTEST:

_____
Director of Finance

APPROVED AS TO FORM:

_____
Port Counsel

BENTON COUNTY

RURAL COUNTY CAPITAL FUND
PROJECT APPLICATION FORM

Organization: Port of Benton_____

Contact: Diahann Howard_____

Telephone: 509-375-3060_____ **Email:** dhoward@portofbenton.com_____

Address: 3250 Port of Benton Blvd, Richland WA 99352_____

Project Title: _3110 Innovation Center, Richland

Project Category:

___ Transportation (Roads & Bridges)
___ Domestic Water Facilities
___ Industrial Water Facilities
___ Sanitation & Sewer
_X__ Buildings & Structures
___ Other: _____

___ Energy Generation
___ Transmission & Conveyance
___ Earth Stabilization
___ Telecommunications
_X__ Port Facilities

Project Description: Please describe the project briefly, but with the essential details. Include location (attach vicinity map), describe how the project will be managed, and list any partnerships or other forms of leveraged monetary, logistical, administrative, or other support.

The Port is seeking to acquire a two-story 47,900 square-foot Energy Star certified brick and steel frame building (3110 Port of Benton Blvd, *Parcel ID 8-1408-400-0002-005, assessed valuation of $2,597,590, 2023*) located south of the Port's primary administrative offices in north Richland. The Port had an inspection of the facility conducted, revealing the need for HVAC replacement and landscaping, with the overall facility in moderate condition. The Port has been seeking grant opportunities to build a facility in north Richland to support start-ups, existing businesses, ongoing workforce development/education, and educational/STEM tourism missions. However, from a time and cost-saving perspective, acquiring the 3110 Port of Benton Blvd. (3110) and renovating it versus constructing a new facility is preferable.

In its role as the Tri-Cities Research District – Innovation Partnership Zone Administrator, the Port has sought to develop an innovation center as a cornerstone of the Tri-Cities Research District (Research District) as identified within its 2006 master plan. The Research District (members include City of Richland, City of Pasco, Energy Northwest, DOE PNSO, WorkSource Development Council, WSU TC, CBC, Fuse SPC) promotes entrepreneurship and provides resources for advanced manufacturing, clean energy and decarbonization technology firms. The Research District and many members have long desired to be actively involved in the recruitment process

to establish Tri-Cities (Kennewick, Pasco, Richland Metro Area – MSA) as an inland anchor of clean energy development. The work of the region has resulted in the Tri-Cities as the anticipated location for an X-energy advanced nuclear reactor project with Energy Northwest and, more recently, in the selection of the Port and Research District by the Washington State Department of Commerce as part of its Innovation Cluster Accelerator Program (ICAP) known as VERTical. VERTical is a cluster innovation ecosystem that is industry-led (160 members within the cohort over 40 local industries part of the Clean Energy Supplier Alliance founding members: Babcock Services, Day & Zimmermann, Energy Northwest, Fluid Controls and Components, Fluor, Hi-Line Engineering, Framatome, HukariAscendent, Orano, Sargent & Lundy and Tetra Tech) and dedicated to accelerating the deployment of next-generation nuclear and other advanced clean energy technologies. VERTical has a newly formed 501c6 and board members from Energy Northwest, Framatome and Fluor. VERTical's efforts focus on solving industry-wide supply chain, workforce, capital and other barriers impeding the widescale deployment of next-generation nuclear and other advanced clean energy technologies. The coalition's work will facilitate a thriving industry that will lead the transition to a zero-carbon future and stimulate economic growth first in the Pacific Northwest and then across the U.S.

Port of Benton has assembled a team of uniquely qualified partners to execute this project. From a facility planning perspective, the Port has collaborated with the Tri-City Development Council (TRIDEC) (the area's Regional Economic Development Agency/CRO/ADO) in performing recruitment, retention and expansion outreach to private and public potential tenants. TRIDEC will continue to serve in this collaborative capacity to document regional infrastructure and space needs and assist in direct recruitment to fill the remaining occupiable space alongside Port Real Estate and Economic Development Staff. Area entities, including the Clean Energy Supplier Alliance, Washington State Department of Commerce, FUSE SPC and WSU Tri-Cities, are providing additional planning support.

The Project is to acquire the 47,900 square foot highly modifiable facility, and the Port will take on renovations, dividing the building into four quadrants on each floor, each with a minimum of 5,000 square feet of mixed-use space for office, some research/lab, for clean technology development and small business. Additionally, coordination with Washington State University Tri-Cities will ensure broad exposure for the developing clean energy workforce. Programming, in conjunction with FUSE SPC and Small Business Development Center, helps to advance the entrepreneurial/startup ecosystem to better serve businesses as their facility needs mature and grow. These entities have established programming, such as small business programs, Innovation Lab, Entrepreneurs in Residence, Launch University, and more that might be combined in to robust innovation offerings

Is the Project named in City/County/Port Comprehensive Plan? __X_ Yes ___ No

Is the Project named in the Benton County Overall Economic Development Plan? ___ Yes _X__ No

Note: To ensure compliance with RCW 82.14.370, all projects submitted to the County will be included in the updated Benton County Overall Economic Development Plan, revised at least annually.

Project Schedule & Budget

Estimated proposed project schedule, expenditures, and sources of funds.

The Port will enter a Purchase and Sale Agreement with the facility's owner contingent upon securing RCCF funds. The plan is to close the transaction in January 2024, and then the Port will begin the initial phase of improvements (landscaping, paint and HVAC).

Project Begin Date: ____1/24_ **Completion Date**: __3/24_

Project Budget: _$1.5M__ **Contingency?**: __Yes, Port funded_____

Project Funding Sources: Proponent's Own Funds: __$250,000 Phase I_____

Other Leveraging Sources: _____

_____

_____

Benton County RCCF: $1,500,000 aquisition of facility_____

Project Budget & Schedule Detail:

PROJECT PHASES	START DATE	FINISH DATE	RCCF FUNDS REQUESTED	OTHER FUNDS IN-HAND	SOURCE(S) OF OTHER FUNDS
Acquisition	12/23	12/23	$1.5M		
Phase 1 improvements	12/23	3/24		$250,000	
SUB-TOTALS			[1] 1,500,000	250,000	
TOTAL PROJECT COST			[1+2] $1,750,000		

Rural County Capital Fund assistance is on a reimbursable basis. The proponent must be able to cash-flow work on the project either in whole or in phases. The proponent shall invoice the

County not more than once per month for those expenses eligible for Rural County Capital Fund assistance to the extent that such costs are directly attributable and properly allocable to the project.

Project Anticipated Benefits

What are the anticipated outcomes of this project with respect to the criteria identified below?

Please answer concisely in narrative form, supported with defendable estimates and projections. This is not a competitive application. The intent is to demonstrate that the project meets with the "economic development purposes" intended by the Legislature in its development of RCW 82.14.370 and our local economic development goals, not to weigh the merits of multiple projects against each other.

Jobs

- Estimated *new* jobs to be created? What mix/types of new jobs?
- Estimated retention of *existing* jobs?

We are proposing to transition the 3110 facility into an advanced innovation and commercialization center to create opportunities for entrepreneurship through commercialization. The project is intended to offer a 47,900-square-foot innovation facility with some limited wet lab space for advanced clean energy prototyping and office space. Coordination with the Applied Process Engineering Laboratory (APEL) operated by Energy Northwest will be central to higher levels of lab needs. The Port proposes to provide $250,000 in direct funding for phase 1 of the project. We will further invest through our typical capital budget process for ongoing HVAC, lighting, pavement maintenance and tenant improvements needed to fully utilize the space for ongoing direct jobs created/retained through renovation and permanent long-term employment of tenants and start-ups.

The Port is in active discussion with three prospective users. Our first start-up prospect plans to retain two to three jobs and create 10 to 15 new jobs within the clean hydrogen space. This company would then work with local fabricators to manufacture components for its systems. The second prospect is seeking commercial office space and would retain over 30 jobs, allowing the company to secure other outside projects to the region. The third prospect is related to education and tourism as a possible site for relocating the National Parks and B Reactor Tours visitor center.

Diversification

- Would the project help to expand the palette of Tri-Cities business and industry? How would it help to develop new sectors to better balance the local and regional economy, making it less anchored in, reliant upon, and responsive to traditional economic sectors?

The community's need for innovation and commercialization space has been analyzed in the 2008 Tri-Cities Research District Master Plan, MyTRI 2030 Regional Vision Findings Report and the Port's 2030 Strategic Plan; it also represents the most frequent request for off-campus facilities to rent. Facilities at WSU-TC and Pacific Northwest National Laboratory (PNNL) have limited use that can impede commercialization efforts. However, the 3110 Innovation Center will mitigate these issues and complement APEL operated by Energy Northwest to provide a neutral space where regional talent can access vital resources and collaborate to drive innovation. The combined experience of the Port, Research District and VERTical, along with their shared missions of economic development and entrepreneurship, makes them uniquely qualified to execute this project. The renovation of 3110 as an Innovation Center will capitalize on those entities' natural synergy, empowering local industries to develop a clean energy supply chain and support economic growth.

Sectors of focus will be:

Technology Research & Development

The Research District boasts two major conduits for advanced technology development and commercialization through WSU-TC and PNNL. While these entities funnel technology transfer opportunities to the larger Research District, their primary function is education and laying a foundation for innovation. The Port's primary function – economic development – is well suited to creating a physical platform to funnel intellectual property development and entrepreneurial enterprises to commercialization. The recent award to VERTical allows the team to focus initially on projects to support a next-generation nuclear supply chain consortium (Clean Energy Supplier Alliance) – including a quality management program, standardized pricing model and joint bidding/procurement. VERTical currently has 160 members of its cohort, over 40 are part of the industry-led Clean Energy Supplier Alliance. VERTical is also a member of the Urbanova NSF Enigine collaboration with Spokane's University District. This facility would be a hub for programs, commercialization, and new businesses to locate. Start-up companies working directly with the Port are also a part of the statewide Pacific Northwest Hydrogen Hub that was recently announced, that will likely result in an immediate need for collaborative space. The Port will also continue supporting the Energy Northwest APEL facility, which is better suited for more heavy lab-related companies.

Commercial Office

The 3110 facility has 154 offices (64 on the first floor, 90 on the second). The Port has existing commercial tenants with expansion needs that would provide strong anchor tenants for 3110 that support the Port's efforts to enable start-ups.

Workforce STEAM/Small Business/Entrepreneurial and Tourism
The Port partnering with WSU TC, FUSE SPC and SBDC provides small business programming and internships. Plans could include building classrooms and coworking space for the Community Outreach, Resources and Education (CORE) to ensure broad exposure to STEM education and job opportunities, as well as the WSU-TC Innovation Lab.

Further, the Port continues coordinating with B Reactor Tours and the National Parks Service as part of the Manhattan Project National Historical Park. The Port is seeking other grant dollars to locate those organizations next to the Hanford History Project facility recently constructed by the Port, across the street from our main offices and 3110. The 3110 could become an interim option, allowing for an expanded area due to constrained office space where the organizations are currently located and providing a more in-depth visitor experience by allowing more public space for education displays.

Tax Revenue Generation

- Estimate and discuss tax revenue generation from expanded business or trade (sales, property, business and occupation taxes, etc.).

  Start-up companies will pay business licensing, B&O tax and other commercial office users will also pay typical business taxes. The pipeline of work partnered with existing fabricators and advanced manufacturing will result in indirect benefits. Many companies seeking to be in north Richland are focused on national and global trade of their final products.

Sample of Economic Impacts:
Advanced Nuclear – return on investment 1,737 construction-related jobs, $141M in earnings, $9.6M in taxes, $41M in earnings, $22M in taxes

Hydrogen Project – return on investment 57 jobs (5.67 multiplier), 6 direct and 24 induced jobs, $4M in earnings, $650,170 in local taxes, $577,841 in state taxes

Sustainability

- Does the project utilize existing abandoned, derelict, or otherwise underutilized land, buildings, or other infrastructure?
- What are the long-term prospects for the success of the project's intended beneficiaries?
- What is the project's impact on resource consumption?
- Discuss other potential environmental impacts.

3110 has been vacant for over four years; this acquisition would allow the abandoned facility to avoid further disrepair. It also allows the Port to save costs by renovating an existing facility versus constructing a new building. Port of Benton has developed several large commercial and industrial projects in the area, owns and maintains 44 buildings with multiple types of uses and

tenancies, and is very familiar with the region's current industrial and manufacturing space rental market. Currently, all Port facilities are at full occupancy.

The inspection shows that four to five HVAC units need immediate replacement (phase 1 would include replacing two to three), and paint and carpet cleaning are immediately needed, with overall renovation costs estimated at $3 million. The Port will bring the building into its existing preventive maintenance schedule for lighting, pavement maintenance, roof and further HVAC, and fire systems. Estimated revenues to sustain the facility assume half the space as anchor-level tenants and the second half as small businesses or public benefit spaces for an overall projected gross income of $832,330 if fully occupied. Operating expenses are estimated at $228,369, less the capital required to get the facility fully functional.

Incidental & Other Benefits

- Does the project have a likelihood to incubate or spin-off other businesses into the future that may not be intended or foreseen now?
- Will the project support additional prestige, cultural, recreational, tourism, or other experiential opportunities aside from the intended direct economic benefits?

This would be the facility's primary purpose working with SBDC, CBC, WSU-TC and FUSE, SPC. Over time, the goal would be to transition the facility to fully support small businesses. However, due to its present state, at this time, some level of commercial office space is necessary to help balance the facility's operating expenses and capital expenditures.

Submitted by:

Agency: _____

Date: _____ By: _____

Title: _____

Submit to: Benton County Commissioners Office
% Sustainable Development Manager
7122 West Okanogan Place – E330
Kennewick, Washington 99336
commissioners@co.benton.wa.us

TRIDEC
Tri-City Development Council

7130 W. Grandridge Blvd., Ste. A
Kennewick, WA 99336-7725

(509) 735-1000
TryTri-Cities.org

October 31, 2023

Diahann Howard
Executive Director
Port of Benton
Richland, WA 99354

RE: Support for Port of Benton RCCF Request – Acquisition of 3110 Innovation Center

Ms. Howard,

The Tri-Cities Development Council (TRIDEC) strongly supports the Port of Benton's application to the Rural County Capital Fund (RCCF) to acquire the 3110 Innovation Center (located at 3110 Port of Benton Blvd. in Richland).

The Tri-Cities community thrives on its economic sectors of advanced clean energy, manufacturing, and tourism to create an environment for innovation, commercialization, entrepreneurship, and education. The acquisition of this Innovation Center will support start-ups, existing businesses, ongoing workforce development, education, and STEM tourism missions. In essence, it provides new opportunities for economic growth.

There has been a long desire by the Tri-Cities Research District, Innovation Partnership Zone (TCRD), and many of the members have been actively involved in the recruitment process to establish Tri-Cities (Kennewick, Pasco, Richland Metro Area – MSA) as an inland anchor of clean energy development.

Furthermore, the Washington State Department of Commerce selected the Port of Benton to administer Washington VERTical as part of its Innovation Cluster Accelerator Program (ICAP). Washington VERTical is an industry-led innovation cluster ecosystem (160-member cohort) dedicated to accelerating the deployment of next-generation nuclear and other advanced clean energy technologies. The coalition's work will facilitate a thriving industry that will lead the transition to a zero-carbon future and stimulate economic growth first in the Pacific Northwest and then across the U.S.

Coordination with Columbia Basin College, Washington State University Tri-Cities, Small Business Development Centers (SBD) and Fuse SPC Start-Up Accelerator programs will ensure broad exposure for students to clean energy job opportunities and provide start-up companies their next step in facility space beyond launch to expand their businesses.

Therefore, we wholeheartedly endorse the consideration of RCCF to support Port of Benton's acquisition of the 3110 Innovation Center. The request aligns with community economic development goals around small business start-ups, commercialization, entrepreneurship, education, tourism, and the clean energy industry.

Sincerely,

Karl Dye
President and CEO

TRI-CITIES WASHINGTON

723 The Parkway
Richland, WA 99352

November 1, 2023

Diahann Howard
Executive Director
Port of Benton
Richland, WA 99354

RE: Support for Port of Benton RCCF Request – Acquisition of 3110 Innovation Center

Ms. Howard,

We are writing to express our strong support for the Port of Benton's application to the Rural County Capital Fund (RCCF) to acquire the 3110 Innovation Center (located at 3110 Port of Benton Blvd. in Richland).

The Tri-City's new economy depends on innovation, commercialization, entrepreneurship, and education. The acquisition of this Innovation Center will help to support the development of a very important entrepreneurial ecosystem. In essence, it provides new opportunities for economic growth in the most critical areas.

Coordination with Columbia Basin College, Washington State University Tri-Cities, Tridec, and Fuse SPC Start-Up Accelerator programs will ensure broad exposure for students and the emerging workforce to next-gen job opportunities (like those in clean energy) and provide start-up companies their next step in facility space beyond launch to expand their businesses.

Therefore, we wholeheartedly endorse the consideration of RCCF to support Port of Benton's acquisition of the 3110 Innovation Center. The request aligns with community economic development goals around small business start-ups, commercialization, entrepreneurship, education, tourism, and the clean energy industry.

Sincerely,

Paul Carlisle
Executive Director
FUSE SPC

Richard A. Shaff
Energy Services & Development
Business Support Manager
P.O. Box 968, MD 1035
Richland, WA 99352
Ph. (509) 372-5086
rashaff@energy-northwest.com

October 31, 2023

Diahann Howard
Executive Director
Port of Benton
3250 Port of Benton Blvd.
Richland, WA 99354

RE: Support for Port of Benton RCCF Request – Acquisition of 3110 Innovation Center

Ms. Howard,

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There has been a long desire by the Tri-Cities Research District, Innovation Partnership Zone (TCRD), and many of the members have been actively involved in the recruitment process to establish Tri-Cities (Kennewick, Pasco, Richland Metro Area – MSA) as an inland anchor of clean energy development.

Furthermore, the Washington State Department of Commerce selected the Port of Benton-to administer Washington VERTical as part of its Innovation Cluster Accelerator Program (ICAP). Washington VERTical is an industry-led innovation cluster ecosystem (160-member cohort) dedicated to accelerating the deployment of next-generation nuclear and other advanced clean energy technologies. The coalition's work will facilitate a thriving industry that will lead the transition to a zero-carbon future and stimulate economic growth first in the Pacific Northwest and then across the U.S.

Support for Port of Benton RCCF Request – Acquisition of 3110 Innovation Center

Coordination with Columbia Basin College, Washington State University Tri-Cities, Small Business Development Centers (SBD) and Fuse SPC Start-Up Accelerator programs will ensure broad exposure for students to clean energy job opportunities and provide start-up companies their next step in facility space beyond launch to expand their businesses.

Therefore, we wholeheartedly endorse the consideration of RCCF to support Port of Benton's acquisition of the 3110 Innovation Center. The request aligns with community economic development goals around small business start-ups, commercialization, entrepreneurship, education, tourism and the clean energy industry.

Sincerely,

Richard A. Shaff
Business Support Manager, Energy Services and Development

REACH
MUSEUM

A project of the Richland Public Facilities District

WWW.VISITTHEREACH.US

October 27, 2023

Diahann Howard
Executive Director
Port of Benton
Richland, WA 99354

RE: Support for Port of Benton RCCF Request – Acquisition of 3110 Innovation Center

Dear Ms. Howard,

We are writing to express our strong support for the Port of Benton's application to the Rural County Capital Fund (RCCF) to acquire the 3110 Innovation Center (located at 3110 Port of Benton Blvd. in Richland, WA).

The Tri-Cities community thrives on its economic sectors of advanced clean energy, manufacturing, and tourism to create an environment for innovation, commercialization, entrepreneurship, and education. The acquisition of this Innovation Center will support start-ups, existing businesses, ongoing workforce development, education and STEM tourism. In essence, it provides new opportunities for economic growth.

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Furthermore, the Washington State Department of Commerce selected the Port of Benton-to administer Washington VERTical as part of its Innovation Cluster Accelerator Program (ICAP). Washington VERTical is an industry-led innovation cluster ecosystem (160-member cohort) dedicated to accelerating the deployment of next-generation nuclear and other advanced clean energy technologies. The coalition's work will facilitate a thriving industry that will lead the transition to a zero-carbon future and stimulate economic growth, first in the Pacific Northwest and then across the U.S.

Coordination with Columbia Basin College, Washington State University Tri-Cities, Small Business Development Centers (SBD) and Fuse SPC Start-Up Accelerator programs will ensure broad exposure for students to clean energy job opportunities and provide start-up companies their next step in facility space beyond launch to expand their businesses.

Therefore, we wholeheartedly endorse the consideration of RCCF to support Port of Benton's acquisition of the 3110 Innovation Center. The request aligns with community economic development goals around small business start-ups, commercialization, entrepreneurship, education, tourism and the clean energy industry.

Sincerely,

Rosanna Sharpe, Executive Director

October 30, 2023

Diahann Howard, PPM
Executive Director

Port of Benton
3250 Port of Benton Blvd.
Richland, WA 99354

STARS
Technology Corporation

RE: Support for Port of Benton RCCF Request – Acquisition of 3110 Innovation Center

Ms. Howard,

The purpose of my letter is express strong support for the Port of Benton's application to the Rural County Capital Fund (RCCF) to acquire the 3110 Innovation Center (located at 3110 Port of Benton Blvd. in Richland).

The Tri-Cities community thrives on its economic sectors of advanced clean energy, manufacturing and tourism to create an environment for innovation, commercialization, entrepreneurship and education. The acquisition of this Innovation Center will support start-ups, existing businesses, ongoing workforce development, education and STEM tourism missions. In essence, it provides new opportunities for economic growth.

There has long been a desire by the Tri-Cities Research District, Innovation Partnership Zone (TCRD), and many of the members have been actively involved in the recruitment process to establish Tri-Cities (Kennewick, Pasco, Richland Metro Area – MSA) as an inland anchor of clean energy development.

The Port's leadership has been recognized by the Washington State Department of Commerce in their selection of the Port of Benton to administer Washington VERTical as part of its Innovation Cluster Accelerator Program (ICAP). Washington VERTical is an industry-led innovation cluster ecosystem (160-member cohort) dedicated to accelerating the deployment of next-generation nuclear and other advanced clean energy technologies. The coalition's work will facilitate a thriving industry that will lead the transition to a zero-carbon future and stimulate economic growth first in the Pacific Northwest and then across the U.S.

STARS Technology is a startup company that is commercializing advanced hydrogen generating technology developed at the Pacific Northwest National Laboratory. Startup companies must manage cash flows carefully but also need the ability to expand their space needs as the business develops. The Port's programs to leadership and assistance to startup companies is of great value to emerging companies like STARS. This acquisition supports their mission.

The Port serves an important function in building the local economy and tax base. Startup companies and entrepreneurs create new jobs and opportunities. The proposed acquisition of property adjacent to the existing Port of Benton Administration Building is an investment in the future of our community as well as the preservation of the region's history.

SINCERELY,

DENNIS WALTERS, CHIEF OF STAFF

WASHINGTON STATE UNIVERSITY
TRI-CITIES

Office of the Chancellor

November 27, 2023

Diahann Howard
Executive Director
Port of Benton
Richland, WA 99354

RE: Support for Port of Benton RCCF Request – Acquisition of 3110 Innovation Center

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Furthermore, the Washington State Department of Commerce selected the Port of Benton to administer Washington VERTical as part of its Innovation Cluster Accelerator Program (ICAP). Washington VERTical is an industry-led innovation cluster ecosystem (160-member cohort) dedicated to accelerating the deployment of next-generation nuclear and other advanced clean energy technologies. The coalition's work will facilitate a thriving industry that will lead the transition to a zero-carbon future and stimulate economic growth first in the Pacific Northwest and then across the U.S.

Coordination with Columbia Basin College, Washington State University Tri-Cities, Small Business Development Centers (SBD) and Fuse SPC Start-Up Accelerator programs will ensure broad exposure for students to clean energy job opportunities and provide start-up companies their next step in facility space beyond launch to expand their businesses.

Therefore, we wholeheartedly endorse the consideration of RCCF to support Port of Benton's acquisition of the 3110 Innovation Center. The request aligns with community economic development goals around small business start-ups, commercialization, entrepreneurship, education, tourism, and the clean energy industry.

Sincerely,

Sandra D. Haynes, Ph.D.
Chancellor, WSU Tri-Cities

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	Amendment 1, Interagency Agreement with Administrative Office of the Courts (AOC)
Presenter:	
Prepared By:	Josie Delvin
Reviewed By:	

PA Review, Approval to Form: ☒ Yes ☒ No ☐ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:

- ☐ Consent Agenda
- ☐ Public Hearing
- ☒ Scheduled Business

Type of Action Needed: *(Multiple boxes can be checked, if necessary)*

- ☐ Discussion Only
- ☐ Decision / Direction
- ☒ Sign Letter / Document
- ☐ Pass Motion
- ☐ Pass Resolution
- ☐ Pass Ordinance
- ☒ Execute Contract

Summary / Background Information

This amendment to the current contract specifies further the offices within Benton County that will be reimbursed from AOC.

The PA's Office has reviewed this amendment. While it agrees it is a good idea to amend the agreement to expressly authorize reimbursement for the clerk's expenses, it believes that the form of the amendment prepared by AOC is very poor and does not result in a clear and accurate expression of the terms of the parties' agreement. Therefore, it will not approve as to form, but the PA's Office does not believe that the poor drafting is reason enough for the BOCC to decline to sign the amendment.

Fiscal Impact

There is no fiscal impact, this is an agreement with AOC to accept refunds on Blake related work

Recommendation

The Benton County Clerk recommends passing the resolution.

Suggested Motion

Move to approve Amendment #1, Interagency Agreement #IAA24004, with Administrative Office of The Courts.

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON

IN THE MATTER OF APPROVING AMENDMENT #1, INTERAGENCY REIMBURSEMENT AGREEMENT #IAA24004 BETWEEN WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS (AOC) AND BENTON COUNTY REGARDING BLAKE DECISION

WHEREAS, in early 2021, the Washington Supreme Court issued a decision (State v. Blake) that declared the statute upon which certain criminal charges have been based for decades to be unconstitutional, entitling persons convicted thereunder to have convictions under such statute vacated and to receive a refund of certain legal financial obligations (LFOs) paid; and

WHEREAS, the 2023 legislature appropriated funding to AOC to use to continue to reimburse counties, including Benton County, for extraordinary costs associated with vacating and dismissing convictions or sentences affected by State v. Blake; and

WHEREAS, AOC has presented Benton County with the attached Amendment 1, Agreement IAA24004 to set forth the terms under which AOC will reimburse Benton County for the extraordinary costs described above; and

WHEREAS, the AOC has agreed to reimburse Benton County up to a maximum of $1,536,934.00 for its judicial, prosecutorial, clerk and defense-related costs related to Blake incurred during the period of July 1, 2023, to June 30, 2024, as further outlined in the attached Agreement; and

WHEREAS, Benton County's reimbursement has been conditioned by AOC on its receipt of properly completed A-19 invoices and the completed data reports as required in the Agreement; **NOW THEREFORE,**

BE IT RESOLVED, the Board of Benton County Commissioners hereby approves the attached Amendment 1, Interagency Reimbursement Agreement #IAA24004 with AOC for the performance period beginning July 1, 2023, regardless of the date of execution, and ending on June 30, 2024.

Dated this _____ day of _____, 2024.

_____
Jerome Delvin, Chair of the Board

_____
Michael Alvarez, Chair Pro Tem

Attest_____
Clerk of the Board

_____
Will McKay, Commissioner

Orig: Clerk
Cc: Prosecutor

J. Delvin

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AMENDMENT 1
INTERAGENCY REIMBURSEMENT AGREEMENT – IAA24004
BETWEEN
WASHINGTON STATE ADMINISTRATIVE OFFICE OF THE COURTS
AND
BENTON COUNTY

This Amendment is entered into by and between the Washington State Administrative Office of the Courts ("AOC") and Benton County ("County") on the date last noted below.

I. PURPOSE

The purpose of the amendment is to add language requested by the Washington State Association of County Clerks (WSACC) to the Parties' FY24 Agreement (IAA24004) for extraordinary expense reimbursement for clerk-related costs associated with the *Blake* decision.

II. EFFECT OF THIS AMENDMENT

A. Section **I. PURPOSE** is amended to read as follows:

> The purpose of this Agreement is to reimburse Jurisdiction for the extraordinary judicial, clerk, prosecutorial, and/or defense-related costs of resentencing and vacating the sentences of individuals whose convictions or sentences are affected by the *Blake* decision. For municipalities, this will include language from Engrossed Substitute Senate Bill 5187, Section 114(13) passed by the 2023 Legislature, which includes simple drug possession, to include cannabis and possession of paraphernalia.

B. Section **II. REIMBURSEMENT,** Extraordinary Expense Reimbursement is amended to read as follows:

> AOC shall reimburse Jurisdiction up to a maximum of $1,536,934.00 for the extraordinary judicial, clerk, prosecutorial, and/or defense-related costs (collectively, "Costs") of resentencing and vacating the sentences of individuals whose convictions and/or sentences are affected by the *Blake* decision.

C. Section **IV. TERMS OF REIMBURSEMENT section B. subsection 3 and 4** are amended to read as follows:

> 3. A breakdown of expenses by judicial, clerk, prosecutorial, and defense-related costs;

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4. Any employee positions supported by Blake related funds, broken down by judicial, clerk, prosecutorial, and defense-related positions, including name of employee, title, hourly wage of the individual, time spent on Blake-related cases and a list of corresponding cause numbers;

Except as amended herein, all other terms and conditions of the original Agreement remain the same and in full force and effect.

Washington State Administrative Office of the Courts	**County**
Signature *Date*	*Signature* *Date*
Christopher Stanley, CGFM	
Name	*Name* Jerome Delvin
Chief Financial and Management Officer	Chair, Benton County Commissioners
Title	*Title*
	Approved as to Form:
Michael Alvarez Commissioner	Ryan Brown
Will McKay Commissioner	

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	February 6, 2024
Subject:	MOU with US Marshals – Violent Offender Task Force 2023/2024
Presenter:	Commander Lee Cantu
Prepared By:	Katie Gillies, CFO
Reviewed By:	Commander Lee Cantu
PA Review, Approval to Form:	☐ Yes ☒ No ☐ N/A *(If no, include reasoning for no approval)* *Note: Jeffrey Aultman will be informing the Commissioners via email of his reasons for not approving as to form*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☐ Consent Agenda	☐ Discussion Only	☐ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☒ Pass Resolution
☒ Scheduled Business	☐ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

The United States Marshal Service (USMS) has been granted authority to direct and coordinate permanent US Marshal Services Violent Offender Task Forces consisting of Federal, state, and local law enforcement for the purpose of locating and apprehending fugitives. The Benton County Sheriff's Office (BCSO) has a detective who is part of the Joint Law Enforcement Operations Task Force (JLEO) for the United States Marshal.

In past years, the Sheriff has signed the Memorandum of Understanding (MOU) between Benton County Sheriff's Office and US Marshal Eastern District of Washington for reimbursement, if funding is available, for overtime incurred by the state or local investigators who provide support to USMS Joint Law Enforcement Task Forces.

BCSO received the attached MOU indicating that Benton County qualifies for funding reimbursement for the fiscal year 2023/2024 in an amount up to $21,901.00 for services and expenses mentioned above.

Fiscal Impact

FY2024 Overtime Reimbursements for an amount up to $21,901.00, included in 23/24 budget process

Recommendation

Approve the attached Resolution, authorizing the Benton County Sheriff's signature on the attached Memorandum of Understanding for the Joint Law Enforcement Operations Task Force between the Benton County Sheriff's Office and US Marshal Eastern District of Washington for a reimbursement back to Benton County for an amount up to $21,901.00

Suggested Motion

Approve the Memorandum of Understanding for the Joint Law Enforcement Operations Task Force between Benton County Sheriff's Office and US Marshal Eastern District of Washington for a reimbursement to Benton County for an amount up to $21,901.00 for the period of October 24, 2023 to September 30, 2024

RESOLUTION

BEFORE THE BOARD OF COMMISSIONERS OF BENTON COUNTY, WASHINGTON:

IN THE MATTER OF THE BOARD OF BENTON COUNTY COMMISSIONERS AUTHORIZING THE BENTON COUNTY SHERIFF'S SIGNATURE ON THE MEMORANDUM OF UNDERSTANDING BETWEEN BENTON COUNTY SHERIFF'S OFFICE AND UNITED STATES MARSHAL - EASTERN DISTRICT OF WASHINGTON FOR THE JOINT LAW ENFORCEMENT OPERATIONS TASK FORCE FOR 2023-2024

WHEREAS, the United States Marshal Service (USMS) has been granted authority to direct and coordinate permanent USMS Violent Offender Task Forces consisting of Federal, state, and local law enforcement for the purpose of locating and apprehending fugitives; and

WHEREAS, the Benton County Sheriff's Office has a detective who is part of the Joint Law Enforcement Operations Task Force (JLEO) for the United States Marshal; and

WHEREAS, reimbursement is granted by the USMS, if funding is available, for overtime incurred by the state or local investigators who provided full time support to USMS joint law enforcement task forces; and

WHEREAS, the attached obligation document and Memorandum of Understanding outlines the amount of reimbursement to Benton County Sheriff's Office in the amount up to $21,901.00 for the period of October 24, 2023 to September 30, 2024; and

WHEREAS, the Benton County Sheriff recommends moving forward with the attached MOU between the Benton County Sheriff's Office and US Marshal Eastern District of Washington and have the Board of Commissioners authorize the Sheriff's signature on the attached MOU; **NOW, THEREFORE**

BE IT RESOLVED, the Board of Benton County Commissioners, Benton County, Washington hereby approves the Memorandum of Understanding for the Joint Law Enforcement Operations Task Force between Benton County Sheriff's Office and US Marshal Eastern District of Washington for a reimbursement to Benton County for an amount up to $21,901.00 for the period of October 24, 2023 to September 30, 2024; and

BE IT FURTHER RESOLVED, the Chairman or Chairman Pro-Tem hereby authorizes the Benton County Sheriff to sign the MOU between United States Marshal Service and Benton County Sheriff's Office

Dated this_____day of_____, 2024

_____
Chairman

_____
Chairman Pro-Tem

_____
Commissioner
Constituting the Board of County Commissioners
of Benton County, Washington

Attest: _____
Clerk of the Board

Orig: BCSO, Auditor; PA, USMS K.Gillies

U.S. Department of Justice
United States Marshals Service

Joint Law Enforcement Operations Task Force Obligation Document

INSTRUCTIONS: See last page for detailed instructions.

SECTION 1: OBLIGATION

DOCUMENT CONTROL #: M-24-D85-O-000063

SECTION 2: PARTICIPATING AGENCIES

Notification to state and local agencies of funding provided in support of Joint Law Enforcement Operations, pursuant to the Memorandum of Understanding (MOU) between:

Benton County Sheriff's Office

and

Eastern District of Washington (85)

All other terms and conditions of the MOU remain the same.

SECTION 3: PERIOD OF PERFORMANCE

October 24, 2023 to September 30, 2024

SECTION 4: APPROPRIATION DATA

FISCAL YEAR	ORGANIZATION	FUND	PROJECT	SOC / PURPOSE	DOLLAR AMOUNT
2024	D85	AFF-B-OP	JLEOTFS4	25205 - TFO Overtime	$21,901.00

Total Obligation Amount: $21,901.00

SECTION 5: DESCRIPTION OF OBLIGATION

Funds provided for the reimbursement of USMS approved Overtime for Task Force Officers (TFO) assigned to the Pacific Violent Offender Task Force (PNVOTF) for the period of 10/24/2023 - 09/30/2024.

SECTION 6: CONTACT INFORMATION

DISTRICT/RFTF CONTACT:

Name: SDUSM Jerome Brown
Phone: (509) 842-1408
E-mail: jerome.brown@usdoj.gov

STATE/LOCAL CONTACT:

Name: Katie Gillies
Phone: 509-735-6555 ext 3273
E-mail: katie.gillies@co.benton.wa.us

SECTION 7: AUTHORIZATION

USMS Representative - Certification of Funds:

Signature: VICTORIA PETERS Digitally signed by VICTORIA PETERS Date: 2024.01.25 11:12:12 -08'00' Date: 1/25/2024

Vicky Lynn Peters, AO

Chief Deputy or RFTF Commander - Obligation Approval:

Signature: GAVIN DUFFY Digitally signed by GAVIN DUFFY Date: 2024.01.25 14:55:01 -08'00' Date: 1/25/2024

Gavin Duffy, Chief Deputy U.S. Marshal

Reimbursement of overtime work shall be consistent with the Fair Labor Standards Act. Annual overtime for each state or local law enforcement officer is capped at the equivalent of 25% of a GS-1811-12, Step 1, of the general pay scale for the RUS. Reimbursement for all types of qualified expenses shall be contingent upon availability of funds and the submission of a proper request for reimbursement which shall be submitted monthly or quarterly on a fiscal year basis, and which provides the names of the investigators who incurred overtime for the Task Force during the quarter; the number of overtime hours incurred, the hourly regular and overtime rates in effect for each investigator.

Departmental Representative - Acknowledgement:

Signature: Thomas J Croskrey Date: 1/26/2024

Thomas Croskrey, Sheriff

FORM USM-607 INSTRUCTIONS

The Joint Law Enforcement Operations Task Force Obligation Document is designed to provide district and regional fugitive task forces with one standard obligating form to record new obligations in UFMS. To adjust funding in an existing obligation, please refer to Form USM-607A, Joint Law Enforcement Operations Task Force Modification Document. Funding in support of the JLEO mission is pursuant to the existing Memorandum of Understanding (MOU) between the USMS and the JLEO participant. Reimbursements are subject to the availability of funds and contingent upon the submission of proper documentation. Please note that overtime reimbursements require the submission of agency invoices and supporting documentation on a quarterly basis.

In the event that the USMS will use a payment method OTHER than reimbursement directly to the state or local agency, additional guidance will be provided by USMS Headquarters. The district or RFTF office is responsible for communicating payment procedures to their partnering agencies. All payments are made via Electronic Funds Transfer (EFT) through the U.S. Department of Treasury.

SECTION 1: Obligation Number

A. Enter UFMS Document Control Number.

SECTION 2: Participating Agencies

A. BOX 1: Enter name of state or local JLEO participating agency.
B. BOX 2: Use drop down menu to select appropriate USMS District/RFTF.

SECTION 3: Period of Performance

A. Insert valid period of performance for the obligation. Obligations created using the one-page JLEO Task Force Obligation Form may not cross fiscal years. If there is a need to cross fiscal years, please utilize a Purchase Order for the obligation.
B. Period of performance must begin no earlier than the date of funds availability (provided by IOD and the Asset Forfeiture Division) and end no later than September 30 of the following calendar year.

SECTION 4: Appropriation Data

A. Enter information across appropriate field for all items being obligated. All fields for a line item must be completed in order to proceed to the next step.
B. Project Codes: District task force obligations are funded under the **JLEOTFS4** project code for a JLEO obligation. RFTF project codes have been assigned by region and will be entered by Headquarters IOD staff.

SECTION 5: Description of Obligation

A. Enter description of obligation (optional). Include any pertinent information such as number of TFO vehicles, for example.

SECTION 6: Contact Information

A. Enter District/RFTF contact information (Box 1) and State/Local contact information (Box 2).

SECTION 7: Authorization

A. Certification of Funds: Signature will be applied by USMS District official or IOD representative (RFTF) after the Asset Forfeiture Division has confirmed that funds have been moved into the budget.
B. Obligation Approval: Signature will be applied by District or RFTF representative upon receipt of obligation document. To ensure sufficient internal controls and proper segregation of duties, the district/RFTF representative approving obligation forms cannot also approve invoices or reimbursements related to the same obligation. (See U.S. Office of Management and Budget (OMB) Circular A-123 and USMS Office of Finance guidance for further information regarding internal controls.)
C. Acknowledgement: Signature will be applied by state or local agency representative. The obligation is not valid until all parties have signed. When completed, the form will be returned to the District/RFTF office. Districts are responsible for entering obligations into UFMS. RFTF obligations will be forwarded to Headquarters IOD to be entered into UFMS.

COMMISSIONERS' AGENDA ACTION SHEET

Meeting Date:	01/30/2024
Subject:	Child Forensic Interviewer Reclassification Request
Presenter:	Eric Eisinger
Prepared By:	Ginny Baddley
Reviewed By:	Eric Eisinger

PA Review, Approval to Form: ☐ Yes ☐ No ☒ N/A *(If no, include reasoning for no approval)*

Type of Agenda Item:	**Type of Action Needed:** *(Multiple boxes can be checked, if necessary)*	
☐ Consent Agenda	☐ Discussion Only	☒ Pass Motion
☐ Public Hearing	☐ Decision / Direction	☐ Pass Resolution
☒ Scheduled Business	☒ Sign Letter / Document	☐ Pass Ordinance
		☐ Execute Contract

Summary / Background Information

The Benton County Prosecuting Attorney's Office requests reclassification of the child forensic interviewer, Mari Murstig. Pursuant to interlocal agreement, Benton County oversees this position although its funding is divided among the local agencies according to an established jurisdiction allocation. Ms. Murstig has a master's degree. She has held this position for approximately 23 years and is one of the most experienced child forensic interviewers in the state. Because of the uniqueness of the position, the history of this reclassification request, and because Benton County only pays 41% of the salary of the child forensic interviewer, reclassification of the position at its historical level (consistent with Deputy Prosecuting Attorney I) is appropriate. Moreover, the involved local agencies support reclassification and most have given a preliminary financial commitment. The budgetary impact of this request is negligible when divided among the jurisdictions. For these reasons, the position should be reclassified to grade 19, step F.

Fiscal Impact

Mari Murstig's salary and benefits are reimbursed based on a formula approved by the Board of County Commissioners on March 28, 2012. Benton County's responsibility based on the approved formula is 41%. The fiscal impact within the General Fund 0010, Dept 117 Prosecuting Attorney is $3618.66 for the current biennium.

Recommendation

Recommend the Board of Benton County Commissioners approve the salary request form as presented for: Mari Murstig, line 1358. Ms. Murstig's salary should be adjusted from 15I to 19F.

Recommend the Board of County Commissioners approve the Salary Request Form as presented.

Suggested Motion

I move to approve the salary request forms as presented for Mari Murstig.

BENTON COUNTY SALARY REQUEST FORM

EMPLOYEE/CANDIDATE Mari Murstig

POSITION Child Interviewer

OFFICE/DEPARTMENT Prosecuting Attorney

EFFECTIVE DATE February 6, 2024

UNION Non-Barg

LINE ITEM 0010.51.117.5153110.0000.51358

REQUESTED SALARY $7740.00

BUDGETED SALARY $7060.00

REQUESTED GRADE AND STEP 19F

BUDGETED GRADE AND STEP 15I

BACKGROUND INFORMATION: State how this individual meets or exceeds the position requirements.

Please see attached statement.

ELECTED OFFICIAL/DEPARTMENT MANAGER

1/31/24
DATE

BENTON COUNTY COMMISSIONERS USE ONLY

This request was Approved [X] or Denied [ ] during the _____ Board Meeting.

CHAIR

COMMISSIONER

COMMISSIONER

Child Forensic Interviewer – Reclassification Request

The Benton County Prosecutor's Office requests reclassification of our child forensic interviewer, Mari Murstig. Pursuant to interlocal agreement, funding for this position is divided among the local jurisdictions (see attached 2012 child abuse investigation agreement). The child forensic interviewer occupies a critical role in the investigation of child sexual and physical abuse and works in close cooperation with detectives from Kennewick, Richland, West Richland, Pasco, Connell and Benton and Franklin Counties.

The child forensic interviewer is the only courthouse CBA or non-bargaining position within the Prosecutor's Office that has not been reclassified. Pursuant to interlocal agreement, Benton County pays for only 41% of the salary of this position. Furthermore, the computer, recording equipment, furniture, mileage and training costs are paid for by the Support Advocacy Resource Center (SARC).

Due to the nature of this position, the child forensic interviewer has historically been classified at Grade 15, which was equivalent to a Deputy Prosecuting Attorney I (DPA I). Over the years, the DPA I pay grade has increased from Grade 15 to Grade 19. Based on this, the Prosecutor's Office is requesting reclassification of the position from Grade 15I to Grade 19F. Moreover, Ms. Murstig is one of the most experienced interviewers in the State of Washington with approximately 23 years of experience (see attached resume). Based on the allocation percentages provided under the interlocal the financial impact of this request would be as follows:

Jurisdiction	Allocation Percentage	**Additional Monthly Cost**
Kennewick	14.5%	**$106.65**
Richland	9.5%	**$69.87**
Benton County	41%	**$301.56**
West Richland	2.5%	**$18.39**
Prosser	1%	**$7.36**
Pasco	12%	**$88.26**
Franklin County	18.5%	**$136.07**
Connell	1%	**$7.36**

At the request of county administration, the Prosecutor's Office has contacted all the effected local jurisdictions to obtain a soft commitment for this salary increase (see attached responsive emails). The Prosecutor's Office has had numerous conversations with administration on this subject over the last year. Considering the significance of the position and the current salary surplus created by unfilled positions within the office during the current biennium, an additional commitment of $3618.66 through the remainder of the biennium budget is a reasonable and appropriate expenditure of county funds for an essential law enforcement position.

The importance of Ms. Murstig's services and the need to maintain a competitive salary for her position is reflected in the attached emails from our local police Chiefs and Sheriff, which I would urge you to consider.

While I am mindful that Resolution 2023-242 entered on March 14, 2023, placed a moratorium on salary reclassifications pending a county-wide salary study, I would urge the Board to consider that this position is unique in that only 41% of its funding is paid for by Benton County. While Benton County employs the child forensic interviewer, all of our local police departments and sheriff's offices on both sides of the river rely on Ms. Murstig's expertise in investigating these unique and difficult cases.

CHILD ABUSE INVESTIGATION AGREEMENT

THIS AGREEMENT is entered into by and between BENTON COUNTY and the following:

CITY OF PASCO
CITY OF KENNEWICK
CITY OF RICHLAND
CITY OF WEST RICHLAND
CITY OF PROSSER
CITY OF CONNELL
FRANKLIN COUNTY

(collectively referred to as "Participating Agencies").

SECTION 1 - PURPOSE

Benton County shall hire one or more child interviewers ("child interviewer") qualified and trained to provide objective, forensic interviews of children to determine if abuse occurred and the details of any abuse. The interviews by the child interviewer will be used in investigations and prosecution. The Participating Agencies, desiring the services of the child interviewer for their own investigations and prosecution, have agreed to pay for a portion of the salary and associated costs of the child interviewer. Thus, it is the purpose of this Agreement, in accordance with the Interlocal Cooperation Act (RCW Chapter 39.34), to provide for a joint use of the child interviewer's services.

No separate legal entity is intended to be created by this Agreement, and for the purposes of RCW 39.34.030, no property, real or personal, is intended to be acquired, held or disposed of incident to this Agreement, and no operating fund is anticipated to be created. Nothing in this Agreement shall be construed to relieve any public agency of any obligation or responsibility imposed on it by law.

SECTION 2 - AVAILABILITY

The child interviewer shall be available for interviews during normal business hours and also available on an "on call" basis.

SECTION 3 - ADMINISTRATION

The child interviewer shall be an employee of Benton County. As an employee, Benton County shall provide direct supervision and shall perform all administrative functions concerning the child interviewer, including, but not limited to, determination of

benefits and related conditions of employment. Benton County shall have authority to terminate the child interviewer pursuant to the law and rules that apply to Benton County.

SECTION 4 - CHILD INTERVIEWER PROCEDURES

4.1 Child interviewer shall provide documentation of the interview to the Participating Agency requesting the interview and shall testify at any criminal trial when requested by the Participating Agency. The child interviewer is considered a criminal justice agency for purposes of RCW 10.97 and shall not disseminate any information about an interview to any non-criminal justice agency without the permission of the appropriate Participating Agency. If the child interviewer is subpoenaed by any non-criminal justice agency, the interviewer shall notify the appropriate Participating Agency.

4.2 The Benton County Prosecuting Attorney's Office shall form an advisory group consisting of representatives of each of the Participating Agencies. The advisory group will review the interview procedures, protocols and communication issues as well as the quality of the interview, documentation and testimony. The advisory group will meet at least quarterly.

SECTION 5 - BUDGET REVIEW

5.1 Benton County shall prepare a proposed budget for the following calendar year regarding the child interviewer's salary and associated costs and shall forward it to the Participating Agencies by June 1st. Each Participating Agency shall review and comment on the proposed budget in a timely manner so that a final budget can be prepared and forwarded to each Participating Agency by August 1st. The budget shall include the allocable expense to each jurisdiction. The proposed budget for calendar year 2012 is attached hereto as Exhibit "A."

5.2 The Participating Agencies shall be responsible for transmitting the jurisdiction allocation to their respective governing bodies in order to serve a commitment for funding of the budget for the following year.

SECTION 6 - COMPENSATION

As compensation for the use of the child interviewer's services, each Participating Agency shall pay Benton County a percentage of the actual costs (salary and associated costs) incurred by Benton County. The percentage each Agency is obligated to pay is based on the Jurisdiction Allocation Formula, as set forth below. Allocation is based on a 50/50 split between

prosecution and law enforcement. Allocation between jurisdictions is based on population.

JURISDICTION ALLOCATION FORMULA FOR CHILD INTERVIEWER

ALLOCATION FOR CHILD INTERVIEWER

	PROSECUTION	LAW ENFORCEMENT	TOTAL
Kennewick	-0-	14.50% (50% of 29)	14.50%
Richland	-0-	9.50% (50% of 19)	9.50%
Benton County	34% (50% of 68)	6.5% (50% of 13)	41%
West Richland	-0-	2.5% (50% of 5)	2.5%
Prosser	-0-	1% (50% of 2)	1%
Pasco	-0-	12% (50% of 24)	12%
Franklin County	16% (50% of 32)	3% (50% of 6)	18.50%
Connell	-0-	1% (50% of 2)	1%
TOTAL	50%	50%	100%

SECTION 7 - PAYMENT

Benton County shall determine the actual costs incurred on a quarterly basis and shall calculate the amount each Participating Agency owes using the Jurisdiction Allocation Formula. Benton County shall then submit a quarterly voucher to each Participating Agency on or before the 15th day of each month following the quarter. Each Participating Agency shall pay Benton County the compensation set forth in Section 6 herein within thirty days from receipt of such voucher. Account balances overdue 30 days or more will be subject to a service charge of 1% per month (12% per annum). Should it become necessary, all collection costs shall be paid by the defaulting party.

SECTION 8 - WITHDRAWAL

8.1 Any party to this Agreement may withdraw by serving a notice of withdrawal upon all other parties to the Agreement. This notice shall be given by August 30th of any year to be effective December 31st of that same year.

8.2 In the event a party withdraws from this Agreement, the Jurisdiction Allocation Formula set forth in Section 6, may be amended pursuant to Section 12.

SECTION 9 - DURATION OF AGREEMENT

9.1 This Agreement shall be effective April 1, 2012. This Agreement shall have a duration of five (5) years, and shall be renewed annually thereafter by a majority vote of the parties.

9.2 The parties may agree by unanimous consent to terminate this Agreement and said termination would be effective December 31st of that same year.

SECTION 10 - LIABILITY

10.1 Each party to this Agreement is responsible for the conduct and action of its officers, agents and employees and shall hold harmless, indemnify and defend all other parties to this Agreement from and against any and all claims, loss and damages of any nature whatsoever resulting from, arising out of or incident to any act or omission of its officers, agents and employees in the performance of this Agreement and child abuse investigation and prosecution.

10.2 With respect to the performance of this Agreement and child abuse investigation and prosecution, as to any claims against any party to this agreement or their officers, agents, and employees, each Participating Agency expressly waives it immunities under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agrees that the obligation to indemnify defend and hold harmless provided for in this section extends to any claim brought by or on behalf of any employee of the respective Participating Agency. This waiver is mutually negotiated by the parties.

SECTION 11 - PROHIBITION AGAINST ASSIGNMENT

No party to this Agreement may assign any right, claim or interest it may have under this Agreement.

SECTION 12 - AMENDMENT

This Agreement may be amended from time to time as deemed appropriate by the parties, provided, that such amendment shall become effective only after it has been adopted in writing by each of the parties.

SECTION 13 - SEVERABILITY

Should any portion of this Agreement be deemed by a court of law of the state legislature to be illegal or unenforceable, to the

extent practicable, every other portion, which is not illegal or unenforceable, shall remain in effect.

SECTION 14 - COUNTERPART COPIES

This Agreement may be signed in counterpart or duplicate copies, and any signed counterpart or duplicate copy shall be equivalent to a signed original for all purposes.

SECTION 15 - AGREEMENT COMPLETE

The foregoing constitutes the full and complete Agreement of the parties. All oral understandings and agreements are set forth in writing herein.

DATED this 28 day of March 2012.

BENTON COUNTY, WASHINGTON

Jim Beaver
JIM BEAVER, Chairman

ATTEST:

Cami McKenzie
CAMI MCKENZIE
Clerk of the Benton County
Board of County Commissioners

Steve N. Keane
STEVE KEANE, Sheriff

Approved As To Form:

Andy Miller
ANDY MILLER
Benton County Prosecuting
Attorney

CITY OF KENNEWICK

STEVE YOUNG, Mayor

FRANKLIN COUNTY, WASHINGTON

Brad Peck 3-28-2012
BRAD PECK, Chairman

ATTEST:

Mary Withers
MARY WITHERS
Clerk of the Franklin County
Board of County Commissioners

Richard Lathim
RICHARD LATHIM, Sheriff

Approved As To Form:

SHAWN P. SANT
Franklin County Prosecuting
Attorney

CITY OF RICHLAND

~~JOHN FOX~~, Mayor
Cindy Johnson, City Manager

KEN HOHENBERG, Police Chief

CHRIS SKINNER, Police Chief

Approved As To Form:

LISA BEATON, City Attorney

Approved As To Form:

TOM LAMPSON, City Attorney

CITY OF PASCO

MATT WATKINS, Mayor

ROBERT METZGER, Police Chief

CITY OF WEST RICHLAND

DONNA NOSKI, Mayor

BRIAN McELROY, Police Chief

Approved As To Form:

LEE KERR, City Attorney

Approved As To Form:

BRONSON BROWN, City Attorney

CITY OF PROSSER

PAUL WARDEN, Mayor

PAT McCULLOUGH, Police Chief

CITY OF CONNELL

GARY WALTON, Mayor

MIKE KESSLER, Police Chief

Approved As To Form:

HOWARD SAXTON, City Attorney

Approved As To Form:

DAN HULTGREN, City Attorney

ATTACHMENT A

PROPOSED BUDGET - CALENDAR YEAR

Office Rent	$12,329
Child Interviewer	$64,080
Medical	$10,608
Social Security	$ 4,902
L&I	$ 71
Retirement	$ 5,215
VEBA Contribution	$ 2,243
Accumulated Leave	$ 1,355
Total	$100,803

PROPOSED ALLOWABLE EXPENSE TO EACH JURISDICTION

Kennewick (14.50%)	$14,616
Richland (9.50%)	$ 9,576
Benton County (41%)	$41,330
West Richland (2.5%)	$ 2,520
Prosser (1%)	$ 1,008
Pasco (12%)	$12,096
Franklin County (18.50%)	$18,649
Connell (1%)	$ 1,008

Eric Eisinger

From: Clary, Brigit <bclary@CI.RICHLAND.WA.US>
Sent: Tuesday, June 27, 2023 7:44 PM
To: Eric Eisinger
Subject: [EXTERNAL] RE: Mari Murstig

EXTERNAL EMAIL WARNING!!!: This email originated from outside of Benton County. DO NOT click links or open attachments unless you recognize the sender and know the content is safe.

Eric – I was in support of this when Andy brought it forward, and I am still in support. I will advocate to uphold our percentage of the increase and speak with the City Manager.

Thank you,

Brigit Clary, Chief of Police
Richland Police Department
871 George Washington Way | Richland, WA 99352
(509) 942-7774

From: Eric Eisinger <Eric.Eisinger@co.benton.wa.us>
Sent: Wednesday, June 21, 2023 4:21 PM
To: Chris Guerrero <chris.guerrero@ci.kennewick.wa.us>; Clary, Brigit <bclary@CI.RICHLAND.WA.US>; roskek@pasco-wa.gov; Shawn Sant <ssant@franklincountywa.gov>; Jim Raymond <jraymond@franklincountywa.gov>; Tom Croskrey <Thomas.Croskrey@co.benton.wa.us>; Jay King <jking@ci.prosser.wa.us>; Thomas Grego <Thomas@westrichland.org>; clee@connellwa.org
Cc: Ryan Brown <Ryan.Brown@co.benton.wa.us>; Julie Long <Julie.Long@co.benton.wa.us>; Anita Petra <Anita.Petra@co.benton.wa.us>
Subject: Mari Murstig

[EXTERNAL EMAIL] Exercise caution before clicking links or opening attachments.

Chiefs and Sheriffs:

I'm writing to ask for your support regarding a reclassification request for our child forensic interviewer, Mari Murstig. You may recall Andy emailed you about this in late 2022. I made a push in January to increase her salary and submitted your emails to county administration (see attached). Unfortunately, I was unsuccessful in my pitch to get her a raise and the county has since placed a freeze on all salary adjustments pending a cross county salary study, which is not likely to take place until sometime in 2024. I have heard rumblings that Mari is unhappy about this. She is the only staff member in my office to not receive a reclassification and pay raise. We cannot afford to lose her. Losing Mari would be set all of us back, and I do not want to see that happen.

I have discussed this situation with Benton County administration and here is what I need from you. My proposed reclassification would result in a $661/mos salary increase, which is not much when divided among the jurisdictions. This increase would keep her at the historical level for the position on par with our DPA I position (currently grade 19). As you know, funding for the position is divided among our agencies based on a jurisdiction

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Franklin County	18.5%	**$122.29**
Connell	1%	**$6.61**

Although I know you are unable to commit your respective jurisdiction without council/board approval, it would help to know whether or not we are likely to receive a favorable response from your jurisdiction. Can you please address this with your managers/administration and let me know? At this point I'm only asking you to raise the issue and get a soft commitment, again keeping in mind that none of the jurisdictions will be able to commit without council or board approval.

Thanks for your help with this. Please email your response and let me know if there are any other concerns.

Best Regards,

Eric Eisinger
Prosecuting Attorney
Benton County Prosecutor's Office
7122 West Okanogan Place, Suite A230
Kennewick, WA 99336
Phone: 509.735.3591
Fax: 509.736.3066

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Disclaimer: Emails and attachments sent to or from the City of Richland are public records subject to release under the Washington Public Records Act, Chapter 42.56 RCW. Sender and Recipient have no expectation of privacy in emails transmitted to or from the City of Richland.

Eric Eisinger

From: Chris Guerrero <Chris.Guerrero@ci.kennewick.wa.us>
Sent: Monday, June 26, 2023 8:49 AM
To: Eric Eisinger
Subject: RE: [EXTERNAL] RE: Mari Murstig

Eric,
Thank you. I believe we would receive support for the increase.
Chris

From: Eric Eisinger <Eric.Eisinger@co.benton.wa.us>
Sent: Monday, June 26, 2023 7:54 AM
To: Chris Guerrero <Chris.Guerrero@ci.kennewick.wa.us>
Subject: RE: [EXTERNAL] RE: Mari Murstig

Chief:

Thanks for your email. Here is the clarification you've requested. If you have further questions please let me know.

Mari's position is currently classified under the county non-bargaining salary schedule at grade 15. Her current salary is $6,854 per month or $82,248 annually. This is equivalent to the $79,848 referenced in Andy's email plus a 3% COLA effective January 2023.

Andy's email was prompted by the approximate 30% raises received by everyone in the courthouse collective bargaining group in October 2022. That group includes all of my non-supervising support staff (approximately 25 support staff). Unfortunately this resulted in my supervisors making less than some of the staff they supervised. Mari was included in this group. Andy raised the issue with Chiefs and Sheriffs last December and left it to me to address the issue in January, which I did. I was able to secure raises for five of my support staff supervisors, but administration was unwilling to give Mari the raise I requested until a fully salary study was conducted. As a result, she is the only member of my office to not receive a salary reclassification. In other words, everyone except for Mari received a raise.

Mari's position historically has been paid at a level equivalent to an entry level prosecutor (DPA I). As a result, I'm recommending her placement at grade 19, step F, which would pay $7,515 per month or $90,180.

I have been discussed this issue with Jerrod and Matt and I have reason to believe that the commissioners are willing to fix this despite their current freeze on individual salary adjustments. As a part of bringing this to the board Jerrod and Matt have asked me to seek a soft commitment from the cities. See my prior email regarding apportionment of her salary.

I appreciate your response. Feel free to reach out if you have any additional questions.

Eric

Eric Eisinger
Prosecuting Attorney
Benton County Prosecutor's Office
7122 West Okanogan Place, Suite A230
Kennewick, WA 99336
Phone: 509.735.3591

Fax: 509.736.3066

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From: Chris Guerrero <Chris.Guerrero@ci.kennewick.wa.us>
Sent: Monday, June 26, 2023 7:12 AM
To: Eric Eisinger <Eric.Eisinger@co.benton.wa.us>
Subject: [EXTERNAL] RE: Mari Murstig

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Eric,
Confirm, that she received the increase that Andy asked for at the end of 2022? Here is what Andy said in December of 2022, "The comparable bargaining unit employees in our office received about a 30% pay increase. The plan is to give the non-bargaining employees about the same so if we are successful in getting Mari included, it would be about 30%. Mari is currently making $79,848 a year so a 30% increase would be $23,954—so we're talking about a number somewhere around there."

I never heard whether Andy's request was approved at the level requested or where it landed.
Thanks
Chris

From: Eric Eisinger <Eric.Eisinger@co.benton.wa.us>
Sent: Wednesday, June 21, 2023 4:21 PM
To: Chris Guerrero <Chris.Guerrero@ci.kennewick.wa.us>; Clary, Brigit <bclary@CI.RICHLAND.WA.US>; roskek@pasco-wa.gov; Shawn Sant <ssant@franklincountywa.gov>; Jim Raymond <jraymond@franklincountywa.gov>; Tom Croskrey <Thomas.Croskrey@co.benton.wa.us>; Jay King <jking@ci.prosser.wa.us>; Thomas Grego <Thomas@westrichland.org>; clee@connellwa.org
Cc: Ryan Brown <Ryan.Brown@co.benton.wa.us>; Julie Long <Julie.Long@co.benton.wa.us>; Anita Petra <Anita.Petra@co.benton.wa.us>
Subject: Mari Murstig

Chiefs and Sheriffs:

I'm writing to ask for your support regarding a reclassification request for our child forensic interviewer, Mari Murstig. You may recall Andy emailed you about this in late 2022. I made a push in January to increase her salary and submitted your emails to county administration (see attached). Unfortunately, I was unsuccessful in my pitch to get her a raise and the county has since placed a freeze on all salary adjustments pending a cross county salary study, which is not likely to take place until sometime in 2024. I have heard rumblings that Mari is unhappy about this. She is the only staff member in my office to not receive a reclassification and pay raise. We cannot afford to lose her. Losing Mari would be set all of us back, and I do not want to see that happen.

I have discussed this situation with Benton County administration and here is what I need from you. My proposed reclassification would result in a $661/mos salary increase, which is not much when divided among the jurisdictions. This increase would keep her at the historical level for the position on par with our DPA I position (currently grade 19). As you know, funding for the position is divided among our agencies based on a jurisdiction allocation formula (see attached agreement). With the agreed percentages, the financial impact for Mari's proposed reclassification would be as follows:

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Connell	1%	**$6.61**

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Thanks for your help with this. Please email your response and let me know if there are any other concerns.

Best Regards,

Eric Eisinger
Prosecuting Attorney
Benton County Prosecutor's Office
7122 West Okanogan Place, Suite A230
Kennewick, WA 99336
Phone: 509.735.3591
Fax: 509.736.3066

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Eric Eisinger

From: Ken Roske <ROSKEK@pasco-wa.gov>
Sent: Thursday, June 22, 2023 11:35 AM
To: Eric Eisinger
Subject: [EXTERNAL] RE: Mari Murstig

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Pasco would be in support of this increase.

Ken Roske, Chief of Police
Pasco Police Department
215 W Sylvester St, Pasco, WA 99301
509-545-3437
www.pasco-wa.gov

From: Eric Eisinger <Eric.Eisinger@co.benton.wa.us>
Sent: Wednesday, June 21, 2023 4:21 PM
To: Chris Guerrero <chris.guerrero@ci.kennewick.wa.us>; Clary, Brigit <bclary@CI.RICHLAND.WA.US>; Ken Roske <ROSKEK@pasco-wa.gov>; Shawn Sant <ssant@franklincountywa.gov>; Jim Raymond <jraymond@franklincountywa.gov>; Tom Croskrey <Thomas.Croskrey@co.benton.wa.us>; Jay King <jking@ci.prosser.wa.us>; Thomas Grego <Thomas@westrichland.org>; clee@connellwa.org
Cc: Ryan Brown <Ryan.Brown@co.benton.wa.us>; Julie Long <Julie.Long@co.benton.wa.us>; Anita Petra <Anita.Petra@co.benton.wa.us>
Subject: Mari Murstig

You don't often get email from eric.eisinger@co.benton.wa.us. Learn why this is important
[**NOTICE:** This message originated outside of City of Pasco -- **DO NOT CLICK** on **links** or open **attachments** unless you are sure the content is safe.]

Chiefs and Sheriffs:

I'm writing to ask for your support regarding a reclassification request for our child forensic interviewer, Mari Murstig. You may recall Andy emailed you about this in late 2022. I made a push in January to increase her salary and submitted your emails to county administration (see attached). Unfortunately, I was unsuccessful in my pitch to get her a raise and the county has since placed a freeze on all salary adjustments pending a cross county salary study, which is not likely to take place until sometime in 2024. I have heard rumblings that Mari is unhappy about this. She is the only staff member in my office to not receive a reclassification and pay raise. We cannot afford to lose her. Losing Mari would be set all of us back, and I do not want to see that happen.

I have discussed this situation with Benton County administration and here is what I need from you. My proposed reclassification would result in a $661/mos salary increase, which is not much when divided among the jurisdictions. This increase would keep her at the historical level for the position on par with our DPA I position (currently grade 19). As you know, funding for the position is divided among our agencies based on a jurisdiction allocation formula (see attached agreement). With the agreed percentages, the financial impact for Mari's proposed reclassification would be as follows:

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Best Regards,

Eric Eisinger
Prosecuting Attorney
Benton County Prosecutor's Office
7122 West Okanogan Place, Suite A230
Kennewick, WA 99336
Phone: 509.735.3591
Fax: 509.736.3066

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Eric Eisinger

From: Jay King <jking@ci.prosser.wa.us>
Sent: Wednesday, June 21, 2023 5:30 PM
To: Eric Eisinger; Chris Guerrero; Clary, Brigit; roskek@pasco-wa.gov; Shawn Sant; Jim Raymond; Tom Croskrey; Thomas Grego; clee@connellwa.org
Cc: Ryan Brown; Julie Long; Anita Petra
Subject: [EXTERNAL] RE: Mari Murstig

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I would venture to say that our City Council would support this

I can have it placed on our next agenda to have it discussed

We recently had an incident where we reached out for assistance on an interview child victim that was reported to our department

Jay King, MSJPS
Chief of Police
City of Prosser Police Department
205 Hagarty Lane | Post Office Box 1639
Prosser, Washington 99350
jking@ci.prosser.wa.us (509) 303.8018

From: Eric Eisinger <Eric.Eisinger@co.benton.wa.us>
Sent: Wednesday, June 21, 2023 4:21 PM
To: Chris Guerrero <chris.guerrero@ci.kennewick.wa.us>; Clary, Brigit <bclary@CI.RICHLAND.WA.US>; roskek@pasco-wa.gov; Shawn Sant <ssant@franklincountywa.gov>; Jim Raymond <jraymond@franklincountywa.gov>; Tom Croskrey <Thomas.Croskrey@co.benton.wa.us>; Jay King <jking@ci.prosser.wa.us>; Thomas Grego <Thomas@westrichland.org>; clee@connellwa.org
Cc: Ryan Brown <Ryan.Brown@co.benton.wa.us>; Julie Long <Julie.Long@co.benton.wa.us>; Anita Petra <Anita.Petra@co.benton.wa.us>
Subject: Mari Murstig

This message originated outside the City of Prosser's network. It is most likely not from a City of Prosser employee or staff member.

Chiefs and Sheriffs:

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I have discussed this situation with Benton County administration and here is what I need from you. My proposed reclassification would result in a $661/mos salary increase, which is not much when divided among the jurisdictions. This increase would keep her at the historical level for the position on par with our DPA I position (currently grade 19). As you know, funding for the position is divided among our agencies based on a jurisdiction allocation formula (see attached agreement). With the agreed percentages, the financial impact for Mari's proposed reclassification would be as follows:

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Best Regards,

Eric Eisinger
Prosecuting Attorney
Benton County Prosecutor's Office
7122 West Okanogan Place, Suite A230
Kennewick, WA 99336
Phone: 509.735.3591
Fax: 509.736.3066

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Eric Eisinger

From: Tom Croskrey
Sent: Thursday, June 22, 2023 1:14 PM
To: Eric Eisinger; Chris Guerrero; Clary, Brigit; roskek@pasco-wa.gov; Shawn Sant; Jim Raymond; Jay King; Thomas Grego; clee@connellwa.org
Cc: Ryan Brown; Julie Long; Anita Petra
Subject: RE: Mari Murstig

Eric,

I certainly support the raise for Mari Murstig. Unfortunately I have employees in the same situation. I cannot financially support employees from another office until I can get the needed raises for the employees that I have hired.

I have been working on a pay increase for one particular position for three years to no avail. I have suggested the same pay increases that you might be looking at but I keep getting the same answers.

Today we had a farewell lunch for the employee that I have tried to get pay increases for. It will be difficult, time consuming and costly to replace the employee but I can say first hand that I understand what you are going through.

Sincerely,

Sheriff Croskrey

SHERIFF TOM CROSKREY
Benton County Sheriff's Office
7122 W. Okanogan Place, #A120
Kennewick, Washington 99336
509-735-6555 ext. 3260

From: Eric Eisinger <Eric.Eisinger@co.benton.wa.us>
Sent: Wednesday, June 21, 2023 16:21
To: Chris Guerrero <chris.guerrero@ci.kennewick.wa.us>; Clary, Brigit <bclary@CI.RICHLAND.WA.US>; roskek@pasco-wa.gov; Shawn Sant <ssant@franklincountywa.gov>; Jim Raymond <jraymond@franklincountywa.gov>; Tom Croskrey <Thomas.Croskrey@co.benton.wa.us>; Jay King <jking@ci.prosser.wa.us>; Thomas Grego <Thomas@westrichland.org>; clee@connellwa.org
Cc: Ryan Brown <Ryan.Brown@co.benton.wa.us>; Julie Long <Julie.Long@co.benton.wa.us>; Anita Petra <Anita.Petra@co.benton.wa.us>
Subject: Mari Murstig

Chiefs and Sheriffs:

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Best Regards,

Eric Eisinger
Prosecuting Attorney
Benton County Prosecutor's Office
7122 West Okanogan Place, Suite A230
Kennewick, WA 99336
Phone: 509.735.3591
Fax: 509.736.3066

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Eric Eisinger

From: Chris Lee <clee@connellwa.org>
Sent: Thursday, June 22, 2023 8:09 AM
To: Eric Eisinger
Subject: [EXTERNAL] RE: Mari Murstig

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Eric,

I agree, we cannot lose Mari. She is invaluable to our region and needs to be appropriately compensated. Without giving a hard commitment, I'm confident that our city administrator and council will approve.

Respectfully,

Chris Lee
Chief of Police
Connell Police Department
104 E. Adams St. / PO Box 187
Connell, WA 99326
509-234-4141 x2228 (office)
509-234-4140 (fax)

From: Eric Eisinger <Eric.Eisinger@co.benton.wa.us>
Sent: Wednesday, June 21, 2023 4:21 PM
To: Chris Guerrero <chris.guerrero@ci.kennewick.wa.us>; Clary, Brigit <bclary@CI.RICHLAND.WA.US>; roskek@pasco-wa.gov; Shawn Sant <ssant@franklincountywa.gov>; Jim Raymond <jraymond@franklincountywa.gov>; Tom Croskrey <Thomas.Croskrey@co.benton.wa.us>; Jay King <jking@ci.prosser.wa.us>; Thomas Grego <Thomas@westrichland.org>; Chris Lee <clee@connellwa.org>
Cc: Ryan Brown <Ryan.Brown@co.benton.wa.us>; Julie Long <Julie.Long@co.benton.wa.us>; Anita Petra <Anita.Petra@co.benton.wa.us>
Subject: Mari Murstig

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Chiefs and Sheriffs:

I'm writing to ask for your support regarding a reclassification request for our child forensic interviewer, Mari Murstig. You may recall Andy emailed you about this in late 2022. I made a push in January to increase her salary and submitted your emails to county administration (see attached). Unfortunately, I was unsuccessful in my pitch to get her a raise and the county has since placed a freeze on all salary adjustments pending a cross county salary study, which is not likely to take place until sometime in 2024. I have heard rumblings that Mari is unhappy about this. She is the only staff member in my office to not receive a reclassification and pay raise. We cannot afford to lose her. Losing Mari would be set all of us back, and I do not want to see that happen.

I have discussed this situation with Benton County administration and here is what I need from you. My proposed reclassification would result in a $661/mos salary increase, which is not much when divided among the jurisdictions. This increase would keep her at the historical level for the position on par with our DPA I position (currently grade 19). As you know, funding for the position is divided among our agencies based on a jurisdiction allocation formula (see attached agreement). With the agreed percentages, the financial impact for Mari's proposed reclassification would be as follows:

Jurisdiction	Allocation Percentage	**Additional Monthly Cost**
Kennewick	14.5%	**$95.85**
Richland	9.5%	**$62.80**
Benton County	41%	**$271.00**
West Richland	2.5%	**$16.53**
Prosser	1%	**$6.61**
Pasco	12%	**$79.32**
Franklin County	18.5%	**$122.29**
Connell	1%	**$6.61**

Although I know you are unable to commit your respective jurisdiction without council/board approval, it would help to know whether or not we are likely to receive a favorable response from your jurisdiction. Can you please address this with your managers/administration and let me know? At this point I'm only asking you to raise the issue and get a soft commitment, again keeping in mind that none of the jurisdictions will be able to commit without council or board approval.

Thanks for your help with this. Please email your response and let me know if there are any other concerns.

Best Regards,

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